

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JULY 8, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, July 8, 2013. Members present were Mayor LeRoy Kilber, Josh Horst, Jon Gilbert, Dustin Geditz, Dave Thares and Jim Uttenhove. Barb Gillick was absent. Also present were David Allen, Richard Henderson, Amanda Anglin, Corinne Jameson, Matt Braun, Brian Schlosser, Laura Ptacek, and 17 community members.

Call the Meeting to Order: Mayor LeRoy Kilber called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Geditz/Gilbert to approve the Regular Meeting Minutes of June 24, 2013.

Request for Variance: Horst/Uttenhove to approve the request at 12 5th Street for Lori Maurer.

Building Permits for Council approval: Thares/Geditz to approve the following permits: Daryl Ertz-shingles; Hamilton Enterprises (Post Office)-paint, roof, flooring & siding; Matt & Sarita Pollock-replacing door with window; Doug Roggow-kitchen remodel; Bill Davidson-fence; Mike and Kelly Heinz-paint, shingle, fence & replace door; Lori Maurer-tear down garage and build new

On-Going Business:

Ipswich Library Park Playground Equipment: Samples and pictures of options for the ADA (handicapped-accessible) compliant surfacing material for the Library Park were presented. At the end of the meeting, the Council will go to the park to discuss the placement of the equipment. Horst/Gilbert to purchase 100 yards of the Engineered Wood Fiber from Dakota Fence to be used in the Ipswich Library Park and Charlie's Park.

Nuisance Complaint – 604 N. 4th Street: The original nuisance complaint on this property has not been resolved. The second extension on the building permit expired on July 1, 2013. Allen asked for another extension to finish the work.

The original building permit was issued on July 8, 2011. A six-month extension was issued on July 9, 2012. On December 3, 2012 a second six-month extension was issued to expire on July 1, 2013.

Thares/Uttenhove to give a third extension of the building permit to September 15, 2013 with no more extensions given and also that the yard debris and the deteriorating garage must be cleaned up. All voted aye, except Horst who voted nay. Motion carried.

Chipsealing: Chipsealing of Ward 3 was discussed. Estimates of work to be done were presented. Uttenhove/Thares to enter into the Joint Exercise of Governmental Powers for Cooperative Action with Edmunds County to chipseal the streets.

11th Street & Prairie View Avenue- drainage, street repairs: Clark Engineering submitted a proposal to study surface drainage and storm sewer installation for a cost of \$6,200.00. The Streets Committee will contact Helms & Associates for an additional quote and also obtain a quote for the drawings from Clark Engineering.

Softball Field Light Poles: The poles were tested in 2009. According to the bill for inspection, two (2) of the poles were rejected and in need of replacement. Quotes will be obtained to replace the poles.

Valley Gutter Projects: No bids were received. A company from Aberdeen has been contacted to submit a bid.

New Business:

Richard Henderson – Concerns about concrete crushing by stables: Henderson is concerned with the dust generated from the concrete crushing area and its effects on his health. The crushing has been completed and the equipment moved. He also expressed concerns about the road on the east side and the alley between the buildings of the United Senior Housing Apartments.

Resolution 2013-05 – Setting the number and price of Liquor Licenses: Thares/Uttenhove to approve the resolution. All voted aye, except Gilbert who voted nay. Motion carried.

**City of Ipswich
Resolution No. 2013-05**

WHEREAS, the City of Ipswich in accordance with SDCL 35-4-11 needs to determine the number of On-Sale liquor licenses and Off-Sale liquor licenses that it will approve for the ensuing calendar year and the renewal fees to be charged for the various classifications of licenses; and

WHEREAS, the City of Ipswich currently has four (4) On-Sale liquor licenses and two (2) Off-Sale liquor licenses.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Ipswich shall and hereby will approve four (4) On-Sale liquor licenses and two (2) Off-Sale liquor licenses for calendar year 2014.

BE IT FURTHER RESOLVED that the City of Ipswich will charge a renewal fee of \$600.00 for each On-Sale liquor license and a renewal fee of \$300.00 for each Off-Sale liquor license.

Dated this 8th day of July, 2013.

CITY OF IPSWICH
Mayor

ATTEST:
Finance Officer

Resolution 2013-06 – Pre-Disaster Mitigation Plan Review: Horst/Geditz to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2013-06**

RESOLUTION FOR ANNUAL REVIEW OF THE EDMUNDS COUNTY PRE-DISASTER MITIGATION PLAN

WHEREAS the City of Ipswich has experienced severe damage from strong winds, flooding, hail, heavy snow, heavy rain, and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety;

WHEREAS a Hazard Mitigation Plan has been developed after more than one year of research and work by the City of Ipswich, Edmunds County Emergency Management, NECOG, FEM Electric and the Pre-Disaster Mitigation Committee;

WHEREAS the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the City;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Ipswich that:

1. The Hazard Mitigation Plan is hereby adopted as an official plan of City of Ipswich.
2. The respective City officials identified in the strategy of the Plan are hereby directed to implement the recommended action assigned to them. These officials will report annually on the activities, accomplishments, and progress to Edmunds County Emergency Management.
3. The City of Ipswich Finance Officer will provide annual progress reports on the status of implementation of the plan to the Mayor and City Council. This report shall be submitted to the City Council by August 1st of each year.

