

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
TUESDAY, OCTOBER 11, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Tuesday, October 11, 2016. Members present were Mayor LeRoy Kilber, Barb Gillick, Mike Steen, Susie Treftz, Hank Baker, Tom Schaefer and Jon Gilbert. Also present were Kayla Perrion, Amy Jaenisch, Mike Wiese – Century Business Products, and Leif Redinger – Helms & Associates.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes of September 19, 2016:** Steen/Treftz to approve the Regular Meeting Minutes of September 19, 2016.

**Building Permits:** Gillick/Baker to approve the following permits: Deb Braun – Build 24 x 32 garage; Jerry Markovetz – Re-side house with steel siding; NCFE – Bring in shed for Storage; Jake Hammrich – Finish shingling East side of house; Cindy Dosch – Put ground breaker around bottom of mobile home.

**Century Business Products – Mike Wiese:** Presented information about the TASKalfa 406ci printer/scanner/fax machine to the council. More research will be done before making a final decision on a new machine.

**Sewer Improvement Project:**

Redinger explained Pay Estimate #3 and Change Order #2 to the council.

**Dahme Construction Co., Inc. – Pay Estimate #3:** Gillick/Gilbert to approve Dahme Equipment Co., Inc. Pay Estimate #3 for \$488,499.70.

**Construction Change Order #2:** Treftz/Steen to approve Construction Change Order #2 for an increase of \$12,299.65 for additional work.

**Hank Baker**

**a. Stop signs at the intersection of 1<sup>st</sup> Ave and 6<sup>th</sup> Street:** Tabled until next meeting to decide which signs should stay and which should be removed.

**b. Installation of the new furnaces:** The new furnaces will be installed at the end of this week or beginning of next week.

**Office Report:**

**September Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison:** Gilbert/Baker to approve the reports. Bank account balances are Checking - \$454,633.91; Money Market - \$791,953.26; Construction - \$6,483.11 & CD's - \$151,756.00.

**Bills for approval:** Treftz/Gilbert to approve the following bills: A & B Business Solutions, Inc. - \$22.29/Office Supplies; Ameripride Services, Inc - \$84.62/Mat/mop exchange; Beck Law Office -

\$125.00/Legal Services; Beverly Jones - \$120.00/Office cleaning; Buffalo Station - \$241.66/Ambulance Fuel; City of Ipswich - \$593.77/Water Billing all Departments; Dakota Supply Group - \$159.96/Curb box repair; Deb Gillick - \$211.27/Postage/Supplies for grant/labor for repairing plaster at library; Dennis "Mike" Olson - \$351.00/Code enforcement fees/mileage; Dixie Belfield - \$100.00/Partial reimbursement for Michael Bowdy stone at cemetery; EBSCO Information Services - \$60.97/Magazine Subscription; FARM POWER MFG. INC - \$177.56/Water supplies; Fast Initial Response System - \$30.36/First aid kit supplies; FEM Electric Association Inc. - \$57.95/Rubble site utilities; Gibson Publishing - \$234.28/Publishing; Heartland Waste Management - \$4,312.50/Garbage Service; Hedahls - \$177.20/Fire/Ambulance/Water parts; Ipswich Lumber & Hardware, LLC - \$52.10/Shop supplies; Ipswich State Bank - \$42.07/Petty Cash/postage; Jensen Rock & Sand Inc. - \$48,402.78/Chipsealing; Joe & Ann Gauer - \$510.00/Ambulance on-call; John Deere Financial - \$45.00/Blue spray; Kens Food Fair - \$258.08/Fuel/supplies; Lance Hammrich - \$59.10/Ambulance Payroll - issued instead of Direct Deposit because of new bank account; Lien Transportation Co. - \$6,821.85/Asphalt alley by school; Matheson Tri-Gas Inc. - \$40.55/Oxygen Cylinders; Max Henderson - \$1,500.00/Cemetery mowing; Menards - \$170.79/Park supplies; Montana Dakota Utilities - \$2,381.74/Utilities all departments; North Central Farmers Elevator - \$245.88/Fuel; Oban Construction - \$28.44/Crushed rock and concrete; Physicians Claims Company - \$578.16/SD Medicaid revalidation and Ambulance Billing Service; Praxair Distribution Inc. - \$89.34/Co2 for Mosquito spraying; Runnings Supply Inc. - 3.47/Street parts; SD Department of Health - \$241.00/Water/Wastewater testing; Sewer Duck - \$390.00/Toilet Rental; Share Corporation - \$110.22/Shop towels; Thares Construction - \$68.88/Library repairs; US Post Office - \$136.00/Postage for utility billing (4); Valley Telecommunications - \$425.11/Phone/internet services; Verizon Wireless - \$40.01/Ambulance jetpack fee.

**Pre-Approved Bills Since Last Meeting:** October 1, 2016 Payroll: Council-\$5,400.00; Administration-\$2,728.33; Streets-\$1,833.34; Sanitation-\$572.25; Ambulance-\$4,259.99; Library-\$1,538.80; Water-\$960.84; Sewer-\$1,196.24; Ipswich State Bank-\$3,760.56/payroll taxes; WEB Water-\$11,135.91/water purchase; SD Department of Revenue-\$325.99/sales tax payment; Payment Services Network-\$64.75/monthly transaction/gateway fee.

**Construction Account:** Helms & Associates-\$25,489.90 (Engineering/Technician fees for Sewer Project)

**Adjournment:** At 8:04 p.m., Gilbert/Steen to adjourn the meeting.

Kayla Perrion, Finance Officer  
City of Ipswich  
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