

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, JULY 18, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, July 18, 2016. Members present were Mayor LeRoy Kilber, Barb Gillick, Mike Steen, Susie Treftz, Hank Baker, Tom Schaefer and Jon Gilbert. Also present were Edmunds County Emergency Management Director Leland N. Treichel, Kayla Perrion, Amy Jaenisch, Brian Schlosser and 5 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated

**Approval of Minutes of July 5, 2016:** Gillick/Steen to approve the Regular Meeting Minutes of July 5, 2016.

**Building Permits:** Treftz/Baker to approve the following permits: Doug Heinz – Replace existing fence/driveway/garage shingles; Lux Candle Co., Inc. – Putting tin on the roof and sides of garage; Janice Perrion – Adding sidewalk and steps next to and in garage; Galen Gisi – replace steps, kitchen window and door.

**Emergency Management updates - Leland Treichel:** Treichel briefed the Council on Disaster Declaration Process/Response & Recovery Procedures, and Emergency Management & Planning.

**On-Going Business:**

**Ambulance:** Treftz/Steen to confirm the 1991 Ford Ambulance and Stryker Scissor Cot are surplus and have the items reappraised by three city property owners.

**New Business:**

**Building Permit:** Gillick/Treftz to accept the updated version of the building permit.

**Chip Sealing:** Schlosser discussed streets that need to be chip sealed and will present numbers at the next meeting.

**Metal Pile at Rubble Site:** The scrap metal pile at the Ipswich Rubble Site needs to be removed. Gilbert/Baker to advertise for bids on the rubble site metal pile.

**2017 Budget Planning Meeting – Set Date:** Gilbert/Steen to set a Special Budget Planning meeting for August 1, 2016 at 7:00 p.m.

**Bills for approval:** Steen/Gilbert to approve the following bills: Amazon - \$288.43/Books/Pool Supplies; Clarke Mosquito Control - \$1,800.96/Mosquito trap/supplies; Eide Bailly - \$1,925.00/2015 Financial Statement Audit; eLifeguard, Inc. - \$144.93/Lifeguard sweatshirts; Hawkins Inc. - \$1,463.50/Pool Chemicals; Heartland Waste Mgmt. - \$4,312.50/Garbage Service; Ipswich Commercial Club - \$400.00/Commercial Club Grant from State; Ipswich Lumber & Hardware, LLC - \$350.34/Supplies; Kayla Perrion - \$53.76/Travel to Aberdeen – NECOG Meeting/Budget Training; Lisa Hamrlich - \$60.00/Ambulance – On Call reissue/correction; Matheson Tri-Gas Inc. - \$36.05/Oxygen Cylinders; Menards - \$27.05/Pool/Office supplies; Montana Dakota Utilities - \$4,294.51/Utilities all departments;

Oban Construction - \$168.00/Crushed gravel; Physicians Claims Company - \$314.98/Ambulance Billing Service; SD One Call - \$28.00/Fax fees; Sewer Duck - \$390.00/Toilet Rental; Share Corporation - \$101.03/Shop Supplies; Stan Houston Equipment Co. - \$260.00/Excavator Rental Fee; Vilas Health & Variety - \$6.98/Pool supplies;

**Pre-Approved Bills Since Last Meeting:** Administration-\$2,773.73; Streets-\$1,791.67; Sanitation-\$621.75; Pool-\$3,856.59; Parks-\$1,098.00; Water-\$854.17; Sewer-\$1,171.24; Ipswich State Bank-\$20.00/Direct deposit fee; Ipswich State Bank-\$2,913.56/July payroll taxes; SD Retirement System-\$1,771.00/July retirement contributions; Rural Development-\$6,099.00/Water system loan payment; Rural Development-\$12,301.00/Sewer system loan payment; Rural Development-\$3,710.00/11<sup>th</sup> Street/2nd Avenue loan payment; First National Bank-\$3,948.86/SRF loan payment

**Adjournment:** At 7:36 p.m., Gillick/Treftz to adjourn the meeting.

Kayla Perrion, Finance Officer  
City of Ipswich  
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