

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
AUGUST 10, 2015**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, August 10, 2015. Members present were Mayor LeRoy Kilber, Mike Hammrich, Les Braun, Barb Gillick, Mike Steen, Susie Treftz and David Bauer. Also present were Lucas Hoover – Helms & Associates, Larry Weiss – SD LTAP, Stephanie Braun, Amanda Anglin, Sarah Perrion, Corinne Jameson, Matt Braun, Brian Schlosser and 10 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes of July 20, 2015 & Special Meeting Minutes of July 22, 2015: Gillick/Bauer to approve the Regular Meeting Minutes of July 20, 2015 and Special Meeting Minutes of July 22, 2015.

Building Permits for Council approval: Hammrich/Treftz to approve Prescription Agronomics – remodel and new building. Steen/Hammrich to approve Mindy Rossow – basement and new house. Treftz/Gillick to approve Twila Thorstenson – move building.

Pre-Approved permits under \$10,000.00: Jerry Kilber – #1 – shingles, #2 – siding; J. W. Parmley Historical Home Society – roofing and repairs; Keith & Cindy Lunders – new deck, door and windows; Michael & Kelly Heinz – remodel decks; Rachel McCleary – remodel home (renewal).

Public Comments

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. Questions will be researched, if necessary. **No action will be taken on questions or items not on the agenda.**)*

Participants & Topics included: None

Donation Request – Holy Cross School Playground Equipment: S. Braun, on behalf of Holy Cross School, asked for a donation to purchase new playground equipment. Request denied.

Welcome to Ipswich Sign: Options were discussed.

On-Going Business:

Marcus P. Beebe Memorial Library – Contract for Window Repair: Bauer/Steen to accept and sign contract for \$32,468.00 from Associated Crafts which states the City will pay 50% when the project is 50% completed and pay the other 50% when the project is completed.

Surplus Items:

1991 Ford Ambulance & Stryker Ambulance Cot: The council will again advertise for sealed bids and sell both items as a unit.

Public Works Report: Schlosser discussed Dump Truck, Rubble Site, cold storage building improvements, new doors in shop and at Charlie's Park, concrete crushing, mosquito spraying, painting, mowing and pool.

New Business:

Side-by-Side: Two quotes were presented. More information is requested.

Chip sealing: Hammrich/L. Braun to advertise for sealed bids for chipsealing streets in Ward 1.

Drainage – 3rd Street between 1st Avenue and Alma Avenue: The council discussed improving drainage there.

Multiple water service lines and sewer hook-ups: The Sewer Committee (L. Braun, Steen and Gillick) will research.

Plat of Sylte Addition to Ipswich: Steen/Gillick to approve the plat of Sylte Addition to Ipswich in the W ½ SE ¼ of Section 21 - T123N – R68W of the 5th P.M., Edmunds County, South Dakota. All voted aye, except Hammrich who abstained. Motion carried.

Election of Vice President: Bauer nominated Gillick as Council Vice President. Hammrich/Steen to have nominations cease and cast a unanimous ballot for Gillick. All voted aye except Gillick, who voted nay. Motion carried.

Petition for exclusion of territory from Municipality:

Schurr Real Estate Limited Partnership & Steve and Diane Schurr Real Estate Limited Partnership: Gillick/Treftz to advertise and set the public hearing date for Tuesday, September 8, 2015.

Award Bids for 11th Street & Prairie View Avenue– drainage, street repairs & 2nd Ave. Road Improvement Project (from 4th Street to 7th Street): Three bids were received. Hoover reviewed the bids which included Bid Schedule A (2nd Avenue), Bid Schedule B (11th Street, Prairie View Avenue & Bloemendaal Drive) and Bid Schedule B – Alternate Bid (11th Street). His recommendation did not include Bid Schedule B – Alternate Bid.

Steen/Treftz to award Bid Schedule B to H.F. Jacobs & Sons Construction Inc. in the amount of \$509,645.96 contingent on final funding agency approval. Roll call vote: Bauer-abstained; Hammrich-yes; Steen-yes; Gillick-yes; L. Braun-yes; Treftz-yes. Motion Carried.

