

**MINUTES
IPSWICH CITY COUNCIL MEETING
FEBRUARY 4, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, February 4, 2013. Members present were Mayor Dave Penfield, Mike Steen, LeRoy Kilber, Dustin Geditz, Dave Thares and Jim Uttenhove. Josh Horst was absent. Also present were City Attorney Vaughn Beck, Amanda Anglin, Corinne Jameson, Brian Schlosser, Matt Braun and 10 community members.

Call the Meeting to Order: Mayor Penfield called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Steen/Geditz to approve the Regular Meeting Minutes of January 22, 2013.

Building Permits for Council approval: Thares/Uttenhove to approve the following permit: Dave & Margaret Nelson – new windows

On-Going Business:

Televising Bid: Area cities who broadcast council meetings will be contacted for information and recommendations for audio/video equipment.

David Brown Tractor: After reviewing three appraisals, Kilber/Geditz to sell tractor for \$499.00.

Fuel Tank: After review of three appraisals, Uttenhove/Steen to set price at \$950.00 and advertise for bids.

Bobcat Forks: After review of three appraisals, Steen/Uttenhove to keep forks for city use.

New Business:

Trail Days 2013 - Request for Public Hearing for Open Container & Alcohol Sales:

Kilber/Geditz to approve request for a public hearing which will be held during the February 19, 2013 council meeting.

Office Report:

January Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Profit and Loss YTD: Kilber/Steen to approve the reports. Bank account balances are: Checking - \$492,023.16; Money Market - \$502,430.68; Construction - \$96.45 & CD's - \$151,756.00.

Date of First April Council Meeting: Geditz/Kilber to change the first meeting in April from April 8, 2013 to Wednesday, April 10, 2013.

Transfer of funds: Kilber/Thares to transfer \$25,803.49 from the construction checking account to the regular checking account. From the Rural Development Grant funds, through the water project, the city was reimbursed the cost of the 2010 and 2011 Financial Audits.

Executive Session – Personnel; Per SDCL 1-25-2-(1): At 7:35 p.m., Steen/Geditz to go into executive session for personnel. At 7:52 p.m., executive session ended.

Thares/Steen to appoint the Public Works department heads as follows: Brian Schlosser – Water, Parks and Health; Corey Williams – Sewer and Sanitation; Matt Braun – Streets and Other.

Bills for approval: Kilber/Steen to approve the following bills: A & B Business Solutions, Inc.-\$599.20/copier service agreement; Ameripride Services, Inc.-\$49.92/mat/mop exchanges; Barone Inc.- \$1,119.26/Vacmaster motor and parts; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$126.96/ambulance fuel; City of Ipswich-\$486.77/water billing all departments; Days Inn Pierre-\$50.00/Governor’s Tourism Conference-Pierre; Evergreen Supply Inc.-\$41.85/oxygen cylinders; FEM Electric Assn. Inc.,-\$36.30/rubble site utilities; Gibson Publishing-\$144.92/publishing; Heartland Waste Mgmt.-\$3,080.00/garbage service; Henry Schein, Inc.-\$457.30/ambulance supplies; Karpinske Computing-\$187.50/repairs to reception desk computer; Ken’s Food Fair-\$27.44/office cleaning supplies; Laura Ptacek-\$48.64/travel to Aberdeen twice; M.R.S.- \$340.45/shop tools; Office Max Incorporated-\$42.45/water leak postcard supplies; Runnings Supply Inc.- \$140.79/shop supplies; SD Dept. of Revenue-\$371.35/wastewater testing; Share Corporation-\$267.95/lift station degreaser; Valley Telecommunications-\$390.60/phone/internet service; WEB Water Development-\$6,287.83/web water purchase

Pre-Approved Bills Since Last Meeting: February 1, 2013 Payroll: Administration - \$2,549.25; Streets -\$2,398.69; Sanitation -\$476.14; Ambulance -\$3,421.52; Library - \$947.60; Community Development - \$894.61; Water -\$2,679.20; Sewer -\$2,598.77; Ipswich State Bank - \$3,218.49/payroll taxes; Rural Development - \$6,099.00/loan payment; Ipswich Development Corporation-\$9,000.00/allocated dollars

Adjournment: At 7:55p.m., Uttenhove/Geditz to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
Publish 2-13