

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
AUGUST 19, 2013

The Ipswich City Council met in regular session at 7:00 p.m., Monday, August 19, 2013. Members present were Mayor LeRoy Kilber, Jon Gilbert, Dave Thares and Jim Uttenhove. Barb Gillick joined the meeting at 8:01 p.m. Dustin Geditz & Josh Horst were absent. Also present were Michael Heinz, Jerry Kilber, Amanda Anglin, Corinne Jameson, Matt Braun, Brian Schlosser and 9 community members.

Call the Meeting to Order: Mayor LeRoy Kilber called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Thares/Uttenhove to approve the Regular Meeting Minutes of August 5, 2013.

Building Permits for Council approval: Thares/Gilbert to approve the following permits: Cindy Dosch-replace storm door, windows, & skirting; Dennis & Carmelita Sauer-replace windows & repair leak in basement; Marian Krumm(Edith Baus)-remove existing basement floor & replace with new(concrete); Wayne & Tracy Braun-paint inside & outside, kitchen remodel, new flooring, fence; Ed Kraft-shingles; Ryan & Kelsey Holien (renewal)-remodel garage into family room; S&S Rentals-kitchen cabinets, bedroom & bath in basement; Beth Moore-remove basement floor & replace with new, replace windows, & paint; Beth Moore Apartments-fence

Mayor Kilber read aloud a thank you card from the Ipswich Library Park Playground Committee. Kilber informed the council that Councilman Josh Horst has resigned, effective immediately. Horst was thanked for his service to the City.

Fire Hall Maintenance & Doors: Michael Heinz, Ipswich Volunteer Fire Department Fire Chief, spoke about fire hall maintenance and needs. There is a hole in the soffit and loose tin on the south side of the building, and the doors on the west side of the fire hall are 30 years old and could be replaced. Discussion tabled until the next meeting.

Jerry Kilber – weeds, dead branches & junk: J. Kilber spoke about weeds, dead trees and branches and junk throughout Ipswich.

Propane Tank at Library: A safety concern/question was asked about the propane tank due to the new playground equipment. Insurance information will be gathered to see if a small fence is necessary. Also, the tank should be painted.

Conference Room Tables: Mayor Kilber looked into options for a new table. Uttenhove/Gilbert to purchase the table tops from Cabinets Dakota of Aberdeen.

Rubble Site: A new burn pit needs to be dug. Thares/Uttenhove to hire V&J Excavating to dig the hole.

SDML Conference: The South Dakota Municipal League Annual Conference will be in Aberdeen on October 8-11, 2013. Gilbert/Thares to pay the registration fee for any council or staff member that would like to attend.

Open Discussion

*(Open Discussion offers the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on items not on the agenda.**)*

Participants and topics included:

Lynn Gauer-EMT training; Thares-sign on Highway 12; Uttenhove-fence on Highway 12; Joe Vogel-hedge on Highway 12; Michael Heinz-speed sign/flashing light sign on Highways 12 & 45 to signal when the fire whistle goes off; David Geditz for Holy Cross Church & Cemetery Board-water line at cemetery; Greg Geditz-Tiger Park grass; Mayor Kilber-vacant council position

Bills for approval: Gillick/Gilbert to approve the following bills: A & B Business Solutions, Inc.-\$136.84/office supplies; Dakota Pump Inc.-\$15,507.98/inspection of lift stations; Heartland Waste Mgmt.-\$3,080.00/garbage service; Holly Jones-\$45.00/reimburse lifeguard training (J. Kienow); Ipswich State Bank-\$75.00/petty cash postage; Laura Ptacek-\$5.81/card stock for playground thank you cards; Meredith Humphrey-\$200.00/reimburse lifeguard training; Montana Dakota Utilities-\$4,316.06/utilities; Oban Construction-\$408.00/gravel for alleys & lift station (Buffalo); Physicians Claims Company-\$42.65/ambulance billing service; Rathert Electric-\$2,559.23/electrical work during install of lift station (Buffalo); SD One Call-\$17.76/fax fees; Sewer Duck-\$390.00/toilet rental; Share Corporation-\$395.46/drain & lift station cleaner

Pre-Approved Bills Since Last Meeting: August 16, 2013 Payroll: Administration - \$1,993.43; Streets - \$1,255.20; Sanitation -\$740.26; Ambulance -\$133.56; Pool - \$3,097.94; Parks - \$870.75; Community Development - \$546.87; Water -\$1,527.10; Sewer -\$1,419.98; Ipswich State Bank - \$2,914.32/payroll taxes & \$20.00/bank fees; SD Retirement System - \$1,821.14

11th Street & Prairie View Avenue- drainage, street repairs: Helms' & Associates preliminary plans, from years past, including elevations of the area, were found. Gillick/Gilbert to hire Helm's & Associates to design a plan for the drainage.

Clean-up/Spraying of Creek on Private Property: Council members will work with the Public Works Department to map out a plan to take care of the area. Also, a permanent easement will be obtained from the property owner to give the City access to maintain the land.

Develop Streets:

- 1. 2nd Street between Highway 12 and Wilmot Avenue** - Thares would like the street developed from Highway 12 to the north end of Lammon's property, just before the fence. The Public Works Department will develop, shape and provide maintenance on this portion of the city street.
- 2. Wilmot Avenue west of 5th Street** - Thares would like this undeveloped street shaped with gravel and possibly chipsealed in the future. The Public Works Department will work with adjoining land owners on his request.

Payloader - Financing Options: Warranty options were presented. Tabled until the next meeting.

2014 Budget Information: Budget information was reviewed by the council. A special meeting is set for Thursday, September 5, 2013 at 7:00 p.m. to discuss the budget.

Executive Session - Per SDCL 1-25-2 (1) Personnel: At 9:23 p.m., Gilbert/Gillick to go into executive session for personnel. At 9:36 p.m., executive session ended.

Adjournment: At 9:36 p.m., Uttenhove/Gilbert to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
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