

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
MONDAY, JANUARY 7, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, January 7, 2013. Members present were Mike Steen, LeRoy Kilber, Dustin Geditz, Josh Horst, Dave Thares and Jim Uttenhove. Mayor Dave Penfield was absent. Also present were City Attorney Vaughn Beck, Amanda Anglin, Corinne Jameson, Brian Schlosser, Corey Williams, Laura Ptacek and 7 community members.

**Call the Meeting to Order:** Council President Steen called the meeting to order at 7:00 p.m.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Thares/Uttenhove to approve the Regular Meeting Minutes of December 17, 2012, with the inclusion of the following sentence: Due to the weather, the project took longer than expected, thus causing a cost increase of approximately \$40,000 from a sub-contractor.

**Building Permits for Council approval:** None

**On-Going Business:**

**Possible surplus items: David Brown tractor, miscellaneous doors, windows, furniture from office remodel:** After reviewing three appraisals, more information on the year and condition of the tractor is requested for the next meeting. The miscellaneous doors, windows, furniture from the office remodel will be given away or taken to the rubble site.

**New Business:**

**2013 Municipal Election; set date & location:** Horst/Thares to set the election date as Tuesday, April 9, 2013. The location will be the Ipswich Community Fitness Center at 21 Main Street.

**Ipswich Development Corporation Request for City funds:** The Ipswich Development Corporation is requesting its allocated dollars in the amount of \$18,000. Geditz/Thares to approve allocating \$9,000 at this time. More information is requested before the remaining \$9,000 will be released.

**Public Works Report:**

**Trailer:** Kilber/Horst to purchase the H & H Industrial Line Flatbed Trailer from North Central Farmers Elevator for \$3,376.47.

**Snow Removal:** A cost comparison for snow removal was presented.

**West Railroad Culvert:** A culvert, located under the railroad tracks on the west side of town, is consistently plugged with debris. The railroad company will be contacted to see what options are available to resolve the issue.

**Red Fuel Tank:** Uttenhove/Horst to declare the fuel tank, pump and battery surplus property. A credit card will be used for after-hours fuel purchases. Kilber voted nay. Motion carried.

**Vacmaster:** Horst/Thares to purchase a new motor for the approximate cost of \$900.00.

**Bobcat Forks:** Kilber/Thares to declare the old forks for the Bobcat surplus property.

**Terex:** No discussion.

**Office Report:**

**December financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, 2012 Summary & Profit and Loss YTD, Rural Development Quarterly Report:** Horst/Kilber to approve the reports. Bank account balances are: Checking - \$478,156.50; Money Market - \$502,345.35; Construction - \$266,710.28 & CD's - \$151,756.00.

**Bills for approval:** Geditz/Kilber to approve the following bills: A & B Business Solutions, Inc.- \$46.84/office supplies; Ameripride Services, Inc.-\$46.76/mat/mop exchange; Beverly Jones-\$150.00/office cleaning; Buffalo Station -\$330.95/ambulance fuel; City of Ipswich-\$457.45/water billing all departments; Dakota Electronics-\$167.00/fire siren repairs; Evergreen Supply Inc.- \$76.82/oxygen cylinders; FEM Electric Assn. Inc.,- \$35.00/rubble site utilities; First National Bank-\$3,948.86/SRF Quarterly Payment; Gibson Publishing-\$202.46/publishing; Heartland Waste Mgmt.- \$3,080.00/garbage service; Ipswich Commercial Club-\$25.00/Commercial Club membership fee; Ipswich State Bank-\$30.00/petty cash postage; Ken's Food Fair-\$554.35/fuel; McCleary Lumber Inc.,- \$8.85/shop supplies; North Central Farmers Elevator-\$714.12/fuel/terex/bobcat/shop supplies; Northeast Council of Governments-\$1,460.40/annual dues; Oban Construction-\$1,937.00/snow removal (12/10/12)/gravel/rubble site pit; Office Max Incorporated-\$62.10/office supplies; Runnings Supply Inc.-\$344.42/shop supplies; SD Dept. of Revenue & Regulation-\$243.77/sales tax; SD Dept. of Revenue-\$71.00/water/sewer testing; Share Corporation-\$127.24/lift station grease remover; Swanson Electric, LLC-\$383.27/arch lights; Valley Telecommunications-\$380.10/phone/internet services; Vilas Health & Variety-\$11.99/office supplies; WEB Water Development-\$7,231.83/web water purchase

**Construction Account:** Helms and Associates - \$926.10 – Water Project engineering fees for Phase II; Ipswich Fire Department - \$1,872.05 – reimbursement for work done on generator due to water project; Dahme Construction - \$50,000 – Phase II Water Line Installation

**Pre-Approved Bills Since Last Meeting:** January 2, 2013 Payroll: Council - \$5,000.00; Administration - \$2,424.93; Streets -\$2,177.17; Sanitation -\$300.00; Ambulance -\$3,337.07; Library - \$880.00; Water - \$1,907.47; Sewer -\$2,197.36; Ipswich State Bank - \$3,491.52/payroll taxes; Rural Development - \$6,099.00/loan payment; SD Department of Tourism - \$175.00 – Tourism Conference fee

**Executive Session – Personnel per SDCL 1-25-2 (1):** At 8:47 p.m., Horst/Geditz to go into executive session for personnel. At 9:39 p.m., executive session ended.

Horst/Geditz to approve the following pay rates: Paid Annually: Mayor Dave Penfield \$3,600.00; Council Members: Dave Thares \$2,400.00; LeRoy Kilber \$2,400.00; Josh Horst \$2,400.00; Dustin Geditz \$2,400.00; Mike Steen \$2,400.00; Jim Uttenhove \$2,400.00; Finance Officer (Amanda Anglin) \$35,020.00; Swimming Pool Supervisor \$7,500.00. Paid Hourly: Maintenance Technician (Brian Schlosser) \$17.51; Maintenance Technician (Corey Williams) \$17.51; Maintenance Technician (Matt Braun) \$17.51; Assistant Finance Officer (Corinne Jameson) \$13.29; Librarian (Ruby Bosanko) \$10.30; Assistant Librarian \$8.24; Rubble Site Attendant (Nathan Jaenisch) \$10.30; new lifeguards \$7.25 and returning lifeguards increase by 25 cents/hour.

**Adjournment:** At 9:40 p.m., Horst/Uttenhove to adjourn the meeting.

Amanda Anglin, Finance Officer  
City of Ipswich  
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