

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
JUNE 24, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, June 24, 2013. Members present were Josh Horst, Jon Gilbert, Dustin Geditz, Dave Thares, Jim Uttenhove and Barb Gillick. Mayor LeRoy Kilber was absent. Also present were Amanda Anglin, Corinne Jameson, Matt Braun, Brian Schlosser, Laura Ptacek, and 5 community members.

Call the Meeting to Order: Council President Josh Horst called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Geditz to approve Regular Meeting Minutes of June 10, 2013.

Request for Variance: Thares/Uttenhove to approve the request at 109 N. 5th Street for Wayne & Tracy Braun.

Building Permits for Council approval: Geditz/Thares to approve the following permits: Wayne & Tracy Braun-deck; Jean & Tracy Hutson – replace window with sliding glass door; Carol Bosanko – new windows, gutters, vinyl roofing.

On-Going Business:

Parks Update:

Ipswich Library Park Playground Equipment: As of March 15, 2012, public playgrounds are required to be ADA (handicapped-accessible) compliant. The new ADA standards address routes, surfacing, ramp access and transfer spaces, ground level activities and more. Engineered wood fibers, poured-in-place synthetic material, rubber fiber and other rubber products, are the only materials that can be used under and around the playground. These comply with the ADA standards. Engineered wood fiber is the most cost effective. The council requested more information.

Charlie's Park Picnic Shelters: Common Sense Mfg., Faulkton, can build an 18' x 30' shelter for \$4,250.00. Gillick/Geditz to purchase the shelter and provide its electricity and concrete.

11th Street & Prairie View Avenue– drainage, street repairs: The streets committee met with an engineer. Discussion will continue at the next meeting.

Public Works Report:

Chipsealing: The public works department will research the cost of chipsealing the streets in Ward 3. More information will be presented at the next meeting.

Street/Pot-Hole Repairs: The public works department will soon start pot-hole repairs around town. Using a hot mix steel-faced roller would help make the pot-hole repair smoother. The cost to rent the equipment would be \$160 per day. Gilbert/Uttenhove to rent the equipment for 3 days.

Payloader: Information was presented on prices of a new payloader. The council requests more information on trade-in value and prices of used equipment.

Electricity to Baseball Field Scoreboard: At this time, there is no power to the scoreboard and dugout at the baseball field. Geditz/Thares to acquire two more price quotes and hire the lowest quote with work to be complete before July 10, 2013.

Softball Field Light Poles: Information was given about having a company check the condition of the light poles. The poles were checked in the past. More research is requested.

New Business:

Sewer Rates: Uttenhove requested to raise the sewer base rate by \$1.00 per month every year “so the increase is not so hard on people if the rates need to be raised in the future.” The monthly increase will be effective immediately and be applied to the August, 2013 utility bill. This rate will be in effect from August 1, 2013 – July 31, 2014. The residential sewer base rate will be \$16.00 and commercial sewer base rate \$21.00. Uttenhove/Geditz to raise the sewer rate \$1.00 per month every year, effective immediately. All voted aye, except Gillick and Gilbert voted nay. Motion carried.

Resolution 2013-04 – Establish the Official Name of Tiger Park: Geditz/Thares to approve the resolution.

**RESOLUTION 2013-04
CITY OF IPSWICH**

A RESOLUTION ESTABLISHING AN OFFICIAL NAME FOR THE PARK LOCATED IN THE SOUTHERN AREA OF THE CITY OF IPSWICH

WHEREAS, the City of Ipswich, South Dakota, includes a park located on Lot 19-24 in Block 16 in the Original Plat of the City of Ipswich; and

WHEREAS, this park did not have an official name; and

WHEREAS, a naming contest for the park was held in the community.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF IPSWICH, SOUTH DAKOTA that the park shall be named Tiger Park.

ADOPTED by the City Council of the City of Ipswich, South Dakota, on this 24th day of June, 2013.

LeRoy Kilber, Mayor
Amanda Anglin, City Finance Officer

Office Report:

Service Club Donation Applications: Applications will be sent to those who received funding last year.

Personnel Policy Manual & Ordinance Reviews: The personnel policy manual and the Ordinances need updating. Anglin will suggest updates for the personnel policy and bring them to the council. Council committees will review ordinances associated with each committee.

Transfer of Funds: As of today, the checking account balance is \$633,186.56. Gilbert/Gillick to transfer \$350,000.000 from the checking account to the savings account.

Bills for approval: Geditz/Gilbert to approve the following bills: A & B Business Solutions, Inc.-\$31.87/time cards, pens, paper; Aberdeen American News-\$74.72/valley gutter projects bid request; Amanda Anglin-\$164.25/travel to Pierre - Finance Officer School; Amazon-\$14.62/library books; Best Western Ramkota – Pierre-\$263.97/hotel for Finance Officer School; Cole Papers Inc.-\$240.76/waste basket liners/paper towels; Dependable Sanitation-\$60.00/recycling trailer; Evergreen Supply Inc.- \$33.56/oxygen cylinders; Ipswich State Bank-\$225.00/petty cash postage; Kiefer-\$145.62/lifeguard swimwear/office assistant shirts; Laura Ptacek-\$24.05/travel to Aberdeen for Regional meeting; Menards-\$113.54/baby swing for Tiger Park/chain/ trash bags; Montana Dakota Utilities-\$4,115.89/utilities all departments; Oban Construction-\$192.94/sand; Physicians Claims Company-\$13.84/ambulance billing service; Sanford Health-\$185.00/pre-employment physical (M. Humphrey); Sewer Duck-\$500.00/toilet rental; Share Corporation-\$565.76/pool chemicals; Tracy Hutson-\$20.00/refund for Tiger Post pool pass; US Post Office-\$395.00/postage for billing/stamps

Pre-Approved Bills Since Last Meeting: June 17, 2013 Payroll: Administration - \$1,972.16; Streets -\$1,067.00; Sanitation -\$738.13; Ambulance -\$128.25; Pool - \$2,730.57; Parks - \$621.00; Community Development - \$497.67; Water -\$1,314.44; Sewer -\$1,216.72; Ipswich State Bank - \$2,487.96/payroll taxes & \$20.00/bank fees; SD Retirement System - \$1,738.12

Adjournment: At 8:46 p.m., Geditz/Gilbert to adjourn the meeting.

Amanda Anglin, Finance Officer
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