



IPSWICH AREA FOUNDATION GRANT APPLICATION FORM

Organization Name & Address:

Amount of Funds Requested: (maximum allowable grant is \$500 per entity per year)

\$ _____

Purpose of Requested Funds(please answer with additional pages , if needed)

**List your organizations qualifications as specified in the Ipswich Area Foundation
Grant making Guidelines:** (please use additional sheets, if needed)

Is your organization a tax-exempt 501 © 3 entity? ____ If yes, a statement from the
Internal Revenue Service verifying the above must be attached to this application. If you
answered yes to the question above, is your organization's 501 © 3 status in good
standing? _____

**I have read, understand and attest that all information herein is true and complete
to the best of my knowledge. I understand that a written follow-up is required, and I
will submit a report following the completion of this project.**

Signature and Title

Date

Contact Person Name: _____

Address: _____

City, State, Zip: _____

Telephone: Work: _____

Home: _____

On additional sheets of paper, please provide a summary story of your request needs. It should include information relating to the total expense of the project, list other sources of funding, the amount of time this project will take to complete, the number of volunteers, the number of recipients to benefit from this project, and anything else that will help the IAF board with its decision.

Please mail the completed application, along with any supporting material to:

Ipswich Area Foundation
PO Box 277
Ipswich, SD 57451

If the Board of Directors of Ipswich Area Foundation grants funds toward your project, you will be required to provide a follow-up summary on how these funds were used, or are being used to support your project. If you are granted funds, the Ipswich Area Foundation is given permission to use the name of your organization and the amount of the grant in any publicity that the Foundation sees fit.

If you have any questions about this form, please feel free to contact any board member. They are:

J. David Williams (605) 426-6974
Earle Crissman (605) 225-7944
Sylvia Davis (605) 426-6586
Deb Gillick (605) 426-6188
David Penfield (605) 426-6986
Vaughn Beck (605) 426-6318
Harlan Heitz (605) 229-0464

**Ipswich Area Foundation
Grant making Guidelines**

The following is some of the criteria that the Ipswich Area Foundation Board of Directors will use in awarding grants. Please use this as a guideline to determine the eligibility of your proposed project for funding by the Ipswich Area Foundation.

1. **VOLUNTEERISM:** Projects that involve significant and continuous volunteer support will be considered more favorably over projects with paid staff. IAF feels that it should not be the sole source of support for any project, and may make awards contingent on proof that there are other sources of funding. The grant may also be in the form of a challenge, to be met dollar for dollar by other sources.
2. **DISCRIMINATION:** Applications from agencies offering services exclusively to one gender, age group or race will be closely scrutinized for discriminatory practices. Funding will be based on the needs of the individuals being served.
3. **INNOVATION:** Our goal is to fund a mix of ongoing and established projects as well as innovative projects that address existing community needs.
4. **FUND DISTRIBUTION:** Disregarding advised funds designated for specific communities or purposes, the remainder will be distributed to best meet the needs of the area served. Grants will be awarded by the Board of Directors of the Ipswich Area Foundation based on their evaluation of the applications that are submitted.
5. **PROJECT LONGEVITY:** Some projects seeking funding may be ongoing from, while others begin and end in the same calendar year. Projects for multi-year funding are encouraged, but there will be no promise of funds made available in future years.
6. **SEED GRANTS:** If start up funds are requested, they will need to be more favorably looked on if there is some supporting evidence indicating a need for the project, support for the project, and the ongoing probability of its success.
7. **TECHNICAL ASSISTANCE:** Consultants and technical assistance will be funded if they are integrally related to accomplishing the projects objectives.
8. **LOANS:** No loans will be issued by the Ipswich Area Foundation.
9. **PUBLIC/PRIVATE:** The board will concentrate on funding public non-profit corporations, but not to the exclusion of organizations that meet grant guidelines.
10. **EXCEPTIONS:** The board may make an exception to printed guidelines Upon a motion duly made, seconded and carried by 2/3 of members present voting.
11. **GRANT REVIEW PROCESS:** The board will consider applications at it's January and July meetings. Applications that meet guidelines will be considered and prioritized according to guidelines. The full board will review applications and make awards.
12. **COMMUNICATION WITH APPLICANTS:** All applicants will be informed in writing within 10 days of the Board meeting if their request has been approved or rejected. All decisions will be held in confidence until announced by the Ipswich Area Foundation Board of Directors or their duly appointed spokesperson.
13. **FINAL EVALUATION:** Organizations receiving funds from Ipswich Area Foundation are asked to submit a report to the Board, informing them how the funds were used and how the project went.