

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**TUESDAY, JANUARY 19, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Tuesday, January 19, 2016. Members present were Mayor LeRoy Kilber, Mike Hammrich, Les Braun, Mike Steen, Susie Treftz, Barb Gillick and David Bauer. Also present were Amanda Anglin, Matt Braun, Brian Schlosser, Sarah Perrion and 13 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated

**Approval of Minutes:** Treftz/L. Braun to approve the regular meeting minutes of January 4, 2016.

**Building Permits:** None

**Public Comments**

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on questions or items not on the agenda.***

Participants & Topics included: None

**Ipswich Cemetery Association:** The Ipswich City Cemetery Board requested that the operation and recordkeeping of the City Cemetery be turned over to the City Office. The Council agreed and will obtain a permanent record-keeping system.

**11<sup>th</sup> Street, Prairie View Avenue & Dione Lane-** drainage, street repairs: Gillick/Steen to approve and pay **H.F. Jacobs & Sons Construction** \$5,884.00 towards **Pay Estimate #3-Final** for \$25,794.73 (\$19,910.73 approved at 12-20-15 meeting) and approve **Change Order #3** for an increase of \$6,247.86 for additional work.

**On-going Business:**

**2016 Donation Requests:** Gillick and Treftz reviewed the donation requests submitted in 2015 from community organizations. Treftz/Gillick to allocate donations in the following manner: Tiger Post-\$10,000; Senior Citizens-\$1,500; Commercial Club-\$2,500; Senior Nutrition-\$1,000; J.W. Parmley Historical Home Society-\$2,000; Ipswich Trail Days-\$10,000; Ipswich Development Corporation-\$10,000; Ipswich Flower & Garden Club-\$1,000 and Ipswich Baseball Boosters-\$6,000.

**Marcus P. Beebe Memorial Library – Window Repairs:** The Library received a \$16,200 grant from the Deadwood Fund for the project.

**Public Works Report:** Braun discussed softball and baseball field updates, ice skating rink, equipment repairs, sewer project and small miscellaneous projects.

**New Business:**

**City Well:** The old well is only putting out 18 gallons of water per minute to service the geothermal furnaces at the Fire Hall and City Office. This is down from 150 gallons per minute the last time the test was taken, approximately 10 years ago. The lack of water pressure causes furnace malfunction. More information and furnace quotes are requested.

**Ground Storage Tank Maintenance Contract:** Hammrich/L. Braun to approve the 2016 agreement with Midco Diving & Marine Services, Inc. for cleaning and inspecting the tank for \$2,575.00.

**Ownership of Curb stops:** The city ordinance will be rewritten stating that the city owns and maintains the curb stops at all properties.

**Sewer Improvement Project – Advertise for Bids:** Steen/Hammrich to begin advertising for bids.

**2016 Budget Projects:** Staff will begin working on quotes for all projects budgeted for 2016.

**Recognize rosters for Volunteer Fire Fighters & Ambulance Department Personnel:** Hammrich/Treftz to recognize the rosters for Ipswich Volunteer Fire Fighters and Ambulance Department Personnel.

**Bills for approval:** L. Braun/Bauer to approve the following bills: A & B Business Solutions, Inc.- \$819.57/Ricoh/MP161 printer service agreement; Amazon-\$12.03/books; Ameripride Services, Inc.- \$54.50/mat/mop exchange; Buffalo Station-\$278.11/fuel; Business Forms & Accounting-\$224.41/utility billing postcards; Heartland Waste Mgmt.-\$4,312.50/garbage service; Ipswich Commercial Club-\$50.00/membership fee; John Deere Financial-\$505.76/motor grader cutting edges; Larry Shefstad-\$100.00/water deposit refund; Life-Assist, Inc.-\$300.70/ambulance supplies; Matheson Tri-Gas Inc.- \$34.33/oxygen cylinders; Matt's Tree Service-\$400.00/tree trimming; McCleary Lumber Inc.- \$14.73/shop supplies; Montana Dakota Utilities-\$4,396.05/utilities all departments; North Star Energy-\$212.04/Rubble Site propane; Office Depot-\$30.99/printer ink; Overdrive-\$600.00/Library eReader program; Physicians Claims Company-\$776.32/ambulance billing service; SD One Call-\$11.20/fax fees; Styles by Sylte-\$1,324.00/ambulance jackets; Valley Telecommunications-\$500.28/phone/internet services

**Pre-Approved Bills Since Last Meeting:** January 4, 2016 Payroll: Administration-\$2,289.82; Streets-\$2,039.63; Sanitation-\$471.42; Water-\$916.82; Sewer-\$1,292.45; Ipswich State Bank-\$1,771.84/January payroll taxes; SD Retirement System-\$1,897.16/January retirement contributions; Rural Development-\$6,099.00/water system loan payment; Rural Development-\$12,301.00/sewer system loan payment; Rural Development-\$3,710.00/11<sup>th</sup> Street/2nd Avenue loan payment; First National Bank-\$3,948.86/SRF loan payment

**Executive Session – Per SDCL 1-25-2 (1) Personnel:** At 8:35 p.m., Treftz/Steen to go into executive session.

Executive session ended at 10:34 p.m.

Hammrich/Steen to decrease and approve the following pay rates: Paid Annually: Mayor LeRoy Kilber-\$3,600.00; Council Members: Mike Hammrich-\$2,400.00; Susie Treftz-\$2,400.00; Les Braun-\$2,400.00; Mike Steen-\$2,400.00; Barb Gillick-\$2,400.00; David Bauer-\$2,400.00;

**Adjournment:** At 10:35 p.m., Steen/L. Braun to adjourn the meeting.

Amanda Anglin, Finance Officer  
City of Ipswich  
Publish 1-27