

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, OCTOBER 5, 2015**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, October 5, 2015. Members present were Mayor LeRoy Kilber, Mike Hammrich, Les Braun, Mike Steen, Susie Treftz, Barb Gillick and David Bauer. Also present were Edmunds County Commissioners – Dennis Hoyle, Ed Miller & Bob Olson, Dennis “Mike” Olson, Amanda Anglin, Sarah Perrion and 12 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** L. Braun/Treftz to approve the regular meeting minutes of September 21, 2015.

**Building Permits for Council approval:** Gillick/Bauer to approve the permit for Josh Schumacher-move shed onto property. Hammrich/Steen to approve the permit for Don Howard-shingles. L. Braun/Hammrich to approve the permit for Jerry & Cheryl Markovetz-new garage.

**Pre-Approved permits under \$10,000.00:** Josh Schumacher-concrete slab; Leslie Holland Jr.-bricks on front of house

**Public Comments**

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on questions or items not on the agenda.**)*

Participant's & Topics included:

Jim Uttenhove-curb stop replacement; Tim Omland-code enforcement; Tony Simon-code enforcement & fall clean-up; Keith Lunders-code enforcement; John Hoyle-code enforcement; Glen Hoyle-code enforcement

**Edmunds County Commissioners – 4-H Building Sewer Line:** B. Olson, Miller and Hoyle discussed replacement of the water and sewer lines on FEM Electric and 4-H Building property, as well as a bill received by the County from Dahme Construction. The Commissioners will meet with Dahme Construction about the bill and then the Commissioners and City Council will discuss.

**Code Enforcement:** D. Olson discussed Code Enforcement procedure. A committee may be formed to determine how to proceed next year. Hank Baker expressed his concerns.

**11<sup>th</sup> Street, Prairie View Avenue & Dione Lane-** drainage, street repairs: Treftz/Steen to approve **H.F. Jacobs & Sons Construction Pay Estimate #1** for \$228,414.49 and **Change Order #1** for an increase of \$61,504.98 for the additional work on Dione Lane.

**2<sup>nd</sup> Avenue Road Improvement Project (from 4<sup>th</sup> Street to 7<sup>th</sup> Street):** Hammrich/Gillick to approve **Lien Transportation Pay Estimate #1** for \$81,928.86.

**On-Going Business:**

**Welcome Sign - Landscaping:** A quote and design for the landscaping was presented. The Ipswich Commercial Club and Ipswich Development Corporation will be asked to contribute to the cost.

**Building Permit, Excavation Permit & Variance Request Applications:** Rough drafts of the applications were presented. Changes will be made and presented at a later meeting.

**Water & Sewer Tap Fees:** L. Braun discussed concerns with the Dahme Construction bill for the 4-H Building Sewer line.

**New Business:**

**Water & Sewer Tap Fees:** L. Braun expressed concerns about property owners tapping into the water and sewer lines and the fees.

**GeoThermal Well Line:** The well servicing the heating and air conditioning in the Firehall, City Office and cold storage building does not have enough pressure to accommodate all three buildings. A quote was presented to replace the **Firehall Furnace** to help alleviate the problem. Additional quotes were requested.

**Drainage & Curb & Gutter:** To ensure consistency with drainage and curb and gutter, the council will look into hiring an engineer to study the entire town.

**Public Works Report:** No Report.

**Office Report:**

**September financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison:** Gillick/Treftz to approve the reports. Bank account balances are: Checking – \$261,189.15; Money Market – \$855,751.59 & Construction - \$105,667.45.

**Transfer of Funds:** L. Braun/Bauer to transfer \$65,000 from the savings account to the construction checking account for the Dione Lane Street project.