APPROVED by the City Council of Ipswich this 8th day of July, 2013.

Mayor

ATTESTED and FILED this 8th day of July, 2013.

Finance Officer

Rubble Site Road: After discussion, it was decided that no action will be taken at this time.

Road/Sewer dump station at Charlie's Park: The service road to the sewer dump station at Charlie's Park needs improvements. Larger campers are not able to access the dump station. A couple of trees need to be removed, the road needs widening and a cement trough would provide better sewage disposal. Thares will provide specifications for the concrete.

Road to Buffalo Station: Uttenhove/Geditz to have the City maintain the road going north of 3rd Avenue from the lift station to just south of the tanks on the Buffalo Station property.

Culverts on S. Broadway: Two culverts on South Broadway Street need to be replaced. Prices of culverts will be obtained for the next meeting.

City Shop Roof: Tabled.

Office Report:

June financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Rural Development Report:

Horst/Gilbert to approve the reports. Bank account balances are: Checking - \$299,141.24; Money Market - \$852,839.35; Construction - \$96.45 & CD's - \$151,756.00.

Elected Officials Training: The workshop will be held on July 24, 2013 in Pierre, SD. Gilbert/Thares to pay the registration fee for those who can attend.

2014 Budget Information: Tabled.

2012 Financial Statement Audit: Audit information was presented for review by council members. The audit will be discussed at the next meeting.

Bandshell Reservation: Thares/Uttenhove to allow Brynn & Tori Makela to use the Bandshell Park for the Ipswich Move Dance Recital on Saturday, August 17, 2013 from 4:00-8:00 p.m.

Bills for approval: Horst/Gilbert to approve the following bills: A & B Business Solutions, Inc.- \$15.80/pen refills; Ameripride Services, Inc.-\$145.64/mat/mop exchange; Avera St. Luke's- \$186.66/ambulance medication; Beck Law Office-\$2,600.00/legal fees (January-June); Beverly Jones- \$150.00/office cleaning; Brian Schlosser-\$22.20/travel to Aberdeen for parts; Buffalo Station- \$312.35/ambulance fuel; City of Ipswich -\$1,514.31/water billing all departments; Edmunds County

Auditor-\$2,282.90/extra Law Enforcement for Trail Days; Eide Bailly-\$13,672.18/2012 Financial Statement Audit & Single Audit(Water Project); FEM Electric Assn. Inc.,-\$44.07/Rubble Site utilities; Gibson Publishing-\$95.97/publishing; Hawkins Inc.-\$3,871.24/pool chemicals; Kens Food Fair-\$770.29/batteries/fuel; Lien Transportation Co.-\$428.25/hot mix for pot hole repairs; Matheson Tri-Gas Inc.-\$349.11/5-year lease Ambulance oxygen cylinders; McCleary Lumber Inc.,-\$882.69/parks/pool supplies; N.W. Blade-\$60.00/swimming pool advertisement; North Central Farmers Elevator-\$463.81/fuel/battery/tire; Runnings Supply Inc.-\$27.98/handle/trimmer line; SD Dept. of Revenue & Regulation-\$90.00/water/wastewater testing; SD Dept. of Revenue & Regulation-\$349.38/sales tax; SD Rural Water System-\$410.00/annual membership; Titan Machinery-\$38.34/parts for Bobcat; Valley Telecommunications-\$458.58/phone/internet service; Van Diest Supply Company-\$436.00/herbicide for waterways; Vilas Health & Variety-\$67.00/library/pool supplies; WEB Water Development-\$9,063.83/water purchase

Pre-Approved Bills Since Last Meeting: July 1, 2013 Payroll: Council - \$5,200.00; Administration - \$2,549.78; Streets -\$1,538.07; Sanitation -\$658.78; Ambulance -\$3,421.65; Pool - \$3,174.64; Parks - \$720.00; Library - \$865.20; Community Development - \$963.41; Water -\$1,535.27; Sewer -\$1,180.83; Ipswich State Bank - \$4,243.16/payroll taxes; Rural Development - \$6,099.00/loan payment; Marlene Jones - \$1,400.00/cemetery mowing(2 times)

Open Discussion:

*(Open Discussion offers the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on items not on the agenda.**)*

Participants and topics included:

Marian Geditz - water hydrant and area north of picnic shelter at Tiger Park; Margie Holsing - building permit; Keith Lunders - residents not obtaining building permits and pet license/animals running at large; Athena Zahm - repairs on 5th Street by Kens FoodFair; Uttenhove/Lynn Gauer - garbage cans on Main Street; Greg Geditz - fuel-efficient vehicle for Public Works Department; Uttenhove - mosquito spraying; Thares - placement of mosquito magnets; Kilber - demolition debris from Public School going to rubble site

At 9:36 p.m., the council went to the Ipswich Library Park to discuss placement of the new playground equipment. At 9:46 p.m., council members returned to City Hall. Kilber stated that the Parks Committee of Horst and Gillick, along with Community Development Director Ptacek will choose the exact spot for the equipment.

Adjournment: At 9:47 p.m., Horst/Geditz to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
Publish 7-17