

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, DECEMBER 20, 2021

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, December 20, 2021. Members present were Mayor LeRoy Kilber, Erica Larson, David Coisman, Christopher Gillick and Mike Hammrich. Jon Gilbert and Mike Steen were absent. Also present were Bob Hoyle, Amy Jaenisch, Tiffany Hannasch and Landon Thayer.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Larson to approve the minutes of the December 6, 2021 meeting.

Building Permits: Hammrich/Gillick to approve the following permit: Bob & Sue Hoyle - add pantry inside garage.

Ongoing Business:

Second Reading and Adoption of Ordinance 2021-08: An Ordinance changing the Wards and Precincts due to population changes within the City of Ipswich: Gillick/Coisman to approve Ordinance 2021-08.

New Business:

Annual Review of Fidelity Bond per SDCL 9-14.6.1: Hammrich/Larson to approve the following bond amounts: Finance Officer-\$100,000; Assistant Finance Officer-\$50,000; Water & Ambulance Clerk-\$10,000; All other employees-\$2,500.

Annual Review of water project surcharge: Coisman/Gillick to continue with the current rate of \$3.30 per user.

2022 Pre-approved Bills: Larson/Coisman to approve the following bills as pre-approved for payment: Rural Development Loan Payments, State Revolving Fund Loan Payment, Montana-Dakota Utilities, Employee Payroll, South Dakota Retirement, FICA Taxes, Department of Revenue Sales Tax, US Post Office, Ipswich State Bank, Valley Telecommunications, WEB Water, FEM Electric, Payment Services Network and Wellmark Health Plans. All pre-approved bills will be reported at the next regular Council meeting.

Resolution 2021-13: Contingency Transfer: Hammrich/Gillick to approve the resolution.

CITY OF IPSWICH
RESOLUTION 2021-13
TRANSFER OF CONTINGENCY FUNDS TO
GENERAL FUND DEPARTMENTS

WHEREAS, there are departments within the General Fund which need funding for the year 2021;

NOW THEREFORE, BE IT RESOLVED, the City Council of Ipswich, South Dakota transfers \$28,350.00 in contingency funds in the following manner:

General Fund – 101

43100 – Highways and Streets	\$11,100.00
43230 – Solid Waste Collection	\$5,100.00
44600 – Ambulance Services	\$2,250.00
45200 – Parks	\$3,400.00
45220 – Golf Course	\$5,700.00
45500 – Libraries	\$500.00
45800 – Museum	<u>\$300.00</u>
	\$28,350.00

Dated this 20th Day of December, 2021 for immediate passage:

Signed: LeRoy Kilber, Mayor
 Attest: Amy Jaenisch, Finance Officer

Plat of Hamilton-Mihm Addition to the City of Ipswich: Gillick/Larson to approve the plat of the Hamilton-Mihm Addition to the City of Ipswich Lots 1 & 2 in the SW ¼ of Section 27-123-68.

Bills for approval: Coisman/Larson to approve the following bills: A & B Business Solutions, Inc.- \$111.38/copier contract; A-1 Sanitation-\$8,505.22/garbage services; Amazon Capital Services-\$87.81/USA flags (3); Ashley Pitz-\$100.00/water deposit refund; David Waldner-\$100.00/water deposit refund; Kelli Hoyle-\$100.00/water deposit refund; Linde Gas & Equipment-\$329.14/oxygen cylinders; Lori Gillick-\$185.00/reimburse fee for 2021 EMS Conference; Menards-\$151.41/parks supplies; Mike & Kelly Heinz-\$100.00/water deposit refund; Montana Dakota Utilities-\$3,776.89/utilities all departments; P M Repair-\$1,060.00/tires for 2015 Chevy truck; SD Govt. Finance Officer Assoc.-\$40.00/annual dues; SD Govt. Human Resource Assoc.-\$25.00/annual dues; SD One Call-\$3.15/message fees; SD Rural Water System-\$150.00/Sludge judging; SD Street Maintenance Assoc.-\$35.00/annual dues; Smokey River LLC-\$426.50/fuel; Temple Display LTD-\$68.62/LED light bulbs; Tom & Becki Bass-\$100.00/water deposit refund; US Post Office-\$352.00/postage (4 regular, 3 postcard); Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-approved Bills: December 16, 2021 Payroll: Administration-\$3,214.14; Streets-\$2,000.00; Sanitation- \$200.00; Water-\$951.77; Sewer- \$1,151.76; Ipswich State Bank- \$1,780.19/payroll taxes/direct deposit fees; SD Retirement System-\$2,390.56/retirement contributions; Department of Revenue-\$341.67/sales tax payment; Rural Development-\$6,099.00/water loan payment; Rural Development-\$12,301.00/sewer loan payment; Rural Development-\$3,710.00/street loan payment

Public Comments: Participants and topics included: none

Coisman requested executive session for personnel. Coisman/Larson to enter executive session for personnel at 7:12 pm. Executive session ended at 7:31 p.m.

Adjournment: Hammrich/Coisman to adjourn the meeting at 7:32 p.m.

Amy Jaenisch
 Finance Officer
 12/29