

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, FEBRUARY 8, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, February 8, 2016. Members present were Mike Hammrich, Mike Steen, Susie Treftz and David Bauer. Mayor LeRoy Kilber, Les Braun and Barb Gillick were absent. Also present were Amanda Anglin, Sarah Perrion, Brian Schlosser and 8 community members.

Call the meeting to order: Council President Hammrich called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Steen/Bauer to approve the regular meeting minutes of January 19, 2016.

Building Permits: None

Public Comments

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on questions or items not on the agenda***

Participants & Topics included: None

Hearing: Barking Dog Complaint: Tabled.

New Business:

Council Resignation – Ward 2: Bauer/Treftz to accept the resignation of Les Braun, Ward 2, effective January 19, 2016.

Hammrich thanked L. Braun for his service on the council.

Softball Field Backstop: Bauer/Steen to approve the quote from Vosika Fencing for \$11,434.00 to replace the backstop at the softball field.

Cold Storage Building: Two quotes were presented. Treftz/Steen to advertise for bids.

Public Works Report: Schlosser discussed equipment maintenance, paperwork and miscellaneous small projects.

Office Report:

January Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Profit and Loss YTD: Treftz/Bauer to approve the reports. Bank account balances are: Checking – \$368,060.05; Money Market – \$791,151.34 & Construction - \$23,334.77 & CD's - \$151,756.00.

Resolution 2016-01 – Contingency Transfer: Steen/Treftz to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2016-01
TRANSFER OF CONTINGENCY FUNDS TO
GENERAL FUND DEPARTMENTS**

WHEREAS, there are departments within the General Fund which need funding for the year 2016;

NOW THEREFORE, BE IT RESOLVED, the City Council of Ipswich, South Dakota transfers \$9,000.00 in contingency funds in the following manner:

General Fund – 101

49000 – Miscellaneous – Donation Requests	\$9,000.00
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Dated this 8th Day of February, 2016 for immediate passage:

Signed: Michael Hammrich, Council President

Attest: Amanda Anglin, Finance Officer

Banyon Cemetery Management Software: Treftz/Bauer to purchase the software program, annual support and training for \$1,490.00.

Bills for approval: Steen/Bauer to approve the following bills: A & B Business Solutions, Inc.-\$129.95/printer toner; Ameripride Services, Inc.-\$54.50/mat/mop exchange; Area IV Senior Nutrition-\$1,000.00/2016 Allocation; Beck Law Office-\$237.50/legal fees; Beverly Jones-\$150.00/office cleaning; Buffalo Station-\$416.24/fuel; City of Ipswich-\$267.09/water billing all departments; CNH Capital America LLC-\$74.50/backhoe block heater; Cole Papers Inc.-\$229.36/paper towels; Dakota Supply Group-\$38.72/light bulbs; Fast Initial Response Systems-\$199.00/first aid kit; FEM Electric Assn. Inc.-\$48.32/Rubble Site utilities; Gibson Publishing-\$149.88/help wanted ads/council proceedings/vacancy notice; Heartland Waste Mgmt.-\$4,312.50/garbage services; Ipswich Baseball Booster Club-\$6,000.00/2016 Allocation; Ipswich Commercial Club-\$2,500.00/2016 Allocation; Ipswich Development Corporation-\$10,000.00/2016 Allocation; Ipswich Flower and Garden Club-\$1,000.00/2016 Allocation; Ipswich Senior Citizens Club-\$1,500.00/2016 Allocation; Ipswich State Bank-\$82.54/petty cash postage; J.W. Parmley Historical Home Society-\$2,000.00/2016 Allocation; Kens Food Fair-\$108.76/fuel; Lacher Repair-\$3,475.71/Case loader repairs; Matheson Tri-Gas Inc.-\$34.33/oxygen cylinders; McCleary Lumber Inc.-\$56.51/shop supplies; National Geographic Kids-\$34.00/magazine subscription; North Central Farmers Elevator-\$89.91/fuel/oil; Office Depot-\$3.82/rubber bands; Physicians Claims Company-\$966.13/ambulance billing service; Runnings Supply Inc.-\$78.25/ice rink/shop supplies; Department of Revenue-\$136.00/water/wastewater testing; SD Municipal League-\$20.00/legislative dinner fee (Hammrich); Share Corporation-\$335.46/pool/sewer chemicals; Stretchs Well Service-\$160.71/service call for City well; Trail Days Committee-\$10,000.00/2016 Allocation; US Post Office-\$105.00/postcard stamps (3); Valley Telecommunications-\$446.29/phone/internet services

Pre-Approved Bills Since Last Meeting: February 1, 2016 Payroll: Administration-\$2,387.62; Streets-\$2,029.51; Sanitation-\$558.90; Ambulance-\$2,674.00; Library-\$1,012.00; Water-\$974.18; Sewer-\$1,312.51; Ipswich State Bank-\$2,655.04/payroll taxes/direct deposit fee; WEB Water-\$7,846.69/water purchase; SD Department of Revenue-\$300.61/sales tax payment; Payment Services Network-\$64.00/monthly transaction/gateway fee

Construction Account: Helms & Associates-\$35,395.50 (Engineering fees for Sewer Project)

Executive Session – Personnel; Per SDCL 1-25-2-(3): At 7:31 p.m., Treftz/Steen to go into executive session for personnel. At 7:54 p.m., executive session ended.

Steen/Bauer to accept the resignation of Matt Braun, Maintenance Technician, effective March 1, 2016.

Bauer/Treftz to hire Brian Schlosser for the position of Public Works Supervisor, effective January 25, 2016.

Adjournment: At 7:55 p.m., Steen/Treftz to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
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