

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, MAY 6, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, May 6, 2013. Members present were Mayor Dave Penfield, Mike Steen, Josh Horst, Dustin Geditz, Dave Thares, Jim Uttenhove and LeRoy Kilber. Also present were Amanda Anglin, Corinne Jameson, Matt Braun, Brian Schlosser, Laura Ptacek, Barb Gillick, Jon Gilbert, Lenny Braun, Shawn Goehring and 27 community members.

**Call the Meeting to Order:** Mayor Dave Penfield called the meeting to order at 7:00 p.m.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Kilber/Steen to approve the Regular Meeting Minutes of April 22, 2013.

**Building Permits for Council approval:** Kilber/Thares to approve the following permits: Dean Bahr – new basement, siding, windows; Francis & Carol Kadlec – new home & garage; Tammy Bahr – ceiling & wall; Marlene Jones (renewal) – garage addition

**Ward II Recount Election Canvas:** The Ward II recount return was presented for inspection by council members. The results were declared as follows: Ward II, 2-year term: David A. Thares – 95, Michael Steen – 94. The Ward II recount official canvas sheet was completed and signed. Geditz/Uttenhove to approve the canvas sheet with the listed results.

**On-Going Business:**

**Public hearing:**

- 1. Retail (on-sale) Liquor License– Yellowstone Trail Restaurant & Bar:** After no public comment or discussion, Kilber/Thares to approve the liquor license for a fee of \$1,200 plus the annual fee of \$200 for Sunday on-sale.
  
- 2. Retail (on-off sale) Malt Beverage and Retail (on-off sale) Wine License – Four Two Six:**

South Dakota Codified Law 35-4-11 states “The number of licenses allowable may not be less than the total number of licenses allowable or issued as of July 1, 1981.” According to the 1980 U.S. Decennial Census, Ipswich had a population of 1,153. Since the population exceeded one thousand, there would have been an additional on-sale liquor license allowable as of July 1, 1981. Based on this information, the South Dakota Department of Revenue is allowing the City of Ipswich to have four on-sale liquor licenses.

After no public comment or discussion, Thares/Uttenhove to approve the Retail (on-off sale) Malt Beverage and Retail (on-off sale) Wine License request.

At this time, Emily Kadlec has applied for the fourth available liquor license and an open container permit for Trail Days and is requesting a public hearing.

Kilber/Geditz to approve the request for a public hearing on May 20, 2013 for liquor license request and open container.

**Edmunds County Sheriff's Office – Trail Days & Animal Complaints:** Lenny Braun, Edmunds County Sheriff, was present for questions regarding animal complaints, including a resident recently being bitten by a dog. The animal complaint issue will be discussed again at the next council meeting. Trail Days will be discussed later.

**Fireworks Ordinance:** Ipswich City Ordinance Section 8-1-2 states “The City Council will govern the area in which fireworks stands for selling may be located and written permission must be granted by the City Council for the selling of said fireworks.” There is no need to have the ordinance rewritten.

**Lights and poles at the baseball field:** City Attorney Beck discussed the matter with the State's Attorney, who is of the opinion that the matter is complete and nothing more will be done. A copy of the DCI report will not be given to the City. Beck advised the Council to put this matter to rest, as there is nothing further to do. Kilber/Steen to drop the matter as advised by the City Attorney. Roll call vote: Steen-yes; Horst-yes; Geditz-yes; Uttenhove-no; Thares-no; Kilber-yes. Motion carried.

**Adjourn as old Council:** Horst/Kilber to adjourn.

Kilber thanked Steen and Penfield for their years of service on the City Council.

**New Business:**

**Council Re-organization - Oath of Office:** Oaths of Office were taken and signed by LeRoy Kilber, Barb Gillick, Jon Gilbert and Dave Thares.

**Election of Council President & Vice President:** Thares/Gillick to nominate Josh Horst as Council President. Uttenhove/Geditz to nominate Jon Gilbert as Council Vice President.

**Mayor Appointments:** Mayor Kilber will keep the current appointments until the next regular council meeting.

**Request for Public Hearing for Open Container/Alcohol Sales: Yellowstone Trail Restaurant & Bar:** This request has been cancelled.

**Request for Public Hearing for Retail (on-off sale) Malt Beverage License – Lammon's Restaurant:** Horst/Thares to approve request for a public hearing which will be held during the May 20, 2013 council meeting.

**Montana Dakota Utilities – Storing of Meters:** Shawn Goehring spoke with the council on behalf of MDU, who will replace current meters with digital remote read meters throughout Ipswich this summer. MDU needs a place to store 13 pallets with the meters. Horst/Thares to allow MDU to store the meters in the city’s south shop at no cost.

**Randy Groneberg – Request to use Community Garden:** Horst/Geditz to approve the request to use the community garden for the summer of 2013.

**First Baptist Church – Bandshell Reservations:** Rev. Chris Prater presented the schedule for the Summer Concerts in the Bandshell Park. Uttenhove/Gillick to approve the reservations as presented.

