

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MAY 9, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, May 9, 2016. Members present were Mayor LeRoy Kilber, Mike Hammrich, Barb Gillick, Mike Steen, David Bauer, Susie Treftz, and Tom Schaefer. Also present were Dennis "Mike" Olson – Code Enforcement Officer, Garrett Penfield, Lacey Weig, Chelsea Weig, Tara Heinz, Kelly Heinz, Kayla Perrion, Amy Jaenisch, Brian Schlosser and 11 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes of April 18, 2016: Steen/Gillick to approve the Regular Meeting Minutes of April 18, 2016.

Code Enforcement: Olson discussed various properties and will be contacting property owners within the next few days.

Building Permits for Council approval: Hammrich/Treftz to approve the following permits: Lindy & Heidi Graves – windows; Garrett Stafford – shingles; Ipswich Golf Association – Roof & cement for cart path; Chuck Jaenisch – shingles.

Demolition Permits: Gillick/Bauer to approve the permits for the Ipswich Public School to remove the houses and garages, located at 421 2nd Avenue and 220 7th Street, and to waive the fee.

On-Going Business:

Skid Steer: Three quotes were presented. Hammrich/Steen to trade-in the 2011 Bobcat skid steer and purchase a 2016, Caterpillar 259D C3H2 from Butler Machinery with a 3 year payment option at \$14,039.40 per year.

Fence at Charlies Park – West Side: Vosika Fencing advised not to put a gate on the West side of the park, as it would probably be left open most of the time.

Bills for approval: Steen/Treftz to approve the following bills: A & B Business Solutions, Inc.- \$35.99/Towels; Aberdeen Advanced Care Service - \$344.50/40% of payments received for ambulance intercepts; Aberdeen American News - \$334.23/Finance Officer Job Advertisement; Ameripride Services, Inc - \$74.50/mat/mop exchange; Beck Law Office - \$125.00/Legal Services; Beverly Jones - \$150.00/Office Cleaning; Buffalo Station - \$153.31/Fuel; City of Ipswich - \$287.38/Water Billing all departments; Dakota Insurance Solutions LLC - \$17,263.50/ 2016 Insurance Renewal; Eide Bailly - \$10,625.00/ 2015 Financial Statement Audit; FEM Electric Assn. Inc. - \$46.11/Rubble Site Utilities; Gibson Publishing - \$296.34/Publishing; Heartland Waste Mgmt. - \$4,312.50/Garbage Service; Hedahls - \$102.97/Mower Parts/Tools; Henry Schein, Inc. - \$2,627.50/Ambulance Supplies; Ipswich State Bank - \$62.85/Petty Cash Postage; Joe & Ann Gauer - \$210.00/Ambulance on-call; Kens Food Fair - \$343.13/Sewer/Mosquito/Mowing supplies; Matheson Tri-Gas Inc. - \$36.05/oxygen cylinders; McCleary

Lumber Inc. - \$31.70/Street supplies; Menards - \$57.98/Park Supplies; North Central Farmers Elevator - \$859.05/Fuel/Supplies; Physio-Control, Inc. - \$3322.20/Annual Agreement for Maintenance; Rathert Electric - \$1,194.55/Labor/Materials for Buffalo Station lift station; RDO Equipment Company - \$72.51/Mower Blade; Runnings Supply Inc. - \$192.40/Shop and Street Supplies; Safety Service Inc. - \$278.99/Gator Parts; Sanitation Products Inc. - \$2,476.89/Parts for Elgin Sweeper; SD Department of Health - \$465.00/water/wastewater testing; SD Govt. Finance Officer Asso. - \$75.00/Finance Officer School Reg. Fee; SD Govt. Human Resource Assoc. - \$50.00/HR School Reg. Fee; TrueNorth Steel - \$703.80/Culverts; US Bank - \$35.32/Fuel; US Post Office - \$206.00/Library/City Post Office Box Fee/utility billing postage; Valley Telecommunications - \$460.37/Phone/Internet services.

Pre-Approved Bills Since Last Meeting: Administration-\$8,035.42; Streets-\$1,881.67; Sanitation-\$770.25; Ambulance-\$2,953.99; Library - \$1,012.00; Water-\$854.17; Sewer-\$1,171.25; Ipswich State Bank-\$4,275.87/payroll taxes/direct deposit fee; WEB Water-\$8,346.97/water purchase; SD Department of Revenue-\$300.61/sales tax payment; Payment Services Network-\$64.25/monthly transaction/gateway fee.

Adjourn as old Council: At 7:25p.m., Hammrich/Bauer to adjourn the meeting.

Call the Meeting to Order: Mayor Kilber called the meeting to order at 7:25 p.m.

New Business:

Council Re-organization:

Oath of Office: Oaths of Office were taken and signed by Mayor LeRoy Kilber, Mike Steen, Jon Gilbert, Hank Baker and Susie Treftz.

Election of Council President & Vice President: Gillick to nominate Treftz as Council President and Steen as Council Vice President. No other nominations were received. Nominations were closed. Motion to appoint Treftz as Council President and Steen as Council Vice President approved unanimously.

Mayor Appointments: Tabled.

New Business:

Applications for malt beverage renewals: Buffalo Station, Kens Food Fair and Vilas Health & Variety: Treftz/Schaefer to approve the renewals.

Rubble Site Camera: Steen/Treftz to approve the installation of 3 cameras and a 5 year contract with Valleytel Communications for the service.

Swimming Lesson Pay incentive: Weig and Heinz requested pay increase for lifeguard with WSI certification. Gillick/Schaefer to approve the increase of pay to time and a half for any lifeguard with their WSI certificate during the hours they teach swimming lessons.

Steen/Gillick to approve the reimbursement of \$335 to Tara Heinz at the end of the summer for a Certified Pool Operator Class she will be taking in May.

Request for Public Hearing for Open Container – Ipswich Co-ed Softball League: Penfield requested an Open Container permit for the Ipswich Co-ed Softball League. A public hearing will be held during the May 23, 2016 regular council meeting.

Lawn Mower: Quotes were presented for a new riding mower and a new rotary mower. Gilbert motioned to purchase the riding mower with the trade in for \$3,400.00 and to keep the rotary mower that the city currently owns. With lack of a second, the motion died. Schlosser was asked to get an estimate to fix the older mower at the rubble site.

Ipswich City Cemetery: Perrion reported on the recently acquired bank accounts and CDs of the Cemetery. Checking account - \$71.85; Perpetual Care Savings Account - \$14,381.25; Operating Savings Account - \$21.05; 13 CD's amounting to \$68,900. The accountant suggested the Operating Savings account be combined with the other accounts and closed.

Public Works Report: Schlosser discussed the blocked sewer main, street sweeping, new poles for the backstop at the baseball field and scheduling a time to get a picture with the council to send in the thank you to the Twins.

Office Report:

April financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison: Treftz/Gillick to approve the following reports. Bank account balances are: Checking - \$344,924.38; Money Market - \$791,447.24; Construction - \$6,483.11 & CD's - \$151,756.00.

Executive Session – Personnel – Per SDCL 1-25-2: At 8:21 p.m., Treftz/Steen to go into executive session for personnel. At 8:30 p.m., executive session ended.

Adjournment: At 8:30 p.m., Steen/Baker to adjourn the meeting.

Kayla Perrion, Finance Officer
City of Ipswich
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