

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
TUESDAY, September 6, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Tuesday, September 6, 2016. Members present were Mayor LeRoy Kilber, Barb Gillick, Mike Steen, Susie Treftz, and Jon Gilbert. Hank Baker and Tom Schaefer were absent. Also present were Kayla Perrion, Amy Jaenisch, and 1 community member.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes of August 22, 2016 and Special Meeting Minutes of August 29, 2016:** Treftz/Gilbert to approve the Regular Meeting Minutes of August 22, 2016 and the Special Meeting Minutes of August 29, 2016.

**Building Permits:** Gilbert/Gillick to approve the following permits. All voted aye, except Steen who voted nay on Sylte's storage building. Motion carried: Clarence & Linda Gauer – replace 3 windows in kitchen/dining room; Clarence & Linda Gauer – replace 3 windows on West side of house; Ipswich UCC – Asphalt parking lot; Paul Riel – Re-shingle roof; Jamie Unser – Re-shingle roof; Chris Sylte – Storage building with bathroom facilities; S & S Rentals LLC – Re-shingle, new siding and windows, replace shower and toilet in bathroom and add/replace sidewalk in front of back door; JDH Construction Inc. for Rodney Peterson – Repair sheet rock ceiling in the bedroom and paint.

**Alley between the UCC Church and the school:** Steen/Gilbert to have Lein Transportation asphalt the whole length of the alley for \$11,500. Will talk to Ipswich Public School about possibly reimbursing the city for a portion of the bill.

**Sewer Improvement Project**

**Dahme Construction Co. Inc – Pay Estimate #2:** Gillick/Treftz to approve Dahme Equipment Co. Inc Pay Estimate #2 for \$164,400.72.

**New Business:**

**Resolution 2016-07 – Capital Outlay Accumulation:** Gillick/Gilbert to approve the resolution:

**CITY OF IPSWICH  
RESOLUTION 2016-07  
RESOLUTION FOR CAPITAL OUTLAY ACCUMULATION**

**WHEREAS**, the City of Ipswich proposes to purchase an ambulance for the City of Ipswich;

**WHEREAS**, the City Council wishes to set aside \$20,000.00 per year, each and every year for the ongoing replacement of the ambulance and until stopped or changed by resolution;

**NOW, THEREFORE BE IT RESOLVED** that the City of Ipswich establish a Capital Accumulation Reserve for the purchase of an ambulance and that the Finance Officer budget \$20,000.00 per year, commencing in the 2017 fiscal year and transfer said budgeted \$20,000.00 each year to the Ambulance Capital Outlay Accumulation account.

Dated this 6<sup>th</sup> day of September, 2016.

Signed: LeRoy Kilber, Mayor

Attest: Kayla Perrion, Finance Office

**First Reading: Ordinance 2016-01 – 2017 Appropriation Ordinance:** Treftz/Gilbert to approve the first reading of Ordinance 2016-01.

**Rubble Site:** Gilbert/Steen to have the rubble site open every day and to put up a temporary sign stating rules until a permanent one can be created.

**Office Report:**

**August Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison:** Steen/Gillick to approve the reports. Bank account balances are Checking - \$417,722.41; Money Market - \$791,855.63; Construction - \$6,483.11 & CD's - \$151,756.00.

**Bills for approval:** Treftz/Gilbert to approve the following bills: A & B Business Solutions, Inc. - \$13.78/Timecards; Avenet, LLC - \$3,995.00/Gov Office website update; Banyon Data Systems, Inc. - \$485.00/Property Management annual support; Beverly Jones - \$120.00/Office Cleaning; Buffalo Station - \$293.36/Ambulance Fuel; City of Ipswich - \$920.74/Water Billing all departments; FEM Electric Assn. Inc. - \$75.43/Rubble Site Utilities; Gibson Publishing - \$175.13/Publishing; Ipswich Lumber & Hardware, LLC - \$120.91/Library/Rubble Site supplies; Ipswich State Bank - \$46.12/Petty Cash Postage; Joe & Ann Gauer - \$210.00/Ambulance on-call; John Deere Financial - \$36.44/Cemetery supplies; Kens Food Fair - \$429.00/Fuel/Supplies; Lisa Hammrich - \$225.00/Ambulance on-call; Mac's Inc. - \$1,999.99/Grapple bucket for skidsteer; Matheson Tri-Gas Inc. - \$66.59/Oxygen Cylinders; Matt's Tree Service - \$3,125.00/Remove and trim trees at 103 1<sup>st</sup> Ave; Menards - \$48.65/Pothole patch; North Central Farmers Elevator - \$1,214.12/Shop supplies/fuel/storm cleanup; Riteway - \$225.51/Utility Billing Postcards; Runnings Supply Inc. - \$19.99/Shop supplies; SDEMSEA - \$30.00/ EMT Membership (Stephanie Horst); Split Rock Country Club - \$9,724.55/Annual Appropriation for 60% of expenses; US Bank - \$241.64/Office & Pool supplies; US Post Office - \$324.00/Postage for utility billing (4) & regular stamps (4); Valley Telecommunications - \$641.35/Phone/internet services.

**Pre-Approved Bills Since Last Meeting:** September 1, 2016 Payroll: Administration-\$2,728.33; Streets-\$1,833.34; Sanitation-\$622.88; Ambulance-\$3,533.99; Pool-\$1,133.83; Parks-\$814.00; Library-\$1,012.00; Water-\$870.84; Sewer-\$1,286.24; Ipswich State Bank-\$3,178.62/payroll taxes; WEB Water-\$11,284.41/water purchase; SD Department of Revenue-\$369.65/sales tax payment; Payment Services Network-\$66.00/monthly transaction/gateway fee.

**Construction Account:** Helms & Associates-\$37,331.10 (Engineering/Technician fees for Sewer Project)

**Adjournment:** At 7:48 p.m., Gilbert/Steen to adjourn the meeting.

Kayla Perrion, Finance Officer  
City of Ipswich  
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