

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MAY 4, 2015**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, May 4, 2015. Members present were Mayor LeRoy Kilber, Jon Gilbert, Mike Hammrich, Dave Thares, Barb Gillick, Mike Steen and David Bauer. Also present were Todd Holtz- Edmunds County Sheriff, Les Braun, Amanda Anglin, Sarah Hegge, Matt Braun, Brian Schlosser and 6 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Regular Meeting Minutes of April 20, 2015 Gillick/Gilbert to approve the Regular Meeting Minutes of April 20, 2015

Edmunds County Sheriff – Trail Days: Holtz requested hiring additional staff for Trail Days. More information will be obtained.

On-Going Business:

Doors – City Shop & Charlie’s Park Bathroom: Steen/Bauer to purchase the doors and have Tracy Hutson and Rob Dutenhoffer install them.

Cold Storage Building Concrete: Two quotes were presented. Clarification of quotes was requested.

Second Reading: Ordinance 2015-02 - Supplemental Appropriation: Hammrich/Gillick to approve the second reading of Ordinance 2015-02.

Bills for approval: Gilbert/Steen to approve the following bills. All voted aye, except Thares, who voted nay. Motion carried. A & B Business Solutions, Inc.-\$186.82/office supplies; Aberdeen Family YMCA-\$225.00/swim instructor course-pool manager; Beck Law Office-\$162.50/legal fees; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$381.86/fuel; City of Ipswich-\$273.41/water billing all departments; Cole Papers Inc.-\$138.86/toilet paper/paper towels; Dakota Doors Incorporated-\$37.05/firehall door repairs; Dakota Pump Inc.-\$1,352.04/main lift station repairs; FEM Electric Assn. Inc.,-\$46.85/Rubble Site utilities; Fire Safety First-\$70.00/fire extinguisher inspections; Gibson Publishing-\$392.80/publishing; Ipswich State Bank-\$427.09/petty cash postage; Kens Food Fair-\$205.67/fuel/animal control supplies; Mac’s Inc.-\$6.40/sewer cables; McCleary Lumber Inc.,-\$9.25/flush lever shop bathroom; Midstates Group-\$203.03/name badges; North Central Farmers Elevator-\$307.39/fuel/battery; Office Max Incorporated-\$48.80/office supplies; Runnings Supply Inc.-\$36.06/park/animal control supplies; SD Department of Health-\$202.00/water/wastewater testing; US Bank-\$170.11/DENR

Meeting Pierre/steet/ambulance/park supplies; US Post Office-\$857.00/post office box fee/regular stamps(13)/postage stamps(5); Valley Telecommunications-\$490.19/phone/internet services; Vosika Fencing-\$4,381.00/Charlie's Park fence

Pre-Approved Bills Since Last Meeting: Administration-\$2,856.12; Streets-\$1,737.98; Sanitation-\$602.91; Ambulance-\$4,379.37; Water-\$853.60; Sewer-\$1,151.20; Library-\$978.56; Ipswich State Bank-\$20.00/direct deposit fees; Rural Development-\$6,099.00/April loan payment; WEB Water-\$8,300.77/water purchase; Payment Services Network-\$62.75/monthly transaction/gateway fee; SD Secretary of State-\$20.00/Certificate of good standing for Rural Development application for 11th Street & 2nd Avenue Project; SD Department of Revenue-\$295.38/April sales tax

Adjourn as old Council: At 7:36 p.m., Gilbert/Hammrich to adjourn the meeting.

Call the Meeting to Order: Mayor Kilber called the meeting to order at 7:37 p.m.

New Business:

Council Re-organization:

Oath of Office: Oaths of Office were taken and signed by Mayor LeRoy Kilber, Jon Gilbert, Les Braun and Barb Gillick.

Election of Council President & Vice President: Gillick/Gilbert to nominate Hammrich as Council President. Bauer/Hammrich to nominate Gilbert as Council Vice President.

Mayor Appointments: Steen/Bauer to approve the following: **Finance Officer:** Amanda Anglin; **Public Works:** Brian Schlosser and Matt Braun; **City Attorney:** Vaughn Beck; **Official Newspaper:** Ipswich Tribune; **Official Depository:** Ipswich State Bank.

Mayor Committee Appointments: Bauer/Gillick to approve the following: **Ambulance Representative:** Gillick & Hammrich; **NECOG Representative:** Kilber; **Policy, Finance & Grants:** Gilbert, Hammrich, Bauer; **Public Safety:** Steen & Braun; **Parks & Recreation:** Gillick & Bauer; **Streets & Alleys/Snow Removal:** Gilbert & Steen; **Water:** Braun & Hammrich; **Sanitation & Landfill:** Gilbert & Bauer; **Sewer:** Steen, Gillick, Braun.

Building Permits for Council approval: Gilbert/Braun to approve S & S Rentals- move home onto property. Gillick/Hammrich to approve Oban Construction-new building. Hammrich/Gilbert to approve Bev Jones- windows.

Pre-Approved permits under \$10,000.00: Linda Gisi-remodel bathroom; Kevin Kackman-widening driveway; Lori Boettcher- picket fence; Dale Hodson- patio and pergola; Dick Jones-repair foundation and complete storage building; Melissa Smith-siding (30 day renewal); Jake Hammrich-shingle roof(renewal); Ella Heinz-steel roofing and cement pad

Public Comments

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. **No action will be taken on questions or items not on the agenda.***

Participants and Topics included: Jim Uttenhove- water shut-offs; building permit questions;

Barb Gillick- read code enforcement article.

New Business:

Applications for malt beverage renewals: Buffalo Station, Kens Food Fair, Petal Pushers and Vilas Health & Variety: Steen/Bauer to approve the renewals.

Softball Field Dugouts: A quote was presented to replace 2 dugouts at south softball field. The Parks and Recreation Committee will gather more information.

Sprinkler System at Charlie's Park: A quote to place a sprinkler system in Charlie's Park was discussed. Nothing will be done this year.

Skid steer: A quote and financing options were presented. More quotes were requested.

Surplus Items: Hammrich/Gilbert to declare the following surplus: 2001 Dodge 3500 tool truck, 1972 Terex Loader, 1991 Ford Ambulance, 1975 Dodge Dump Truck and 300 feet of chain link fence with poles. Three City property owners will be asked to appraise the items.

Steen/Braun to declare two computer towers and one computer printer surplus and give to a non-profit organization.

Gillick/Bauer to declare the old boiler and miscellaneous brass and copper fittings surplus and dispose of them.

Public Works Report: Schlosser discussed installing seasonal meters, mowing, new lawn mower, drain in cold storage building, 4-H Building water shut-off, sewer problems, and water shut-offs.

Cemetery Building - Dennis Hoyle: In the absence of Hoyle, future cemetery building options were discussed. Nothing will be done at this time. If needed, the Cemetery Board can look into storage unit options.

Office Report:

April financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Rural Development Report: Hammrich/Gilbert to approve the following reports. Bank account balances are: Checking - \$498,988.22; Money Market - \$855,213.73; Construction - \$100.00 & CD's - \$151,756.00.

Tiger Post Pool Passes: Tabled.

Executive Session - Personnel; Per SDCL 1-25-2-(1): At 8:40 p.m., Gillick/Braun to go into executive session for personnel. At 9:32 p.m., executive session ended.

Adjournment: At 9:33p.m., Gillick /Braun to adjourn the meeting.

Sarah Hegge, Assistant Finance Officer
City of Ipswich
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