

MINUTES
IPSWICH CITY COUNCIL MEETING
October 9, 2012

The Ipswich City Council met in regular session at 7:00 p.m., *Tuesday*, October 9, 2012. Members present were Mayor Dave Penfield, Dustin Geditz, Josh Horst, Dave Thares, Mike Steen, Jim Uttenhove, & LeRoy Kilber. Also present were City Attorney Vaughn Beck, Corinne Jameson, Matt Braun, Brian Schlosser, Corey Williams, Jay Koch and 12 community members.

Call the Meeting to Order: Mayor Penfield called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Horst/Kilber to approve the Regular Meeting Minutes of September 24, 2012.

Building Permits for Council approval: Thares/Uttenhove to approve the following permits: Shirley Habeck, Shirley Ertz and S & S Rentals, LLC

On-Going Business:

Water Project Updates: Jay Koch-Helms and Associates, discussed the final change orders for the water project, including an additional cost for chip-sealing the streets. Uttenhove/Geditz to NOT pay the additional costs.

New Business:

Drainage problems:

1. Rob Vetch, 203 Wilmot Avenue, explained the drainage problems that exist on his property. Uttenhove and Thares will inspect the property with Vetch, and report back to the council with their recommendations.
2. The council discussed the water drainage near Jerry Markovetz's shop building at 340 1st Avenue, on south side of the city shop.
3. Drainage is also a problem on the west side of the city's new cold storage building on 4th Street.
4. To facilitate drainage on 6th Street, ditches must be preserved. The ditch between Kadlec's Repair Shop and Heier's Body Shop must stay open, especially during snow removal season.
5. The 8-plex apartment building at 105 2nd Street also experiences problems with drainage.

Horst/Uttenhove to advertise for bids to construct 3 valley gutters at: 1. northwest corner of Jerry Markovetz's shop lot at 340 1st Avenue; 2. west side of city's new cold storage building on 4th Street; 3. S & S Rentals 8-plex at 105 2nd Street.

Parmley Land Office: Ray Geditz stated that the Land Office on Main Street became part of the J.W. Parmley Historical Society in 1976. The north wall needs repair, and the southwest corner of the building needs fill dirt. Steen/Thares to hire Ron Evans Masonry-Ipswich, to repair the north wall for \$8,800.00. The work should begin now, and will be completed in 4 – 6 weeks. The city maintenance department will assist with fill dirt and removal of waste from wall.

Culverts: The City maintenance department will clean the culverts in the intersection of 9th Street and 3rd Avenue, near the old practice field, determine their condition and if more culverts are needed there. Also, they will get prices for new culverts and report back to the council.

Televising Council meetings: Uttenhove/Geditz to advertise for bids, as per specifications, for an audio/video system to be installed to televise the Ipswich City Council meetings.

Removal of cattails: Uttenhove/Steen to approve written agreement between Florence Kienow-landowner and the City of Ipswich to remove cattails on her property and begin the reclamation of the creek on the south side of the city.

Rubble Site road: The council discussed improving the road going south from Highway 12 to the rubble site. Thares/Uttenhove to advertise for bids to complete the concrete crushing project at the rubble site.

Fire Hall generator: The stand-by generator, located next door to the city office, sometimes runs loudly during council meetings. The timer may be re-set.

Public Works Report:

Lift station: Itemized price quotes will be obtained for the repair and maintenance of the lift station near the baseball field.

Surplus items: Uttenhove/Thares to declare one David Brown tractor and miscellaneous doors, windows and furniture from the office remodel as surplus items.

Steen and Corey Williams will determine a price to charge for use of city equipment.

Office Report:

Library Park request: Horst/Geditz to approve request from Holy Cross Catholic Church to use the Library Park for a prayer service at 3:00 p.m., Sunday, October 14, 2012.

Bills for Approval: Kilber/Steen to pay following bills: Ameripride Services, Inc.-\$46.76/Library – mops; AT&T Mobility - \$212.36/cell phones; Beck Law Office - \$850.00/professional services; Best Western Ramkota Hotel - \$72.99/Corey Williams – lodging for water exam; Beverly Jones - \$150.00/September office cleanings; Buffalo Station - \$426.60/ambulance fuel; City of Ipswich - \$501.78/water – City locations; Corey Williams - \$202.98/water exam – travel reimbursement; Dakota Supply Group - \$265.60/streets - poly culvert pipe; Evergreen Supply Inc. - \$40.50/oxygen cylinders – ambulance; FEM Electric Assn. Inc. - \$51.47/Rubble site utilities; GCR Tire Center - \$545.00/repair and seal tires on Rubble Site Terex; Gibson Publishing - \$88.96/publishing: council proceedings; Heartland Waste Management - \$3,080.00/residential garbage service; Henry Schein, Inc. - \$15.90/ambulance supplies; House of Glass - \$3,918.25/Fire Hall - installation of new overhead door; Ipswich State Bank - \$75.00/postage - petty cash; Ken’s Food Fair - \$260.16/fuel and ambulance supplies; McCleary Lumber Inc., - \$85.09/sprinklers and street supplies; Michael Todd & Company - \$134.06/street supplies – paint; Midwest Masonry - \$417.92/excise tax for Ipswich Memorial Arch tuckpointing; North Central Farmers Elevator - \$333.60/fuel and street supplies; Oban Construction - \$193.92/screened gravel; Physio-Control, Inc. - \$252.00/ambulance supplies; Pierson Ford - \$605.08/ambulance repair; Runnings Supply, Inc. - \$35.98/street supplies; SD Department of Health - \$349.00/water and sewer testing; Valley Telecommunications - \$412.44/phones; WEB Water Development - \$9,499.83/WEB water - September billing

Pre-Approved Bills Since Last Meeting: October 1, 2012 Payroll: Council -\$5,550.00; Administration - \$2,786.13; Streets -\$1,788.54; Sanitation -\$482.50; Ambulance -\$3,067.37; Library -\$1,128.00; Water -\$1,798.63; Sewer - \$1,299.83; First National Bank - \$4,019.81/SRF Quarterly Payment; SD Department of Revenue & Regulation - \$250.55/September sales tax

Adjournment: At 8:30 p.m., Steen/Geditz to adjourn the meeting.

Corinne Jameson, Assistant Finance Officer
City of Ipswich
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