

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MAY 18, 2015**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, May 18, 2015. Members present were Mayor LeRoy Kilber, Mike Hammrich, Les Braun, Barb Gillick, Mike Steen and David Bauer. Jon Gilbert was absent. Also present were Terry Helms – Helms & Associates, Amanda Anglin, Sarah Hegge, Corinne Jameson, Matt Braun and 5 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes of May 4, 2015: Braun/Steen to approve the Regular Meeting Minutes of May 4, 2015

Building Permits for Council approval: Hammrich/Braun to approve the following permits: Deidre Lange – windows, doors, roof on house, garage & porch, remodel basement; Myron Schopp – new driveway; Marshall St. Sauver – moving mobile home

Pre-Approved permits under \$10,000.00: Cheri Crissman – move storage building onto property (renewal); Chris Simon – add to driveway; Mike Steen – replace deck; Kyle Couchey – fence

Public Comments

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on questions or items not on the agenda.**)*

Participants & Topics included: None

Helms & Associates

Sewer System Project: Helms discussed the sewer project budget and engineering contract.

11th Street & Prairie View Avenue– drainage, street repairs & 2nd Ave. Road Improvement Project (from 4th Street to 7th Street): Helms gave an update on the progress of these projects. Gillick/Bauer to increase the loan application amount to \$652,500.00. Steen/Gillick to pay engineering fees to Helms & Associates for \$2,942.00 (11th Street & Prairie View Avenue) and \$7,740.00 (2nd Ave. Road Improvement Project).

Fireworks – Nathan Kolb: Hammrich/Braun to allow Nathan Kolb to sell fireworks within the City limits, at the location west of 5th Avenue Pub.

On-Going Business:

Edmunds County Sheriff – Trail Days: The City of Ipswich will reimburse Edmunds County for extra law enforcement during Trail Days.

Cold Storage Building Concrete: Hammrich/Bauer to accept the quote from Hutson Construction for \$49,446.01 to put concrete and in-floor heating in the storage building located at 107 4th Street. All voted aye, except Braun who abstained. Motion carried.

Softball Field Dugouts: Gillick/Steen to purchase two dugouts for the softball field at \$2,250.00 each from Common Sense Manufacturing. Hammrich/Bauer to install fencing in front of the softball field dugouts, not to exceed \$1,500.00.

Public Works Report: Braun discussed pumping lift stations, curb-stops, mowing, summer help, grass at Charlie's Park, concrete at softball field and culverts.

New Business

Surplus Items: Hammrich/Steen to declare a Stryker ambulance cot and softball field dugouts (2) as surplus property and dispose of them.

Braun/Gillick to declare the following items as surplus and have them appraised: push mower, Woods Rotary mower, miscellaneous tires and rims, Stryker Ambulance cot, 2 100-pound propane tanks and a 500-gallon propane tank.

City Council Committee Budget Requests: Mayor Kilber asked the City Council Committees to prepare requests for the 2016 Budget.

2014 Financial Statement Audit: Braun/Bauer to accept the 2014 Financial Statement Audit and the findings as presented.

Swimming Pool Rates & Tiger Post Pool Passes: After discussing swimming pool fees for the summer of 2015, Hammrich/Braun to charge no admission fees for swimming. Reduced-rate Tiger Post pool passes will not be needed for 2015. There will be a charge for swimming lessons.

Creek Clean-Up: At this time, Mayor Kilber and City Attorney Vaughn Beck are discussing options with property owner.

Proposed Water Curb-Stop Replacement Policy: A draft policy was presented regarding curb-stops not replaced during the water project. More information is needed to complete the draft before finalization.

Senior Nutrition Meal Program: Gillick/Steen to pay \$750.00 to the Area IV Senior Nutrition Meals Program for 2015 Ipswich meals.

Bills for approval: Steen/Hammrich to approve the following bills: A & B Business Solutions, Inc.-\$125.00/IT printer troubleshooting; Amazon-\$37.28/library books; Ameripride Services, Inc-\$92.76/mop/mat exchange; Bob Rausch-\$100.00/water deposit refund/520 N. Main Street; Courtney Baer-\$100.00/water deposit refund/807 1st Avenue; Dakota Insurance Solutions LLC-\$16,453.00/2015 Insurance renewal; Dennis "Mike" Olson-\$487.09/code enforcement fees; EBSCO Information Services-\$120.13/magazine subscriptions; Ferguson Waterworks-\$953.28/curb stops; Gregg Zwart-\$100.00/water deposit refund/613 Broadway Street; H2, Inc.-\$70.00/City Office furnace troubleshooting; Heartland Waste Mgmt.-\$4,312.50/garbage services; Hutson Construction-\$2,546.94/new cement for softball field dugouts; LeRoy Kilber-\$56.24/travel to Valley Telecommunications meeting in Herreid; Matheson Tri-Gas Inc.-\$30.65/oxygen cylinders; Montana-Dakota Utilities-\$3,101.50/utilities all departments; Oban Construction-\$1,536.10/vehicle graphics/dig Rubble Site pit; Office Max Incorporated-\$80.25/office supplies; Physicians Claims Company-\$1,304.40/ambulance billing service; Race West-\$8.00/Betterment Award/Ipswich Ambulance engraved plate; RDO Equipment Company-\$2,375.00/2015 John Deere Z925M Commercial Lawn Mower; SD

Municipal League-\$25.00/budget training registration fees; SD One Call-\$34.72/fax fees; Sewer Duck-\$135.15/service call; Share Corporation-\$196.13/hand soap; US Post Office-\$50.00/library post office box fee; Van Diest Supply Company-\$9,462.00/Cougar Mosquito Fogger with Smart Flow

Pre-Approved Bills Since Last Meeting: Administration-\$2,695.77; Streets-\$1,799.20; Sanitation-\$520.66; Ambulance-\$124.69; Water-\$905.80; Sewer-\$1,205.89; SD Retirement System-\$1,719.34/May retirement contributions; Ipswich State Bank-\$1,851.98/May payroll taxes

Executive Session – Personnel – Per SDCL 1-25-2: At 8:35 p.m., Gillick/Braun to go into executive session. At 9:40 p.m., executive session ended.

Bauer/Steen to accept the resignation of Nathan Jaenisch, effective May 30, 2015, and to advertise for the position.

Steen/Braun to hire the following Lifeguards for the 2015 swimming pool season- Chelsea Weig, Cody Peterson and Colton Weeldreyer at a wage of \$9.50 per hour; Tanner Moore, Angela Heinz, Tara Heinz and Bryce Charlton at a wage of \$9.00 per hour; Office Assistants – Margaret Thares at \$9.50 per hour; Shaunay Jones at \$8.50 per hour; Summer Maintenance Help – Chase Wagner at \$9.00 per hour.

Employee Benefits: Due to the new Affordable Care Act laws, the City can no longer continue the current employee benefit for insurance. Bauer/Steen to increase the following pay rates effective July 1, 2015: Paid annually: Amanda Anglin (Finance Officer) - \$47,006.95. Paid hourly: Brian Schlosser (Maintenance Technician) - \$22.05; Matt Braun (Maintenance Technician) - \$20.33.

Adjournment: At 9:45 p.m., Bauer/Braun to adjourn the meeting.

Sarah Hegge, Assistant Finance Officer
City of Ipswich
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