

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, September 19, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, September 19, 2016. Members present were Mike Steen, Susie Treftz, Hank Baker, and Tom Schaefer. Mayor LeRoy Kilber, Jon Gilbert and Barb Gillick were absent. Also present were Kayla Perrion, Brian Schlosser, and 1 community member.

**Call the meeting to order:** President Treftz called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes of September 6, 2016:** Steen/Schaefer to approve the Regular Meeting Minutes of September 6, 2016.

**Building Permits:** Schaefer/Steen to approve the following permits: Oban Construction LLC – Dakota Storage Building; Donald Jorgenson – Replace roof; Ryan & Sheryl Kraft – Replace garage doors & trim; Beverly Burgod – Fix fence; Ray & Karen Geditz – Replace roof; Prescription Agronomics – New building – Renewal.

**Office Report:**

**Second reading and approval: Ordinance 2016-01 – 2017 Appropriation Ordinance:** Steen/Baker to approve the second reading of Ordinance 2016-01: 2017 Appropriation Ordinance.

**New Business:**

**Code Enforcement Follow up:** A summary of properties and actions taken was presented.

**Storm Sewer:** The storm sewer from Main Street to 4<sup>th</sup> Street will need to be replaced. Schlosser will discuss options with Dahme and present it to the council at a future meeting.

**Fire Hydrant:** The fire hydrant at the alley between Main Street and 4<sup>th</sup> Street was removed but will not be replaced as there is another fire hydrant within 150 feet.

**Bills for approval:** Baker/Steen to approve the following bills: Aberdeen Advanced Care Service - \$1,086.21/40% of payments received from ambulance intercepts; Amazon - \$12.26/Books; Ameripride Services, Inc - \$186.41/Mat/mop exchange; Beck Law Office - \$125.00/Legal Services; Bound Tree - \$43.52/Ambulance Supplies; Butler Machinery Company - \$15.09/Street supplies; Cora Burrer - \$918.36/Scraped/primed library window trim and painted wall; Dakota Supply Group - \$72.79/Supplies for storm sewer; Geotek Engineering - \$440.00/Soil Sampling for sewer project; Heartland Waste Management - \$4,312.50/Garbage service; Henry Schein, Inc - \$725.00/Ambulance Combi Carrier; Ipswich Lumber & Hardware, LLC - \$86.24/Shop parts/supplies; Linda Johnson - \$100.00/Water Deposit Refund – 114 6<sup>th</sup> Street; Matheson Tri-Gas Inc. - \$41.77/Oxygen Cylinders; Menards - \$25.05/Parts/Supplies; Montana Dakota Utilities - \$4,018.16/Utilities all departments; Oban Construction - \$76.53/Packed alley East of school; Physicians Claims Company - \$1,012.17/Ambulance Billing Service; Praxair Distribution Inc. - \$97.32/Co2 for Mosquito Spraying; SD One Call - \$31.36/Fax fees; Sewer Duck - \$390.00/Toilet Rental; Share Corporation - \$135.76/Shop Supplies; Weismantel Rent-All - \$250.00/Asphalt Drum Roller rent for pot-hole repairs.

**Pre-Approved Bills Since Last Meeting:** September 15, 2016 Payroll: Administration-\$2,683.33; Streets-\$1,833.34; Sanitation-\$716.25; Water-\$870.84; Sewer-\$1,196.23; Ipswich State Bank-\$1,823.98/payroll taxes/Direct Deposit Fees; SD Retirement System - \$1,782.36/Retirement contributions; Rural Development-\$6,099.00/Water system loan payment; Rural Development-\$12,301.00/Sewer system loan payment; Rural Development-\$3,710.00/Street loan payment.

**Construction Bills:** Northeast Council of Government - \$6,000.00/Billing for wastewater project

**Executive Session – Per SDCL 1-25-2-(1) Personnel:** At 7:22 p.m., Schaefer/Steen to go into executive session.

Baker/Steen to end executive session at 7:25 p.m.

**Adjournment:** At 7:26 p.m., Steen/Schaefer to adjourn the meeting.

Kayla Perrion, Finance Officer  
City of Ipswich  
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