

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, JULY 22, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, July 22, 2013. Members present were Mayor LeRoy Kilber, Barb Gillick, Josh Horst, Jon Gilbert, Dustin Geditz, Dave Thares and Jim Uttenhove. Also present were Perry Rye, Amanda Anglin, Corinne Jameson, Matt Braun, Brian Schlosser and 14 community members.

**Call the Meeting to Order:** Mayor LeRoy Kilber called the meeting to order at 7:00 p.m.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Gilbert/Geditz to approve the Regular Meeting Minutes of July 8, 2013.

**Building Permits for Council approval:** Uttenhove/Thares to approve the following permits: Scott & Beth Moore-shingles; Kaleb & Katelyn Gannon-roof & lean to (carport, temporary); Margie Holsing-sealant on roof; David Allen-new shingles, siding, soffit fascia

**Perry Rye – Discuss Citation issued/Animal Complaints:** Perry Rye spoke of a citation he received after a complaint was filed about his dog biting another dog. A court date has been set as per the citation. Rye has the option to discuss the issue in court.

**On-Going Business:**

**Payloader:** Braun and Schlosser reviewed various quotes for new and used payloaders. Financing options will be brought to the next meeting.

**Valley Gutter Projects:** A quote was submitted for the following projects:

1. Valley Gutter on 1<sup>st</sup> Avenue in alley behind S&S Apartment building - \$1,344.00
2. Valley Gutter next to City Shop - \$4,148.00 for 6-foot wide
3. Charlie's Park Picnic Shelter - \$3,949.75 for 6-inch concrete slab 18.5' x 30.5'.

The council decided to increase the size of the picnic shelter slab to 22' x 34' at an approximate cost of \$5,500.00. Horst/Uttenhove to hire JH Construction for the above projects.

**City Shop Roof:** Thares provided specifications to replace the shingles. Quotes will be obtained.

**New Business:**

**Request to Close Street for Auction Sale – 4<sup>th</sup> Ave. from 8<sup>th</sup> St. east ½ block:** Dave Coisman asked for permission to close 4<sup>th</sup> Avenue, from 8<sup>th</sup> Street going east ½ block, for an auction sale on August 2, 2013. Gillick/Uttenhove to approve the request.

**Resolution 2013-07 – Water Shut-off Policy for Past Due Accounts:** Horst/Gilbert to approve the resolution.

**City Of Ipswich  
Resolution 2013-07  
Resolution to Adopt Water Shut-off Policy for Past Due Accounts**

**WHEREAS**, the City of Ipswich adopts the following Water Shut-off Policy for Past Due Accounts:

Water-Sewer-Garbage bills are due on the 1<sup>st</sup> of the month, and are considered past due after the 10<sup>th</sup> of the month. If payment is not received, a WATER SHUT-OFF LETTER is sent.

If account is not paid in full by the 10<sup>th</sup> of the next month, the water will be shut off in the street the next business day. **NO OTHER NOTICE WILL BE GIVEN.** Fees are charged when water is shut off in the street. (\$25 when shut off, \$25 to turn back on).

Garbage service will also be discontinued.

Account must be paid in full before water is turned back on and garbage service resumed.

**Water WILL NOT be turned back on when the office is closed. (After 5 p.m. and weekends or holidays.)**

For renters, a copy of the WATER SHUT-OFF LETTER will be sent to the owner.

**NOW, THEREFORE BE IT HEREBY RESOLVED** that the City of Ipswich shall and hereby will approve the above Water Shut-off Policy for Past Due Accounts to be effective immediately.

Dated this 22<sup>nd</sup> day of July, 2013

City of Ipswich:  
Mayor

Attest:  
Finance Officer

**Office Report:**

**2014 Budget Information:** A committee of Gillick, Gilbert and Thares was appointed to work on the budget.

**2012 Financial Statement Audit:** Gillick/Geditz to accept the audit and findings as presented.

**Marcus P. Beebe Memorial Library Policy Manual:** Gillick/Thares to accept and recognize the policy manual submitted by the Library Board. The Manual be on file in the Finance Office.

**Newsletter:** Thares/Uttenhove to send a quarterly newsletter to all residents highlighting various topics within the City of Ipswich. The first newsletter will go out on August 1, 2013.

**Bills for approval:** Geditz/Thares to approve the following bills: Amazon-\$372.18/library books; Clarence Hammrich-\$50.00/clean up and haul tree branches-F.Kienow property; Dakota Supply Group-\$1,043.90/water break/baseball field supplies; Dependable Sanitation-\$357.62/dumpster for Trail Days; Edmunds County Implement-\$1,750.00/2013 John Deere Z920M Commercial Ztrak Lawn Mower; Hawkins Inc.-\$2,773.19/pool chemicals; Heartland Waste Mgmt.-\$3,080.00/garbage service; Ken Dunn-\$73.26/water deposit refund; Lien Transportation Co.-\$881.93/hot mix for street repairs; Marlene Jones-

\$700.00/cemetery mowing one time; Matheson Tri-Gas Inc.-\$48.70/oxygen cylinders; Montana Dakota Utilities-\$3,892.21/utilities; Nelson Sales & Service-\$696.95/motor for swimming pool pump; P M Repair-\$1,240.13/repairs to Dodge Dually; Physicians Claims Company-\$5.00/ambulance billing service; Physio-Control, Inc.-\$3,033.00/Annual agreement for ambulance maintenance; SD One Call-\$9.99/fax fees; Sewer Duck-\$280.00/toilet rental; Share Corporation-\$555.00/power washer soap/lagoon chemical; Simon Elec. & Plumbing-\$2,422.00/repairs to baseball field scoreboard; Stan Houston Equipment Company-\$160.00/rent asphalt drum roller 1 day

**Pre-Approved Bills Since Last Meeting:** July 16, 2013 Payroll: Administration - \$1,961.53; Streets - \$1,218.75; Sanitation -\$673.31; Ambulance -\$125.59; Pool - \$2,988.75; Parks - \$684.00; Community Development - \$546.87; Water -\$1,490.65; Sewer -\$1,383.40; Ipswich State Bank - \$2,713.44/payroll taxes & \$20.00/bank fees; SD Retirement System - \$1,678.74; SD Municipal League - \$80.00/Elected Officials Workshop

### **Open Discussion**

*(Open Discussion offers the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on items not on the agenda.**)*

Participants and topics included:

Uttenhove-Library Park playground equipment, gravel on east side of Senior Housing Complex, and creek berm spraying; Justin Jager-clean-up from water project; Loretta Thares-red fuel tank; Marion Geditz-tree trimming in Tiger Park; Ray Geditz-Library Park Playground Equipment and appreciation of how council meetings are conducted; Joe Vogel-update website; Greg Geditz-creek clean-up; Matt Braun-prices on culverts; Brian Schlosser-spraying weeds on private property.

At 8:43 p.m., the council went to the Ipswich Library Park to discuss placement of the new playground equipment. At 8:55 p.m., council members returned to City Hall. The equipment will be placed on the east side of the Library with a possible fence along the street on the north side.

**Adjournment:** At 9:00 p.m., Geditz/Uttenhove to adjourn the meeting.

Amanda Anglin, Finance Officer  
City of Ipswich  
Publish 7-31