

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
TUESDAY, July 5, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Tuesday, July 5, 2016. Members present were Mayor LeRoy Kilber, Hank Baker, Barb Gillick, Mike Steen, Susie Treftz and Tom Schaefer. Jon Gilbert was absent. Also present were Kayla Perrion, Amy Jaenisch, Code Enforcement Officer – Dennis “Mike” Olson, Kelsey Holien – Ambulance Director and 8 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes of June 20, 2016 and June 22, 2016: Treftz/Steen to approve the Regular Meeting Minutes of June 20, 2016 and the Special Meeting Minutes of June 22, 2016.

Building Permits for Council approval: Steen/Schaefer to approve the following permits: Tim Crabtree – shingles/sidewalk; Arlin Wellman – shingles; Paul Fonder for Dave Williams – cement slab/fence; Paul Fonder for Jamie Styles – patio/fence; Barb Schaefer – move garden shed on lot; Jerry Kilber – shingles; LeRoy Kilber – tree house; Buffalo Station – new walk in cooler.

Demolition Permits: None

Public Hearing to Vacate Streets and Alleys – After no public comments or discussion, the following action was taken:

Resolution 2016-05 Gillick/Treftz to approve the resolution.

**RESOLUTION 2016-05
CITY OF IPSWICH**

BE IT RESOLVED that on July 5, 2016, at 7:05 p.m., at the Ipswich City Office, Ipswich, South Dakota, the City Council of the City of Ipswich approved the Petition to Vacate Streets and Alleys which was filed on June 6, 2016, by Edmunds County and FEM Electric Association, Inc., concerning property described as follows:

1. All portions of the alley located between Lots One (1) through Three (3) and Lot Twelve (12), in Block Ten (10), Bold’s Addition to the City of Ipswich, Edmunds County, South Dakota.
2. All portions of Wilmot Avenue located between Lot Ten (10), in Block Ten (10) and Lots One (1) through Three (3) in Block Eleven (11), Bold’s Addition to the City of Ipswich, Edmunds County, South Dakota.
3. All portions of the alley located between Lots One (1) through Three (3), and Lot Twelve (12), in Block Eleven (11), Bold’s Addition to the City of Ipswich, Edmunds County, South Dakota.
4. All portions of Cambridge Avenue located between Lot Ten (10), in Block Eleven (11) and Lots One (1) through Three (3) in Block Twelve (12), Bold’s Addition to the City

of Ipswich, Edmunds County, South Dakota.

Ipswich City Council

Signed: LeRoy Kilber, Mayor

Attest: Kayla Perrion, Finance Officer

Open Bids for 1991 Ford Ambulance with Stryker Scissor Cot: No bids were received. Steen/Schaefer to re-advertise with no minimum bid.

Ongoing Business:

Cemetery: Baker/Gillick to table discussion until more information on ordinances is obtained.

Rubble Site Cameras: No contract with Valley Telecommunications will be signed as of right now. The option was left open for the future, but the council would like to see how the cameras work as they are.

New Business:

2015 Financial Statement Audit: Treftz/Gillick to accept the 2015 Financial Statement Audit and the findings as presented.

Ambulance: Gillick/Steen to approve the purchase of a Microsoft Surface Pro 4 (\$899.00), a UAG Surface Pro 4 Case (\$79.99) and a Surface Pro 4 Type Cover (\$129.99) as well as a data plan for the ambulance with Verizon Wireless (\$50 a month data fee).

Baker expressed concern about finding more EMTs to be on call during the daytime.

John Hoyle: Discussed concerns about code enforcement.

Public Works Report:

Heating/Air Conditioning: Treftz/Steen to advertise for quotes for new air conditioning and furnace units for the City office/shop and also for the firehall.

Office Report:

June Financial Reports - Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation and Sales Tax & Municipal Tax Comparison: Baker/Schaefer to approve the Office Report. Bank account balances are: Checking – \$428,820.43; Money Market – \$791,648.91 & Construction - \$9,854.11 & CD's - \$151,756.00.

Bills for approval: Steen/Gillick to approve the following bills: A & B Business Solutions, Inc. - \$8.29/Office supplies; American Red Cross - \$200.00/Swimming lessons provider fee; Ameripride Services, Inc. - \$133.37/mat/mop exchange; Beck Law Office - \$237.50/Legal services; Beverly Jones - \$120.00/Office cleaning; Buffalo Station - \$383.07/Fuel; City of Ipswich - \$1,784.99/Water billing all departments; Dakota Insurance Solutions, LLC - \$73.00/2016 Skid steer insurance premium; Dennis "Mike" Olson - \$409.00/Code Enforcement fees/mileage; Edmunds County Auditor - \$2,162.68/Extra law enforcement for Trail Days; FEM Electric Assn. Inc. - \$58.60/Rubble Site Utilities; Ferguson Waterworks - \$516.64/Water Meters and supplies (950 5th Ave and 35815 134th Street); Gibson Publishing - \$234.04/Publishing; Hawkins Inc. - \$3,557.20/Pool Chemicals; Holiday Inn Hotel & Conv. Center - \$305.85/Hotel for Finance Officer School K. Perrion; Ipswich State Bank - \$101.27/Petty cash/postage; Joe & Ann Gauer - \$450.00/Ambulance – on call; John Sieh Agency - \$2,902.00/property/liability insurance for Fire Dept.; Kens Food Fair - \$417.49/Fuel; Kiefer - \$104.75/Lifeguard swimwear/staff sweatshirts; Lisa Hammrich - \$30.00/Ambulance – on call; Max Henderson - \$1,500.00/Cemetery

mowing; Moser Excavating & Trucking - \$1,632.66/Pit digging at rubble site; N.W. Blade - \$63.20/Swimming Pool Advertisement; North Central Farmers Elevator - \$554.63/Fuel/supplies; Prescription Agronomics, LLC - \$212.50/chemical; RDO Equipment Company - \$3,400.00/2016 John Deere Z930M Commercial Lawn Mower; Recreation Supply Company - \$63.81/Rescue tube; Runnings Supply Inc. - \$69.99/pool supplies; SD Department of Health - \$162.00/Wastewater testing; SD Municipal League - \$50.00/Elected officials training (Baker); SD Rural Water System \$410.00 – Annual Membership Fee; Tara Heinz - \$56.81/Pool supplies/parade; US Bank - \$57.69/Office supplies; US Post Office \$102.00/Postage for utility billing (3); Valley Telecommunications - \$580.04/Phone/internet services.

Pre-Approved Bills Since Last Meeting: Council-\$5,350.00; Administration-\$2,841.33; Streets-\$1,791.67; Sanitation-\$761.25; Ambulance-\$4,500.99; Pool-\$5,784.83; Parks-\$1,581.50; Library-\$1,012.00; Water-\$944.17; Sewer-\$1,171.25; Ipswich State Bank - \$5,669.96/Payroll taxes; WEB Water \$10,472.61/water purchase; SD Dept. of Revenue - \$296.57/Sales tax payment; Payment Services Network - \$64.00/Monthly transaction/gateway fee.

Construction Account: Helms & Associates-\$6,742.00 (Wastewater Improvements Construction Admin.) Helms & Associates-\$3,019.20 (Engineering fees for Sewer Improvement Project).

Adjournment: At 8:41 p.m., Treftz/Steen to adjourn the meeting.

Kayla Perrion, Finance Officer
City of Ipswich
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