

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JANUARY 4, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, January 4, 2016. Members present were Mayor LeRoy Kilber, Mike Hammrich, Mike Steen, Les Braun, Susie Treftz, Barb Gillick and David Bauer. Also present were Amanda Anglin, Brian Schlosser and 4 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Treftz/Steen to approve the regular meeting of December 21, 2015.

Building Permits: Hammrich/Gillick to approve the following permits: Scott & Beth Moore-addition; Vaughn Beck-addition.

Public Comments

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on questions or items not on the agenda***

Participants & Topics included:

Charlotte Baker-feedback from Highway 12 resolution

11th Street, Prairie View Avenue & Dione Lane- drainage, street repairs - **H.F. Jacobs & Sons Construction Pay Estimate #3-Final & Change Order #3:** Final pay estimate and change order will be presented at the next meeting.

Public Works Report: Schlosser discussed end of year paperwork, snow removal, equipment repairs, ice skating rink, tree trimming, water meters and Christmas decorations.

New Business:

2016 Municipal Election; set date & location: Bauer/Hammrich to set the election date as Tuesday, April 12, 2016. The location will be the Edmunds County 4-H Building at 515 7th Street.

2016 Donation Requests: Kilber appointed Gillick and Treftz to develop a program to administer the requests.

Office Report:

December financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison & Profit and Loss YTD: Treftz/Gillick to approve the reports. Bank account balances are: Checking – \$175,319.01; Money Market – \$791,057.06 & Construction - \$23,334.77 & CD's - \$151,756.00.

Bills for approval: L. Braun/Steen to approve the following bills: Aberdeen Advanced Care Service-\$2,500.10/40% of payments received for ambulance intercepts; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; City of Ipswich-\$275.03/water billing all departments; Community First National Bank-\$17,139.37/loan payment (2015 Ford Ambulance); Curt Wagner-\$15.51/touch-up paint for ambulance; Gibson Publishing-\$319.72/publishing; Ipswich State Bank-\$37.59/petty cash postage; Kens Food Fair-\$119.26/fuel; LeRoy Kilber-\$25.20/travel to Aberdeen; McCleary Lumber Inc.-\$11.98/ice melt; McQuillen Creative Group, Inc.-\$25.00/magazine subscription; North Central Farmers Elevator-\$582.81/fuel/tire; Northeast Council of Govt.-\$1,533.89/annual dues; Runnings Supply Inc.-\$81.97/light bulbs/garage door opener; US Bank-\$50.00/recertification for applicator license (Schlosser); US Post Office-\$105.00/postcard stamps (3)

Pre-Approved Bills Since Last Meeting: January 1, 2016 Payroll: Council-\$5,650.00; Administration-\$2,325.22; Streets-\$2,353.85; Sanitation-\$502.56; Ambulance-\$3,744.00; Library-\$1,023.04; Water-\$1,214.04; Sewer-\$1,535.27; Ipswich State Bank-\$3,945.38 /payroll taxes/direct deposit fee; WEB Water-\$6,888.23/water purchase; SD Department of Revenue-\$287.61/sales tax payment

Construction Account: Helms & Associates-\$47,194.00 (Engineering fees for Sewer Project)

Executive Session – Personnel; Per SDCL 1-25-2-(3): At 7:20 p.m., Hammrich/Bauer to go into executive session for personnel. At 9:20 p.m., executive session ended.

Treftz/Gillick to approve the following pay rates: Paid Annually: Mayor LeRoy Kilber-\$6,000.00; Council Members: Mike Hammrich-\$3,000.00; Susie Treftz-\$3,000.00; Leslie Braun-\$3,000.00; Mike Steen-\$3,000.00; Barb Gillick-\$3,000.00; David Bauer-\$3,000.00; Finance Officer (Amanda Anglin)-\$47,006.95. Paid Hourly: Maintenance Technician (Brian Schlosser)-\$22.05; Maintenance Technician (Matt Braun)-\$22.05; Assistant Finance Officer (Corinne Jameson)-\$14.25; Librarian (Ruby Bosanko)-\$11.50; Assistant Librarian-\$8.78; Rubble Site Attendant (Tim Osness)-\$13.50; Parks Summer Help (Kelsey Braun)-\$11.00; new lifeguards \$9.00 and returning lifeguards increase by 50 cents/hour; new summer help \$9.00 and returning summer help increase by 50 cents/hour; swimming pool office assistants-\$8.55

Adjournment: At 9:25 p.m., Gillick/L. Braun to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
Publish 1-13