

**AMENDED MINUTES  
IPSWICH CITY COUNCIL MEETING  
JANUARY 9, 2012**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, January 9, 2012. Members present were Mayor Dave Penfield, LeRoy Kilber, Barb Gillick, Cindy Dosch, Mike Steen, Dave Thares & Jim Uttenhove. Also present were City Attorney Vaughn Beck, Loretta Omland, Corinne Jameson, Tim Omland, and 6 community members.

**CALL THE MEETING TO ORDER:** Mayor Penfield called the meeting to order at 7:00 p.m.

**MOTIONS:** All motions were approved unanimously unless otherwise indicated.

**APPROVAL OF MINUTES:** Dosch/Gillick to approve the Regular Meeting Minutes of December 19, 2011.

**BILLS FOR APPROVAL :** Steen/Gillick to pay the following bills: A & B Business Solutions - \$29.72/supplies; Amanda Anglin - \$44.40/travel; Beth Moore - \$100.00/water deposit refund; Beverly Jones - \$150.00/office cleaning; Buffalo Station - \$197.55/ambulance fuel; Car Quest - \$21.20/ parts; Cole Papers - \$158.52/paper products, office; Dependable Sanitation - \$60.00/recycle trailer; Evergreen Supply - \$37.20/oxygen cylinders; FEM Electric - \$113.80/utilities; Gibson Publishing - \$286.91/publishing/supplies; Heartland Waste - \$3,080.00/garbage service; Henry Schein - \$12.00/ supplies; Ipswich Commercial Club - \$25.00/membership dues; Menards - \$13.95/supplies; North Central Farmers Elevator - \$142.08/supplies; Oban Construction - \$4.81/parts; Office Max - \$56.20/CED supplies; Runnings Supply - \$9.99/ supplies; SD Dept. of Env. & Natural Resources - \$10.00/ certification exam fee; SD Dept. of Revenue - \$249.68/sales tax; SD Dept. of Revenue - \$12.00/water testing; Titan Machinery - \$79.53/parts; Valley Teleco - \$406.30/telephone/internet/alarms/fax; Vilas Health & Variety - \$19.47/ supplies; Ameripride - \$24.04/mat exchange; McCleary Lumber - \$23.37/supplies; Physicians Claims Company - \$660.78/ambulance billing; Share Corporation - \$414.76/supplies; Hedahls - \$227.59/parts; Ipswich State Bank - \$75.00/postage petty cash; North Central Farmers Elevator - \$111.37/equipment repairs-supplies; Physio-Control - \$981.00/ambulance service agreement.

**Allocated dollars:** Ipswich Commercial Club - \$2,000.00; Ipswich Development Corp - \$21,000.00; Ipswich Flower and Garden Club - \$1,500.00; Ipswich Senior Citizen Club - \$1,500.00; J.W. Parmley Historical Society- \$1,500.00; Split Rock Country Club - \$20,000.00; Ipswich Tiger Post - \$8,000.00.

**Pre-approved bills paid since last meeting:** January 1<sup>st</sup> Payroll: Council (paid quarterly)- \$5,050.00; Administration - \$2,116.31; Streets - \$1,302.91; Sanitation - \$600.83; Ambulance - \$2,622.50; Library - \$860.20; CED - \$604.17; Water - \$2,420.43; Sewer - \$878.59; Ipswich State Bank /\$10.00 – fees; Ipswich State Bank - \$3,098.08/employment taxes; AT&T - \$102.94/cell phone; WEB Water Development - \$9,769.83/water purchase; First National Bank - \$3,406.16/SRF Loan Quarterly Payment.

**Construction Account:** Dahme Construction - \$66,711.29 – water project.

**Building Permits for Council approval - L & M Storage:** Dosch/Thares to approve the permit and to waive the requirement for installation of curb and gutter.

**Pre-Approved permits under \$10,000.00:** None

**On-Going Business:**

**Meter installation update:** L. Omland stated that 50% of the meters are installed.

**Nuisance complaint - 604 - 4<sup>th</sup> Street:** After discussion, Kilber/Gillick to contract with Code Enforcement Officer Mike Olson to proceed with abatement of the property. Roll call vote: Steen – yes; Gillick – yes; Dosch – yes; Uttenhove – no; Thares – no; Kilber – yes. Motion carried.

**New Business:**

**SD Department of Transportation Maintenance and Encroachment Agreement with SD**

**Department of Transportation:** Thares/Dosch to approve the agreement as presented and to authorize the Mayor as signatory.

**2012 Municipal Election; set date & location:** Dosch/Thares to set the election date as April 10, 2012 and the location as the Ipswich Community Fitness Center at 21 Main Street.

**Office Report:**

**December financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, 2011 Summary**

**& Profit and Loss YTD:** Gillick/Steen to approve the reports. Account balances are: Checking - \$380,620.65, Money Market - \$500,890.04 and Construction - \$92.71. The balance of the CD's is \$151,765.00.

L. Omland presented a 2011 financial summary and provided previous years audited cash balances to demonstrate the city's financial growth. Totals are: 2008 - \$410,368.00, 2009 - \$574,266.00 and 2010 - \$792,886.00. The 2011 year end bank and CD balance totals are \$1,033,368.40 and the 2011 annual report is in progress.

**Executive Session – Personnel - Per SDCL 1-25-2-(1):** At 7:32 p.m., Dosch/Uttenhove to go into executive session. Executive session ended at 8:30 p.m.

Dosch/Kilber to approve the following pay rates: Paid Annually: Mayor Dave Penfield \$3,600.00; Council Members: Dave Thares \$2,400.00; LeRoy Kilber \$2,400.00; Barb Gillick \$2,400.00; Cindy Dosch \$2,400.00; Mike Steen \$2,400.00; Jim Uttenhove \$2,400.00; Finance Officer (Loretta Omland) \$37,492.00; Assistant Finance Officer/Community Development (Amanda Anglin) \$30,000.00; Public Works Supervisor (Tim Omland) \$44,990.00; Swimming Pool Supervisor (Dave Bauer) \$7,500.00. Paid Hourly: Maintenance Technician (Kevin Schmidt) \$15.00 increasing to \$15.50 upon passing required certifications; Assistant Finance Officer (Corinne Jameson) \$12.90; Librarian (Ruby Bosanko) \$10.00; Assistant Librarian \$8.00; Rubble Site Attendant; (John Sonstegard) - \$10.30; Summer Maintenance (Corey Williams & Matt Braun) \$10.00; Maintenance Assistants (temporary) \$12.00; new Lifeguards \$7.25 and returning Lifeguards increase by .25/hour. Roll call vote: Steen – yes; Gillick – yes; Dosch – yes; Uttenhove – yes; Thares – no; Kilber – yes. Motion carried.

Gillick/Kilber to include ambulance wages to the January 9, 2012 minutes. Wages are: On-Call \$1.00/hour; ALS - \$80.00/call; BLS - \$40.00/call; Directors - \$125.00/month and EVOC driver's \$30.00/call.

**Adjournment:** At 8:36 p.m., Steen/Uttenhove to adjourn.