**Ambulance Cot:** The City’s workmans compensation insurance carrier recommended purchasing a powered ambulance cot. This has the potential to decrease the number of injuries to personnel and lower the number and amount of insurance claims. Gillick/Gilbert to purchase the Power Pro Ambulance Cot from Stryker EMS for \$12,847.00. Roll call vote: Gilbert-yes; Thares-yes; Uttenhove-reluctantly yes; Geditz-yes; Horst-yes; Gillick-yes. Motion carried. There will be a trade-in value on the cot currently in the ambulance.

**Public Works Report:**

**Culvert Request:** Beth and Scott Moore are requesting a culvert or cement gutter along 2<sup>nd</sup> Street on the east side of their new 4-stall garage. A committee will be appointed at the next meeting to determine the best solution.

**Lift Station Repairs:** The three smaller lift stations are in need of repairs. The public works departments spent 19 overtime hours during the last two weeks trying to keep the lift stations working properly. Helms & Associates will be contacted for recommendations and Dakota Pump will be asked to come and look at the lift stations.

**Mower:** In the past, the lawn mowers have been replaced every 2 years. The public works department will bring quotes to the next meeting.

**Payloader:** Information about past repairs to the payloader was presented. Currently, the payloader needs repairs or replacement. Following research, more information will be brought back to the council.

**Community Development Report:** Fundraising is being done for the Ipswich Library Park Playground equipment. In the last two weeks, \$1,750.00 in donations have been collected. Two fundraising events will be held. On May 25<sup>th</sup> there will be a 5x5 softball tournament and on June 7<sup>th</sup> there will be a digital scavenger hunt. Name suggestions for the South Park naming contest will be in the newspaper this week. A \$500 scholarship was received for training funds and Ptacek will be attending the Mid America Economic Development Conference on May 16 and 17 in Sioux Falls.

**Office Report:**

**April financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Rural Development Report:** Geditz/Gilbert to approve the reports. Bank account balances are: Checking - \$534,294.61; Money Market - \$502,675.74; Construction - \$96.45 & CD's - \$151,756.00.

**Edmunds County Sheriff's Office – Trail Days:** Lenny Braun, Edmunds County Sheriff, continued discussing options for extra law enforcement needs during Trail Days, which would be paid for by the city. Geditz/Thares to have Braun hire extra police officers for Trail Days not to exceed \$2,500.00.

**Training:** Horst/Gillick to approve Anglin attending Finance Officers School in Pierre on June 11-14, 2013.

**Bills for approval:** Gilbert/Horst to approve the following bills. All voted aye except Uttenhove, who voted nay on paying the bill for ISB Agency. Motion carried.  
A & B Business Solutions, Inc.-\$98.97/ambulance printer ink; Amanda Anglin-\$44.40/mail pick up in Aberdeen; Ameripride Services, Inc.-\$53.08/mat/mop exchange; Beverly Jones-\$120.00/office cleaning; Brown & Saenger-\$168.00/checks; Buffalo Station-\$328.62/ambulance fuel; City of Ipswich-\$450.28/water billing all departments; Dakota Supply Group-\$70.58/lift station parts; EBSCO Subscription Service-\$97.94/magazine subscriptions; Evergreen Supply Inc.-\$40.50/oxygen cylinders; FEM Electric Assn. Inc.-\$41.85/rubble site utilities; Florence Kienow-\$78.46/water bill refund - 601 4th Avenue; Gibson Publishing-\$335.28/pool advertising; Heartland Waste Mgmt.-\$3,080.00/garbage service; Hedahls-\$28.74/vacmaster parts; ISB Agency-\$3,783.50/finance officer bond/ambulance renewal; Kens Food Fair-\$324.60/fuel/supplies for mayor's open house; MAEDC-\$400.00/community development conference; McCleary Lumber Inc.-\$92.00/supplies to repair fire hall roof; Menards-\$102.36/cones/threshold/tools; North Central Farmers Elevator-\$494.74/fuel; Office Max Incorporated-\$31.55/foam board/easel; PRAXAIR-\$41.05/welding supplies; Race West-\$35.00/retirement gift for Mayor Penfield; SD Dept. of Revenue & Regulation-\$26.00/water/wastewater testing; SD Dept. of Revenue & Regulation-\$184.71/sales tax; SD One Call-\$4.44/fax fees; Shell Fleet Plus-\$169.71/ambulance fuel; US Post Office-\$121.00/petty cash postage/Po box renewal fee; Valley Telecommunications-\$385.37/phone/internet services; Vilas Health & Variety-\$1.00/tablecloth; WEB Water Development-\$6,735.83/web water purchase

**Pre-Approved Bills Since Last Meeting:** May 1, 2013 Payroll: Administration - \$2,485.46; Streets -\$1,698.46; Sanitation -\$459.26; Ambulance -\$2,921.57; Library - \$865.20; Community Development - \$1,008.73; Water -\$1,693.70; Sewer -\$1,355.27; Ipswich State Bank - \$2,446.81/payroll taxes; Rural Development - \$6,099.00/loan payment; First National Bank - \$3,948.86/SRF loan payment

**Adjournment:** At 8:45 p.m., Geditz/Gilbert to adjourn the meeting.

Amanda Anglin, Finance Officer  
City of Ipswich  
Publish 5-15