Bauer/Gillick to award Bid Schedule A to Lien Transportation in the amount of \$368,724.54 contingent on final funding agency approval. Roll call vote: Hammrich-abstained; Steen-yes; Gillick-yes; L. Braun-no; Treftz-yes; Bauer-yes. Motion Carried.

Office Report:

Transfer of funds: Treftz/Steen to transfer \$150,000.00 from the regular checking account to the construction checking account for 11th Street and 2nd Avenue projects.

Bills for approval:

Helms & Associates Bills: Gillick/Hammrich to pay design fees to Helms & Associates for \$4,644.00 and \$3,096.00 (2nd Ave. Road Improvement Project), \$1,995.00 and \$11,146.50 (11th Street & Prairie View Avenue).

Monthly Bills: Gillick/Treftz to pay the following bills: A & B Business Solutions, Inc.-\$81.98/office supplies; Ameripride Services, Inc-\$107.28/mat/mop exchange; Banyon Data Systems, Inc.-\$795.00/Fund Accounting annual support; Beck Law Office-\$1,812.50/legal fees; Beverly Jones-\$120.00/office cleaning; Brown County Landfill-\$80.18/ landfill disposal fee for herbicide spill clean-up; Buffalo Station-\$271.39/fuel; City of Ipswich-\$917.62/water billing all departments; Dakota Doors Incorporated-\$2,622.43/new garage door on fire hall (North Ambulance bay); Dennis "Mike" Olson-\$580.05/code enforcement fees; FEM Electric Assn. Inc.-\$49.10/Rubble Site utilities; Ferguson Waterworks-\$1,314.56/water meters; Gibson Publishing-\$477.92/publishing; Hawkins Inc.-\$1,409.37/pool chemicals; HD Supply Waterworks LTD-\$188.17/water main repair clamp; Heartland Waste Mgmt.-\$4,312.50/garbage service; Hutson Construction-\$1,839.42/install shop and bathroom(Charlie's Park) doors ; Jerrys Transmission-\$174.51/oxygen valve; John Deere Financial-\$152.95/street marking paint; Kens Food Fair-\$337.06/fuel; LeRoy Kilber-\$55.86/travel to Elected Officials Training in Pierre; Life-Assist, Inc.-\$252.75/ambulance supplies; Matheson Tri-Gas Inc.-\$34.33/oxygen cylinders; Max Henderson-\$4,900.00/cemetery mowing; McCleary Lumber Inc.-\$456.72/pool/park supplies; Meredith Humphrey-

\$31.61/swimming lesson supplies; North Central Farmers Elevator-\$1,265.62/fuel; North Star Energy-\$174.60/freon to GEO thermal unit at Firehall; Oban Construction-\$1,544.62/new pit at Rubble Site/ crushed gravel; Office Max Incorporated-\$123.80/ambulance supplies; Physicians Claims Company-\$486.06/ambulance billing service; 446-Praxair Distribution Inc.-\$24.00/carbon dioxide tank for mosquito testing; Randy & Janelle Barondeau-\$51.61/over payment on final water bill; Runnings Supply Inc.-\$250.40/pool/park supplies; Department of Revenue-\$538.00/water/wastewater testing; SD One Call-\$219.52/fax fees; Sewer Duck-\$390.00/toilet rental; Split Rock Country Club-\$9,929.45/annual appropriation for 60% of golf course expense; Team Laboratory Chemical Corp-\$616.00/lagoon chemicals; US Post Office-\$175.00/postcard stamps (5); Valley Telecommunications-\$639.24/internet/phone services

Pre-Approved Bills Since Last Meeting: Administration-\$3,325.57; Streets-\$2,260.14; Sanitation-\$738.21; Ambulance-\$3,088.34; Pool-\$4,769.52; Parks-\$1,662.00; Library-\$1,023.04; Water-\$1,108.96; Sewer-\$1,465.84; SD Department of Revenue-\$14.00/License & title fee for 2001 International 2554 Dump Truck; SD Department of Revenue-\$345.99/July sales tax payment; WEB Water-\$10,236.33/water purchase; Payment Services Network-\$63.75/monthly transaction/gateway fee; Rural Development-\$6,099.00/July loan payment

Adjournment: At 9:11 p.m., Treftz/Bauer to adjourn the meeting.

Sarah Perrion, Assistant Finance Officer
City of Ipswich
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