**Resolution 2015-17 - Contingency Transfers:** Hammrich/Steen to approve the resolution.

**CITY OF IPSWICH  
RESOLUTION 2015-17  
TRANSFER OF CONTINGENCY FUNDS TO  
GENERAL FUND DEPARTMENTS**

**WHEREAS**, there are departments within the General Fund which need funding for the year 2015;

**NOW THEREFORE, BE IT RESOLVED**, the City Council of Ipswich, South Dakota transfers \$11,371.00 in contingency funds in the following manner:

**General Fund – 101**

41410 – Legal	\$1,300.00
43200 – Sanitation	\$5,771.00
44100 – Health	\$100.00
45300 – Parks	<u>\$4,200.00</u>
	\$11,371.00

Dated this 5<sup>th</sup> Day of October, 2015 for immediate passage:

Signed: LeRoy Kilber, Mayor

Attest: Amanda Anglin, Finance Officer

**First Reading: Ordinance 2015-04 - Supplemental Appropriation:** Steen/Treftz to approve first reading of Ordinance 2015-04.

**Bills for approval:** Treftz/Hammrich to approve the following bills: A & B Business Solutions, Inc.-\$32.89/file folders; A-1 Locksmithing-\$66.95/rubble site gate lock & keys; Amanda Anglin-\$54.60/travel to Aberdeen; Avera St. Luke's-\$387.36/ambulance supplies; Beck Law Office-\$162.50/legal services; Beverly Jones-\$120.00/office cleaning; Bound Tree-\$193.85/ambulance supplies; Buffalo Station-\$390.16/fuel; City of Ipswich-\$549.88/water billing all departments; Dakota Supply Group-\$81.71/curb box for 507 5th Ave & 23 S. 4th Street; EBSCO Information Services-\$137.10/magazine subscriptions; FEM Electric Assn. Inc.-\$354.66/refund for unused water meters; FEM Electric Assn. Inc.-\$57.21/Rubble Site utilities; Ferguson Waterworks-\$1,568.14/water meter and supplies for 507 5th Ave; Flint Hills Resources LP-\$64,632.42/oil for chipsealing (117.49 ton); Gibson Publishing-\$791.78/publishing/building permit signs; Humana Health Care Plans-\$124.12/refund for overpayment on ambulance insurance claim; Hutson Construction-\$49,446.01/cold storage building concrete; Ipswich State Bank-\$77.85/petty cash postage; Jensen Rock & Sand Inc.-\$29,103.33/chipsealing (labor); Kens Food Fair-\$212.39/water supplies/ fuel/live trap food; Life-Assist, Inc.-\$166.75/ambulance supplies; Matheson Tri-Gas Inc.-\$33.35/oxygen cylinders; McCleary Lumber Inc.-\$61.26/shop supplies; Menards-\$46.87/Rooster Rush supplies; Muth Electric-\$4.23/pool repairs; North Central Farmers Elevator-\$632.18/fuel/oil; Office Max Incorporated-\$1,475.10/file cabinet; 446-Praxair Distribution Inc.-\$24.80/carbon dioxide tank for mosquito spraying; Runnings Supply Inc.-\$49.97/sewer supplies; Sewer Duck-\$390.00/toilet rental; US Bank-\$182.56/office supplies; US Post Office-\$140.00/postcard stamps(4); Valley Telecommunications-\$427.12/phone & internet services

**Pre-Approved Bills Since Last Meeting:** October 1, 2015 Payroll: Council-\$6,300.00; Administration-\$2,556.22; Streets-\$2,034.12; Sanitation-\$792.41; Ambulance-\$3,576.00; Library-\$978.56; Water-\$957.84; Sewer-\$1,319.07; Ipswich State Bank-\$3,946.08/payroll taxes/direct deposit fee; Rural Development-\$6,099.00/loan payment; WEB Water-\$8,723.17/water purchase; Payment Services Network-\$65.25/monthly transaction/gateway fee; SD Department of Revenue-\$310.35/sales tax payment & title fee for 2015 John Deere Gator

**Construction Account:** Helms & Associates-\$14,833.70 (Engineering fees for 2<sup>nd</sup> Ave. Project) & \$6,297.30 (Engineering fees for 11<sup>th</sup> St./Prairie View Ave. Project)

**Adjournment:** At 9:35 p.m., Bauer/Steen to adjourn the meeting.

Amanda Anglin, Finance Officer  
City of Ipswich  
Publish 10-14