

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, August 8, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, August 8, 2016. Members present were Mayor LeRoy Kilber, Barb Gillick, Mike Steen, Susie Treftz, Hank Baker, Tom Schaefer and Jon Gilbert. Also present were Rhonda Geditz – Ipswich Lumber and Hardware, Tara Heinz – Pool Manager, Kayla Perrion, Amy Jaenisch, Brian Schlosser and 6 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated

**Approval of Minutes of July 18, 2016 and Special Meeting Minutes of August 1, 2016:** Treftz/Steen to approve the Regular Meeting Minutes of July 18, 2016 and the Special Meeting Minutes of August 1, 2016.

**Building Permits:** Gillick/Gilbert to approve the following permits: Ipswich Lumber & Hardware LLC – Replace existing fence; Joseph Hoyle – Install egress window and fence in backyard; Scott Williams – Shingle house/Tree house.

**Public Hearing:**

**Retail (off sale) Malt Beverage and Retail (on-off sale) Wine License – Dollar General:**

After no public comment or discussion, Treftz/Baker to approve the Retail (off sale) Malt Beverage and Retail (on-off sale) Wine License request for Dollar General.

**Rhonda Geditz – Address council about park project:** Council to allow the Ipswich Lumber Yard to build and install 3 Little Free Libraries at specified places around town.

**On-Going Business:**

**Surplus Item – 1991 Ford Ambulance & Stryker Scissor Cot** – Gillick/Treftz to advertise for sealed bids for the 1991 Ford Ambulance & Stryker Scissor Cot in the Ipswich Tribune.

**Metal Pile at Rubble Site:** One bid was presented. Gilbert/Baker to accept the bid from Meyers Tractor Salvage LLC for the amount of \$25.05 per ton.

**Heating/Air Conditioning:** Two quotes were presented. Gillick/Gilbert to accept the quote from North Star Energy LLC for \$29,386.56 to replace four furnaces.

**Cemetery Ordinances:** Revisions were made to the drafts of ordinances. Changes will be made and presented to the council at the next meeting.

**2017 Budget:** The 2017 budget was discussed.

Steen/Treftz to purchase Progressive Solution Plus website update from Gov Office for \$3,995.00.

Gilbert/Steen to have a Special Budget Meeting August 29, 2016 at 7 pm.

**New Business:**

**School Parking** – Schaefer/Baker to allow the school to paint lines for parallel parking on both sides of Second Avenue along the school.

**Public Works Report:**

**Chip Sealing:** Discussed streets to be chip sealed. Schlosser will check for options other than chip sealing for the newer streets.

**Sewer Cleaning:** Treftz/Schaefer to have the remaining sewer lines cleaned and televised by HydroKlean.

**Office Report:**

**July Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison:** Gilbert/Steen to approve the reports. Bank account balances are Checking - \$390,412.26; Money Market - \$791,748.26; Construction - \$6,483.11 & CD's - \$151,756.00.

**Bills for approval:** Gillick/Gilbert to approve the following bills: A & B Business Solutions, Inc. - \$147.07/Paper Towels/Bath Tissue; Ameripride Services, Inc. - \$144.10/Mat/mop exchange; Banyon Data Systems, Inc. - \$795.00/Fund accounting annual support; Beck Law Office - \$125.00/Legal Services; Beverly Jones - \$150.00/Office Cleaning; Buffalo Station - \$60.32/Fuel; City of Ipswich - \$1,162.60/Water Billing all departments; Dakota Insurance Solutions LLC - \$72.00/Mower insurance/Butler additional insured; Dakota Structured Cabling - \$180.00/Checked computer disc issue; Dakota Supply Group - \$20.79/Curb box repair; FEM Electric Assn. Inc. - \$56.31/Rubble Site Utilities; Gibson Publishing - \$202.67/Publishing; Hawkins Inc. - \$1,241.27/Pool Chemicals; Heartland Waste Mgmt. - \$4,312.50/Garbage Service; Hedahls - \$163.06/Dodge Truck parts; Ipswich Lumber & Hardware, LLC - \$429.60/Parts/Supplies; Ipswich State Bank - \$62.45/Petty cash postage; Joe & Ann Gauer - \$30.00/Ambulance on-call; John Deer Financial - \$3.91/Water supplies; Kelsey Holien - \$5.00/Reimburse for CPR card; Kens Food Fair - \$224.28/Fuel/Supplies; Kiefer - \$15.24/Lifeguard t-shirt; LeRoy Kilber - \$26.04/Travel to Aberdeen for NECOG Meeting; Lien Transportation Co. - \$606.68/Hot mix for street repairs (10.46 tons); Lisa Hamrlich - \$300.00/Ambulance on-call; Mac's Inc. - \$102.39/Rubble Site supplies; M.R.S., Inc. - \$104.48/Shop supplies; Matheson Tri-Gas Inc. - \$62.25/Oxygen cylinders; Menards - \$249.64/Air conditioner - Rubble/Cemetery Supplies; North Central Farmers Elevator - \$481.84/Fuel/Supplies; Oban Construction - \$1,056.00/Crushed gravel; Physicians Claims Company - \$531.28/Ambulance Billing service; Praxair Distribution Inc. - \$51.81/Co2 for mosquito spraying; Quality Quick Print - \$59.79/Magnetic name badges (Perrion & Jaenisch); Runnings Supply Inc. - \$279.95/Mower lift/street supplies; SD Dept. Env. & Natural Resource - \$10.00/Stabilization Pond Test (Rye); SD Department of Health - \$132.00/Water/Wastewater testing; SD One Call - \$28.00/Fax Fees; Share Corporation - \$1,338.75/Shop supplies; US Post Office - \$102.00/Postage for utility billing (3); Valley Telecommunications - \$4,087.54/Rubble Site Cameras; Verizon Wireless - \$40.03/Ambulance jetpack device; Vilas Health & Variety - \$10.96/Pool supplies; Weismantel Rent-All - \$266.25/Asphalt drum roller rent for pot-hole repairs.

**Pre-Approved Bills Since Last Meeting:** August 1, 2016 Payroll: Administration-\$2,728.33; Streets-\$1,881.67; Sanitation-\$680.25; Ambulance-\$2,863.99; Pool-\$5,363.90; Parks-\$1,245.00; Library-\$1,000.50; Water-\$854.17; Sewer-\$1,171.25; Ipswich State Bank-\$4,081.12/payroll taxes; WEB Water-\$9,473.81/water purchase; SD Department of Revenue-\$382.71/sales tax payment; Payment Services Network-\$66.00/monthly transaction/gateway fee.

**Construction Account:** Helms & Associates-\$730.60 (Engineering/Construction fees for Sewer Project)

**Executive Session – Personnel; Per SDCL 1-25-2-(1):** At 9:11 p.m., Steen/Gilbert to go into executive session for personnel. At 9:25 p.m., executive session ended.

**Adjournment:** At 9:26 p.m., Gilbert/Schaefer to adjourn the meeting.

Kayla Perrion, Finance Officer  
City of Ipswich  
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