

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MAY 23, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, May 23, 2016. Members present were Mayor LeRoy Kilber, Jon Gilbert, Hank Baker, Barb Gillick, Mike Steen, Susie Treftz, and Tom Schaefer. Also present were Leif Redinger – Helms & Associates, Nathan Kolb, Tony Simon, Dominik Luond, Kayla Perrion, Amy Jaenisch and 8 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes of May 9, 2016: Treftz/Gilbert to approve the Regular Meeting Minutes of May 9, 2016.

Public Hearing for Open Container – Ipswich Co-ed Softball League: After no public comments or discussion, the following action was taken:

Resolution 2016-03 Baker/Schaefer to approve the resolution.

**RESOLUTION 2016-03
CITY OF IPSWICH
OPEN CONTAINER**

WHEREAS, Ipswich Co-ed Softball League, has requested from the City to allow open container at the location of the Ipswich Softball field – 911 2nd Avenue and Ipswich Baseball field – 791 North 7th Street, Ipswich from 5:30 P.M. to 10:30 P.M. on the following days: June 5, June 12, June 19, June 26, July 3, July 10, July 17, July 24, July 31, August 7, August 14, August 21 and August 28, 2016. Glass containers will not be permitted in this area.

FURTHERMORE, Ipswich Co-ed Softball League, assumes all liability and is responsible for clean-up and damage resulting from this occasion.

THEREFORE, BE IT RESOLVED, that the Ipswich City Council hereby grants approval for the Ipswich Co-ed Softball League, to have an open container permit at the location of the Ipswich Softball field – 911 2nd Avenue and Ipswich Baseball field – 791 North 7th Street, Ipswich from 5:30 P.M. to 10:30 P.M. on the following days: June 5, June 12, June 19, June 26, July 3, July 10, July 17, July 24, July 31, August 7, August 14, August 21 and August 28, 2016. Glass containers will not be permitted in this area.

APPROVED, this 23rd day of May, 2016 by the Ipswich City Council in regular session at the Ipswich City Office, Ipswich, SD.

Signed: LeRoy Kilber, Mayor

Attest: Kayla Perrion, Finance Officer

Variance Request: Gillick/Steen to accept the request for Jerry Markovetz, 211 N. 4th Street, to place an addition 3.5 feet from the south property line.

Building Permits for Council approval: Treftz/Steen to approve the following permits: Bob Hoyle – shingles; Trent Osborne – addition; Jamie Unser – 2 decks; Kevin Kehrwald – replace entry steps; Gregg Zwart – fence.

Demolition Permits: Gillick/Gilbert to approve the permits for Jesse Brown to remove the house at 18 1st Ave. and the Ipswich Development Corporation to remove the back addition of the Yellowstone Trail Theater at 17 Main Street.

Helms & Associates:

Sewer Improvement Project & change order #1: Gillick/Treftz to allow Mayor Kilber to sign all necessary documents to approve change order #1.

Fireworks – Nathan Kolb: Schaefer/Gilbert to allow Nathan Kolb to sell fireworks within the City limits, at the location west of 5th Avenue Pub.

Hank Baker: Expressed concern whether the code enforcement officer should be hired as an independent contractor or as an employee. More information will be sought from the City's attorney.

Tony Simon: Discussed concerns about no longer having a public comment section on the agenda.

On-Going Business:

Mayor Committee Appointments: Treftz/Gillick to approve the following: **Ambulance Representative:** Gillick & Baker; **NECOG Representative:** LeRoy Kilber; **Policy, Finance & Grants:** Gillick, Baker, Gilbert; **Public Safety:** Schaefer & Steen; **Parks & Recreation:** Gillick & Treftz; **Streets & Alleys/Snow Removal:** Gilbert & Steen; **Water:** Schaefer & Treftz; **Sanitation & Landfill:** Schaefer & Baker; **Sewer:** Gilbert, Steen, Treftz.

Mayor Appointments: Gilbert/Baker to approve the following: **Finance Officer:** Kayla Perrion; **Public Works:** Brian Schlosser; **City Attorney:** Vaughn Beck; **Official Newspaper:** Ipswich Tribune; **Official Depository:** Ipswich State Bank.

Lawn Mower: Treftz/Gilbert to trade-in the 2014 John Deere Z925M mower and purchase a 2016 John Deere Z930M EFI Mower and rear bagger from RDO Equipment Co. for \$3,229.39. All voted aye, except Gillick who abstained. Motion carried.

Code Enforcement:

Follow-up summary: A summary of tasks and a timeline was presented.

