

**MINUTES
IPSWICH CITY COUNCIL MEETING
November 5, 2012**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, November 5, 2012. Members present were Mayor Dave Penfield, LeRoy Kilber, Dustin Geditz, Josh Horst, Dave Thares, Mike Steen and Jim Uttenhove. Also present were Amanda Anglin, Corinne Jameson, Corey Williams, Matt Braun, Brian Schlosser, Don Perrion, Tony Heier and 8 community members.

Call the Meeting to Order: Mayor Penfield called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Steen/Uttenhove to approve the Regular Meeting Minutes of October 22, 2012.

Building Permits for Council approval: None

On-Going Business:

Water Project Updates: Kilber/Horst to approve the Certificate of Substantial Completion for Dahme Construction Co., Inc. Roll call vote: Kilber–yes; Thares–yes; Uttenhove–yes; Geditz–yes; Horst–yes; Steen–yes. Motion carried.

Rubble Site:

Concrete: After discussion, the Council decided to do nothing with the concrete at the Rubble Site.

Trees: No discussion.

Pit: The non-burnable pile at the Rubble Site needs to be buried. Past costs to dig a new pit will be researched and reported at the next meeting.

Repair intersection of 5th Street & 3rd Avenue – drainage at school: A committee of Thares, Kilber and Geditz was appointed to meet with Helms & Associates as well as the Architect and personnel from the school to discuss the preliminary plans.

New Business:

Drainage:

Lenny Braun – Bus Shed: No discussion.

Tony Heier – Campground & Don Perrion – Building: Perrion and Heier discussed drainage issues between their adjoining properties. A culvert and an approach will be installed. Perrion and Heier will split the cost of the culvert. Uttenhove/Geditz to allow the Public Works Department to install the culvert to help with the drainage problem.

Red Bobbin Sewing Salon – Future of Business in Ipswich: No discussion.

Office Report:

October financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Profit & Loss & Financial Summary: Horst/Kilber to approve the financial reports.

Computer Software: Kilber/Steen to purchase new software for the computer in the reception area.

Training: Steen/Kilber to allow Anglin to attend the Election Workshop in Sioux Falls in December. Roll call vote: Thares–yes; Uttenhove–no; Geditz–yes; Horst–yes; Steen–yes; Kilber–yes. Motion Carried.

City Cell Phones: The contract with AT&T for the four cell phones will be canceled. The cell phones are no longer needed.

Medicare Revalidation: For Ambulance billing purposes, Medicare must be revalidated every five years. Kilber/Steen to approve the \$523 Medicare Revalidation fee.

Bills for Approval: Kilber/Geditz to approve the following bills: A & B Business Solutions, Inc.- \$124.70/office supplies; Ameripride Services, Inc.-\$46.76/mat/mop exchange; AT&T Mobility-\$110.88/cell phones; Avera St. Luke's-\$549.87/ambulance medication; Banyon Data Systems, Inc.-\$770.00/utility billing support; Bender's Sewer & Drain-\$1,475.00/lift station cleaning; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$323.22/ambulance fuel; City of Ipswich-\$474.91/water billing - all departments; CNH Capital America LLC-\$8,042.91/bobcat payment; Evergreen Supply Inc.-\$105.25/oxygen cylinders; FEM Electric Assn. Inc.,-\$38.15/rubble site utilities; Gibson Publishing-\$367.10/publishing; Heartland Waste Mgmt.- \$3,080.00/garbage service; Henry Schein, Inc.-\$360.75/ambulance supplies; SD Worker's Compensation Fund-\$7,403.00/worker's compensation insurance; Kens Food Fair-\$3.91ambulance supplies; Kens Food Fair-\$639.05/fuel; Kiefer- \$50.45/pool rescue tube; McCleary Lumber Inc.,-\$180.87/shop supplies; Michael Todd & Company-\$415.83/street signs; North Central Farmers Elevator-\$647.21/fuel/supplies; Physicians Claims Company-\$973.76/ambulance billing service; Race West-\$48.70/Ipswich Betterment Award plaque; Runnings Supply Inc.-\$247.40/sewer supplies; SD Department of Revenue-\$292.37/water/sewer testing; SD Governmental Finance Officers' Association-\$40.00/2013 annual dues; SD Governmental Human Resource Association-\$25.00/2013 annual dues; SD Municipal Street Maintenance Association-\$35.00/2013 annual dues; SD One Call-\$31.08/fax fees; South Dakota Municipal League-\$790.86/2013 annual dues; Stephanie Horst-\$436.64/EMT Conference; Valley Telecommunications-\$391.11/phone/internet service; WEB Water Development-\$9,981.83/web water purchase

Pre-Approved Bills Since Last Meeting: November 1, 2012 Payroll: Administration - \$2,584.89; Streets -\$2,710.38; Sanitation -\$635.00; Ambulance -\$3,333.06; Library - \$1008.00; Water - \$2,343.84; Sewer -\$2,333.28; Ipswich State Bank - \$2,603.03/payroll taxes; Rural Development - \$6,099.00/loan payment.

Adjournment: At 7:50 p.m., Kilber/Geditz to adjourn the meeting.

Amanda Anglin, Finance Officer
City of Ipswich
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