

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, APRIL 6, 2015**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, April 6, 2015. Members present were Mayor LeRoy Kilber, Jon Gilbert, Mike Hammrich, Dave Thares, Barb Gillick, Mike Steen and David Bauer. Also present were Amanda Anglin, Sarah Hegge, Matt Braun, Brian Schlosser and 3 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Building Permits for Council approval:** None

**Pre-Approved permits under \$10,000.00:** Larman – steel roofing and fencing; Sonstegard – steel roofing; Edmunds County Courthouse – new carpet and doorway; Couchey – fence and widen driveway; Kirk – fence

**Public Comments**

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. **No action will be taken on questions or items not on the agenda.***

Participants & Topics included: Jim Uttenhove – Clean-Up Day

**Public Works Report**

**Report:** Schlosser discussed Rubble Site cleanup, Aberdeen Animal Control assistance, new fence at Charlie's Park, lagoon spring discharge and pool fence repair.

**Streets & Alleys:** Street damages, alley repairs and chip sealing Ward 1 were discussed.

**On-Going Business:**

**Personnel Policy & Swimming Pool Manual Updates:** A new Swimming Pool Manual was reviewed by the council, along with updates to current Personnel Policy Manual. Gilbert/Thares to approve the updates to the Personnel Policy Manual and include the Swimming Pool Manual in it.

**Tribune Lot – Curb & Gutter:** No action taken.

**Office Report:**

**Office Landscaping:** No action taken.

**Small Community Transportation Planning Program:** Gilbert/Bauer to approve applying for the Small Community Transportation Planning Program.

**Community Access Grant:** Gillick/Gilbert to accept the grant agreement, and allow Mayor Kilber to sign the agreement.

**March Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation and Sales Tax & Municipal Tax Comparison:** Steen/Hammrich to approve the reports. Bank account balances are: Checking – \$436,750.22; Savings – \$855,108.31 & Construction - \$100.00.

**Bills for approval:** Bauer/Gilbert to approve the following bills: A & B Business Solutions, Inc.-\$311.70/printer toner/office supplies; Aberdeen Chrysler Center-\$52.00/side mirror for Dodge pickup; Amanda Anglin-\$70.30/travel to Aberdeen for supplies/travel to SDRS meeting; Ameripride Services, Inc.-\$61.84/mop/mat exchange; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Bob Rausch-\$65.88/water payment refund; Buffalo Station-\$291.15/ambulance fuel; City of Ipswich-\$181.36/water billing all departments; Dakota Electronics-\$38.50/antenna parts for 2015 ambulance; Dakota Supply Group-\$189.72/shop air filter; FEM Electric Assn. Inc.,-\$79.82/rubble site utilities; Gibson Publishing-\$429.20/publishing/plat book; Heartland Waste Mgmt.-\$4,312.50/garbage services; Hedahls-\$45.36/wheel well part; Kens Food Fair-\$341.16/fuel/district meeting supplies; Les's Standard-\$1,001.76/Fire Hall furnace water pump; McCleary Lumber Inc.,-\$40.25/spring snaps/rope hook/tile spade/spray paint; Menards-\$130.36/bench/flowers/potting soil; North Central Farmers Elevator-\$908.57/fuel/bulk oil; Physicians Claims Company-\$1,198.32/ambulance billing service; Sarah Hegge-\$22.20/travel to Aberdeen for District meeting supplies; Share Corporation-\$1,867.50/crack filler/chemicals; Upstart-\$131.04/summer reading program materials; US Bank-\$683.52/new ambulance storage/district meeting/park supplies; Valley Telecommunications-\$543.97/phone/internet services

**Pre-Approved Bills Since Last Meeting: April 1, 2015 Payroll:** Administration-\$2,961.27; Streets-\$1,916.96; Sanitation-\$482.66; Ambulance-\$3,444.65; Water-\$941.52; Sewer-\$1,269.92; Library-\$985.68; Council-\$4,950.00; Ipswich State Bank-\$3,659.98/payroll taxes; Rural Development-\$6,099.00/loan payment; WEB Water-\$6,385.45/water purchase; Payment Services Network-\$60.50/monthly transaction/gateway fee; SD Department of Revenue-\$315.73/March sales tax

**Approval of Regular Meeting Minutes of March 23, 2015:** Gillick/Hammrich to approve the Regular Meeting Minutes of March 23, 2015

**Adjournment:** At 8:13 p.m., Gilbert/Steen to adjourn the meeting.

Sarah Hegge, Assistant Finance Officer  
City of Ipswich  
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