

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, JANUARY 10, 2022**

The Ipswich City Council met in regular session at 7:00 p.m., January 10, 2022. Members present were Mayor LeRoy Kilber, Jon Gilbert, Mike Hammrich, Erica Larson, Mike Steen, David Coisman and Christopher Gillick. Also present were Garret Penfield, Dylan Perrion, Brian Schlosser, Amy Jaenisch, Tiffany Hannasch and Landon Thayer.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Coisman/Gillick to approve the minutes of the December 20, 2021 regular meeting and the January 3, 2022 special meeting.

**Building Permits:** none

**Ongoing Business:** none

**New Business:**

**Recognize the Rosters of Volunteer Firefighters & Ambulance Personnel:**

Gillick/Larson to recognize the 2022 Fire Department and Ambulance Rosters. The City of Ipswich will provide worker's compensation coverage for these volunteers.

**Donation Request – Trail Days:** Penfield stated they would like to purchase sunshades for the Trail Days Complex. Hammrich/Gillick to approve the donation request in the amount of \$5,000.00 and to pay for 2 sunshades.

**Office Report:**

**December Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison:** Coisman/Gilbert to approve the financial reports. Bank account balances are as follows: Checking-\$1,416,738.93; Savings-\$797,891.21; Cemetery-\$25,435.34

**Bills for Approval:** Steen/Larson to approve the following bills: A Breitling-\$50.00/refund of ambulance overpayment; A-1 Sanitation-\$868.34/garbage services; Agtegra-\$891.50/fuel/repairs; Amazon Capital Services-\$37.98/office supplies; American Solutions for Business-\$98.37/office supplies; Aramark-\$180.73/mat/mop exchange; Avantara Ipswich-\$952.00/refund of ambulance overpayment; Beck Law Office-\$125.00/legal services; Curtis Hahn-\$991.00/refund of ambulance overpayment; Dakota Pump Inc.-\$868.00/support fee for alarm/monitoring system; DRN-\$298.80/computer backup/antivirus; FEM Electric Assn. Inc.-\$61.49/Rubble Site utilities; Ipswich Lumber & Hardware, LLC-\$145.69/supplies/ice melt; Jeffrey Hotchkiss-\$187.87/refund of ambulance overpayment; Kens Food Fair-\$194.34/fuel; Life-Assist, Inc.-\$1,914.60/ambulance supplies; Max Henderson-\$1,500.00/cemetery mowing (6/23/21, 8/8/21); Mike Hammrich-\$71.15/reimburse ambulance supplies; Northeast Council of Govt.-\$1,692.15/annual dues; Physicians Claims Company-\$730.87/10% ambulance billing fee; Ronayne Law Office P.C.-\$978.00/refund of ambulance overpayment; Public Health Laboratory-\$15.00/water testing; Stockwell Engineers, Inc.-\$8,381.26/channel cleaning/storm sewer engineering fees

US Bank-\$29.58/Aberdeen American News online subscription; US Post Office-\$178.00/postage (1 regular, 3 postcard); Valley Telecommunications-\$384.93/phone/internet services

**Pre-approved Bills:** January 3, 2022 Payroll: Council-\$5,850.00; Administration-\$3,304.14; Streets-\$1,062.50; Sanitation- \$1,981.25; Ambulance-\$6,147.00; Library-\$1,760.00; Water-\$576.77; Sewer- \$683.01; Ipswich State Bank-\$4,333.64/payroll taxes; Payment Services Network-\$146.80/gateway/transaction fee; WEB Water Development-\$12,331.51/water purchase; Wellmark Health Plans-\$990.59/group health insurance premium

**Public Comment:** Participants and Topics included: none

**Executive Session – Personnel per SDCL 1-25-2(1):** Gillick/Gilbert to enter into executive session at 7:18 p.m. Executive Session ended at 8:39 p.m.

Larson/Gillick to hire Brian Schlosser as Public Works Supervisor at a salary of \$66,400.

Gillick/Larson to approve the following Salaries for Officers and Employees 2022: Paid Annually: Mayor LeRoy Kilber-\$5,000.00; Council Members: Mike Hammrich-\$3,000.00; Jon Gilbert-\$3,000.00; Christopher Gillick-\$3,000.00; David Coisman-\$3,000.00; Mike Steen-\$3,000.00; Erica Larson-\$3,000.00; \$50.00 per special meeting; Finance Officer (Amy Jaenisch)-\$52,000.00; Assistant Finance Officer (Tiffany Hannasch)-\$37,516.81; Public Works Supervisor (Brian Schlosser)-\$66,400.00; Maintenance Technician (Landon Thayer)-\$51,510.00; Maintenance Technician (Jarret Morales)-\$45,450.00 Paid Hourly: Librarian (Ruby Bosanko)-\$20.00; Assistant Librarian-\$16.00; Parks Summer Help \$12.00 and returning increase by 50 cents/hour; Lifeguards \$12.00 and returning increase by 50 cents/hour.

**Adjournment:** Gilbert/Coisman to adjourn the meeting at 8:41 p.m.

Amy Jaenisch  
Finance Officer  
1/19