

**MINUTES
IPSWICH CITY COUNCIL MEETING
WEDNESDAY, APRIL 10, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Wednesday, April 10, 2013. Members present were Mayor Dave Penfield, Mike Steen, Josh Horst, Dustin Geditz, Dave Thares and Jim Uttenhove. LeRoy Kilber was absent. Also present were City Attorney Vaughn Beck, Amanda Anglin, Corinne Jameson and 17 community members.

Call the Meeting to Order: Mayor Dave Penfield called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Geditz/Uttenhove to approve the Regular & Board of Equalization Minutes of March 18, 2013.

Building Permits for Council approval: Thares/Geditz to approve the permit for Kelly Stiles - sidewalk. Thares/Steen to approve the permit for Emily Kadlec - remodel. Geditz/Uttenhove to approve the permit for Jerome & Lydia Schumacher - bathroom remodel. Thares/Steen to approve the permit for J. David Williams - sidewalk. Thares/Uttenhove to approve the permit for S&S Rentals LLC - new duplex. The permit for Vickie Kitchell to move house into town was cancelled by the applicant and the fee was returned.

On-Going Business:

Fire Hall Roof: Thares looked at the roof last week. He found an ice dam at the lower section of the roof, caused by the melting and freezing of snow under the shingles. He tried to fix the problem with a sealant. The problem has been taken care of with no cost to the city, except for the cost of the sealant.

Lights & Poles at the baseball field: Previously, the matter was referred to the Edmunds County State's Attorney for investigation and review. The mayor and council received a letter from that office, which stated that the investigation has been completed and no further action will be taken on the matter. Thares read the letter aloud. After discussion, the council asked for more information. The city attorney will contact the Department of Criminal Investigation for further review of the matter.

New Business:

Open bids for Insurance: Two bids were received. The first being from the South Dakota Public Assurance Alliance for \$14,759.00. The second from Dakota Insurance Solutions, LLC (ISB Agency) for \$16,332.00. The council will review the bids and representatives from each company will be at the next regular council meeting.

Request for Public Hearing: The city currently has an available liquor license. After discussion, Horst/Geditz to advertise for bids to sell the available liquor license for a minimum bid of \$1,200.00. The bids will be opened at the May 6th regular city council

meeting. The top three bidders may raise their bids at that time. If necessary, following the opening of the bids for the liquor license, a public hearing will be held for **Liquor License - Yellowstone Trail Restaurant & Bar and Retail (on-off sale) Malt Beverage & Retail (on-off sale) Wine-Emily Kadlec.**

Open Container Permit – 5x5 Softball Tournament – Horst/Geditz to approve the request for public hearing which will be during the April 22, 2013 regular city council meeting.

Fireworks Sales: Nathan Kolb would like to sell fireworks within city limits. Thares/Uttenhove to allow Kolb to sell fireworks within city limits. After discussing the fireworks ordinance, Horst/Geditz to have the city attorney look into rewriting the ordinance to allow fireworks sales within city limits.

Election Canvas: The election returns were presented for inspection by council members. The results were declared as follows: For Mayor, 2-year term: Gregory Geditz – 244, LeRoy Kilber – 276; For Councilman, Ward 1, 2-year term: Joseph Heier – 86, Jon Gilbert – 98; Ward II, 2-year term: David A. Thares – 95, Michael Steen – 94; Ward III, 2-year term: Jamie W. Unser – 57, Barbara Gillick - 90. The official canvas sheet was completed and signed. Geditz/Horst to approve the canvas sheet with the listed results.

Office Report:

March Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation and Sales Tax & Municipal Tax Comparison: Horst/Steen to approve the reports. Bank account balances are: Checking - \$534,560.73; Money Market - \$502,587.62; Construction - \$96.45 & CD's - \$151,756.00.

Pet Shots Clinic: The pet shot clinic will be held on Friday, April 19, 2013 from 7:00 – 9:00 p.m. at the City Office.

Tiger Post Pool Passes: Geditz/Horst to offer a reduced rate swimming pool pass in the amount of \$20.00, each, to children at the Tiger Post for the summer of 2013.

Bills for approval: Horst/Thares to approve the following bills (*except SD Department of Labor-\$3,136.00/unemployment benefits T. Omland & K. Schmidt*): A & B Business Solutions, Inc.- \$94.56/office supplies; Aberdeen American News-\$438.04/insurance bid and swimming pool manager job advertisement; Ameripride Services, Inc.- \$53.08/mat/mop exchange; Beverly Jones-\$150.00/office cleaning; Brown & Saenger-\$215.85/election supplies; Buffalo Station-\$119.35/ambulance fuel; City of Ipswich-\$450.04/water billing all departments; Dahme Construction Co. Inc.-\$175.00/replace manhole lid on highway 45; Dakotacare-\$262.04/refund ambulance claim paid twice; David & Carol Shoultz-\$100.00/water deposit refund; Evergreen Supply Inc.-\$57.86/oxygen cylinders; FEM Electric Assn. Inc.-\$43.14/rubble site utilities; Gibson Publishing-\$507.00/publishing; Heartland Waste Mgmt.- \$3,080.00/garbage service; Hedahls-\$51.24/rubber gloves; Ken's Food Fair-\$283.60/fuel/food for training; Laura Ptacek-\$25.90/travel to Aberdeen; McCleary Lumber Inc.- \$6.15/fuses; Menards-\$51.31/shop supplies; North Central

Farmers Elevator-\$3,887.3/ trailer/fuel; Office Max Incorporated-\$36.19/office supplies; Physicians Claims Company-\$609.01/ambulance billing service; Runnings Supply Inc.- \$152.25/shop supplies; SD Dept. of Revenue & Regulation-\$153.00/water/wastewater testing; SD Dept. of Revenue & Regulation-\$310.44/sales tax; SD Municipal League-\$735.00/workers compensation insurance payment; SD One Call-\$4.44/fax fees; Share Corporation-\$127.40/main lift station chemical; US Post Office-\$165.00/postage for billing; Valley Telecommunications-\$374.41/phone/internet services; Ferguson Waterworks-\$71.05/water meter parts

Pre-Approved Bills Since Last Meeting: April 1, 2013 Payroll: Council - \$4,650.00; Administration - \$2,371.16; Streets - \$1,564.31; Sanitation - \$421.64; Ambulance - \$2,977.00; Library - \$906.40; Community Development - \$531.72; Water - \$1,542.77; Sewer - \$1,654.09; Ipswich State Bank - \$3,089.24/payroll taxes; Rural Development - \$6,099.00/loan payment; WEB Water Development - \$5,915.83/web water purchase

Executive Session – Personnel; Per SDCL 1-25-2-(1): At 8:15 p.m., Horst/Steen to go into executive session for personnel. At 8:27 p.m., executive session ended.

Horst/Steen to hold a special meeting on Wednesday, April 17, 2013 at 6:30 p.m. to interview candidates for the pool manager position.

Adjournment: At 8:28 p.m., Steen/Geditz to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
Publish 4-17