

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, APRIL 18, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, April 18, 2016. Members present were Mayor LeRoy Kilber, Susie Treftz, Mike Hammrich, Mike Steen, Tom Schaefer, Barb Gillick and David Bauer. Also present were Edmunds County Sheriff Todd Holtz, Ipswich Ambulance Director Kelsey Holien, Amanda Anglin, Brian Schlosser, Kayla Perrion, Amy Jaenisch and 11 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Treftz/Steen to approve the Regular Meeting Minutes of April 4, 2016 & Special Meeting Minutes of April 9, 2016.

Building Permits: Hammrich/Gillick to approve the following permits: Perry Rye-fence, awning and tin shed; Marlene Jones-replace garage doors and deck; Josh Schreurs-fence and finish siding; Dave & Maggie Nelson-concrete driveway; Wendy Iverson-replace windows, Bruce Toay- fence and gutters; North Central Farmers Elevator-replace tin on building and Ipswich Public School-shipping & receiving area

Demolition Permit: Hammrich/Treftz to approve the permit for North Central Farmers Elevator – remove a 40 x 80 metal building.

Edmunds County Sheriff – Trail Days: Holtz requested hiring three certified officers for Trail Days due to the possible increase in people in the area. The City of Ipswich will reimburse Edmunds County for extra law enforcement during Trail Days.

Helms & Associates - Sewer Improvement Project: No discussion.

On-Going Business

Skid Steer: Three quotes were presented. Information on trade-in for the old Bobcat and financing is requested.

Public Works Report: The City was awarded \$5,000.00 from the Minnesota Twins Grant for the softball field backstop.

New Business

Ambulance Updates: Holien discussed the upcoming EMT Class starting in May. Anglin stated the ambulance hardship exemption will be extended until July 1, 2016. On that date the new law, only requiring only one EMT and one EVOC driver per on-call shift, takes effect. This new law eliminated the need for the hardship exemption.

Election Canvass: The election returns were presented for inspection by council members. The results were declared as follows: Ward II, 2-year term: Mike Steen - 78, Justin Jager - 48. The official canvas sheet was completed and signed. Hammrich/Schaefer to approve the canvas sheet with the listed results.

Bills for approval: Treftz/Steen to approve the following bills: A & B Business Solutions, Inc.- \$400.81/Office Supplies; Aberdeen American News-\$213.21/Finance Officer job advertisement; Amazon-

\$11.95/Book; Ameripride Services, Inc-\$101.75/mat/mop exchange; Beth Pond-\$143.00/Election worker pay; Brian Schlosser-\$69.00/Travel Reimbursement; Dahme Construction Co. Inc.-\$1,265.30/water services to vacant school lots; Matheson Tri-Gas Inc.-\$93.35/oxygen cylinders; Montana Dakota Utilities-\$4,114.29/utilities all departments; Nancy Roggow-\$143.00/Election worker pay; Oban Construction-\$112.00/Gravel; Perry Rye-\$69.00/Travel Reimbursement; Physicians Claims Company-\$617.47/Ambulance Billing Service; Physio-Control, Inc.-\$3,322.20/annual agreement for maintenance; 446-Praxair Distribution Inc.-\$213.76/ shop supplies; SD One Call-\$14.56/fax fees; Share Corporation-\$153.46/paper towels; Susan Hoyle-\$143.00/Election worker pay; The Crossroads Hotel-\$290.08/Hotel for water/wastewater conference

Pre-Approved Bills Since Last Meeting: April 18, 2016 Payroll: Administration-\$2,250.36; Streets-\$1,791.67; Sanitation-\$604.95; Water-\$753.17; Sewer-\$1,100.54; Ipswich State Bank- \$1,552.96/payroll taxes; SD Retirement System-\$1,656.00/retirement contributions; Rural Development -\$6,099.00/water system loan; Rural Development-\$3,710.00/street loan; Rural Development-\$12,301.00/sewer system loan

Treftz thanked Anglin for her years of service as Finance Officer for the City of Ipswich.

Executive Session – Per SDCL 1-25-2 (1) Personnel: At 7:31 p.m., Hammrich/Gillick to go into executive session.

Executive session ended at 7:49 p.m.

Steen/Bauer to accept the resignation of Sarah Perrion, Assistant Finance Officer, effective April 6, 2016.

Treftz/Gillick to hire Kayla Perrion for the position of Finance Officer at a salary of \$38,000 per year.

Hammrich/Schaefer to hire Amy Jaensich for the position of Assistant Finance Officer at a salary of \$33,000 per year.

Hammrich/Schaefer to hire Tara Heinz for the position of Pool Manager at a salary of \$5,000 for the 2016 season.

Adjournment: At 7:51 p.m., Treftz/Bauer to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
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