Quote for Davies' Trees: Steen/Gillick to hire Matt's tree service to remove the trees from Davies' property, at a cost of \$3,200.00. Roll call vote: Gilbert – yes; Baker – no; Steen – yes; Gillick – yes; Schaefer – yes; Treftz – yes. Motion carried.

New Business:

Request for Resolution: Luond expressed concern about the speed limit being 45 miles per hour in front of the Buffalo Station on Highway 12. He also would like more enforcement on the noise level when coming into town.

Resolution 2016-04 Schaefer/ Baker to approve the resolution.

**RESOLUTION 2016-04
CITY OF IPSWICH
SPEED LIMIT REDUCTION**

WHEREAS, the Department of Transportation has installed speed limit signs along Highway 12 in front of the Buffalo Station at 5 US-12, McCleary Lumber at 19 5th Ave. and North Central Farmers Elevator Headquarters at 12 5th Ave., all in Ipswich, SD 57451; and

WHEREAS, the City of Ipswich concurs that the lowering of the speed limit at the above locations is necessary for safety purposes; and

WHEREAS, it is in the best interest of all motorists traveling on Highway 12 to reduce their speed when coming into town;

NOW, BE IT RESOLVED, by the City Council of the City of Ipswich to request the Department of Transportation to change the signs from 45 mph to 30 mph in front of North Central Farmers Elevator for west bound traffic and McCleary Lumber and the Buffalo Station for east bound traffic; and

BE IT ALSO RESOLVED, by the City Council of the City of Ipswich to request placement of flashing lights on the signal warning signs.

NOW, THEREFORE, the City of Ipswich states its support of local law enforcement efforts to promote and provide for the safety of all motorists on Highway 12.

Signed: LeRoy Kilber, Mayor

Attest: Kayla Perrion, Finance Officer

Recognize roster for Ambulance Department Personnel: Treftz/Steen to recognize the roster presented for the Ipswich Ambulance Service.

Bills for approval: Steen/Gilbert to approve the following bills: A & B Business Solutions, Inc.- \$39.80/Office Supplies; Dakota Insurance Solutions LLC - \$50.00/Notary Bond fee – K. Perrion; Dennis “Mike” Olson - \$1,633.13/Code Enforcement wages/mileage; John Deere Financial - \$72.51/Mower Blade; John Hoyle - \$10.00/Building permit refund - changed to demo permit; Kiefer - \$497.06/lifeguard swimwear/staff shirts; Max Henderson \$1,500.00/Cemetery mowing; Montana Dakota Utilities - \$3,977.07/Utilities all departments; Physicians Claims Company - \$749.33/Ambulance Billing Service; 446-Praxair Distribution Inc. - \$51.54/Co2 for mosquito spraying; SD Department of Health - \$75.00/ Water/wastewater testing; SD One Call - \$22.40/Fax fees; SD Secretary of State - \$30.00/Notary bond filing fee – K. Perrion; Tara Heinz - \$106.69/Pool office supplies; Upstart - \$395.44/Summer reading program materials; Van Diest Supply Company - \$852.00/Weed spraying/mosquito chemicals;

Associated Crafts - \$16,234.00/Library Windows payment 1; Associated Crafts - \$16,234.00/Library Windows payment 2.

Pre-Approved Bills Since Last Meeting: Administration-\$2,835.88; Streets-\$1,791.67; Sanitation-\$635.25; Water-\$854.17; Sewer-\$1,171.24; Ipswich State Bank - \$1,781.01/May payroll taxes; SD Retirement System-\$785.00/May retirement contributions; Rural Development - \$6099.00/Water System Loan; Rural Development - \$3,710.00/Street Loan; Rural Development - \$12,301.00/Sewer System Loan.

Executive Session – Personnel – Per SDCL 1-25-2: At 8:11 p.m., Gilbert/Steen to go into executive session for personnel. At 8:15 p.m., executive session ended.

Treftz/Baker to hire the following Lifeguards for the 2016 swimming pool season- Chelsea Weig, Cody Peterson and Colton Weeldreyer at a wage of \$10.00 per hour; Tanner Moore, Angela Heinz, and Bryce Charlton at a wage of \$9.50 per hour; Allison Severson and Sydney Loken, at a wage of \$9.00. The council will also pay time and a half during swimming lessons to any lifeguard that has their WSI certification. Parks Summer Help – Kelsey Braun at a wage of \$11.00 per hour; Summer Maintenance Help – Daniel Braun at \$9.00 per hour.

Adjournment: At 8:17 p.m., Steen/Gilbert to adjourn the meeting.

Kayla Perrion, Finance Officer
City of Ipswich
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