

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, NOVEMBER 9, 2015**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, November 9, 2015. Members present were Mayor LeRoy Kilber, Mike Hammrich, Les Braun, Mike Steen, Susie Treftz, Barb Gillick and David Bauer. Also present were Amanda Anglin, Sarah Perrion, Brian Schlosser and 4 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Treftz/Steen to approve the regular meeting minutes of October 19, 2015 & Special Meeting Minutes of October 19, 2015.

**Building Permits for Council approval:** Hammrich/Gillick to approve the following permit: Jerry Markovetz-re-shingle house & garage.

**Pre-Approved permits under \$10,000.00:** Linda Gisi-bathroom remodel

**Public Comments**

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on questions or items not on the agenda***

Participant's & Topics included: None

**11<sup>th</sup> Street, Prairie View Avenue & Dione Lane-** drainage, street repairs: Treftz/Bauer to approve **H.F. Jacobs & Sons Construction Pay Estimate #2** for \$294,978.09 and **Change Order #2** for a decrease of \$28,211.48 to adjust final quantity amounts.

**2<sup>nd</sup> Avenue Road Improvement Project (from 4<sup>th</sup> Street to 7<sup>th</sup> Street):** Gillick/Hammrich to approve **Lien Transportation Pay Estimate #2** for \$195,818.36.

**Public Works Report:** Schlosser discussed alley repairs, exercising water main valves, drainage, winterizing, Rubble Site Road and pit, main lift station generator repairs, equipment repairs, expansion tank and well inspections.

**New Business:**

**Applications for Liquor License Renewals: Vilas Health & Variety, Buffalo Station, Ipswich Golf Club, Four Two Six, Burgers Place & 5<sup>th</sup> Avenue Pub:** Hammrich/L. Braun to approve the renewals. Four Two Six did not renew the license.

**Review Resolution 2015-19 – Schedule of Rates:** The resolution was reviewed and changes will be presented at the next meeting.

**First Reading: Ordinance 2015-05 - Supplemental Appropriation:** Steen/Bauer to approve first reading of Ordinance 2015-05.

**Garage Door Service Agreement:** Maintenance will be done in-house.

### **On-Going Business**

**Welcome Sign – Landscaping:** The Ipswich Commercial Club and Ipswich Development Corporation will pay for the cost of landscaping, which will be completed in 2016.

**Softball Field Bleachers:** After discussion with the insurance company, guardrails are not needed per the 2000 International Building Code (IBC) of the International Code Council (ICC).

### **Office Report**

**October financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison:** Gillick/Treftz to approve the reports. Bank account balances are: Checking – \$116,497.67; Money Market – \$790,850.68 & Construction - \$329,355.10.

**Personnel Policy Manual Update:** Bauer/Steen to omit Policy 6.6 – Health Insurance from the manual, effective July 1, 2015.

**Bills for Approval:** Gillick/Hammrich to approve the following bills: A & B Business Solutions, Inc.-\$528.70/color printer ink; Ameripride Services, Inc-\$80.65/mat/mop exchange; Avera St. Luke's-\$54.32/Emergency Room visit for a child who fell off the slide at pool; Banyon Data Systems, Inc.-\$795.00/Utility Billing Software Support; Beck Law Office-\$385.95/legal services; Beverly Jones-\$150.00/office cleaning; Buffalo Station-\$251.26/fuel; City of Ipswich-\$553.31/water billing all departments; CNH Capital America LLC-\$291.50/thermostat for tractor & payloader (Rubble Site); Dakota Insurance Solutions LLC-\$26.00/2015 Gator insurance premium; Dakota Supply Group-\$136.37/curb box/cold storage building water supplies; FEM Electric Assn. Inc.-\$48.70/Rubble Site utilities; Geffdog Designs-\$14,849.93/Welcome Signs (2)/ambulance personnel clothing; Gibson Publishing-\$463.59/publishing/envelopes; Heartland Waste Mgmt.-\$4,312.50/garbage service; Ipswich State Bank-\$40.62/petty cash postage; Jensen Rock & Sand Inc.-\$364.32/culverts; John Deere Financial-\$80.09/main lift station generator supplies; Kens Food Fair-\$196.63/live trap food/fuel; Mardian Scrap Recycling, Inc.-\$165.55/grate for cold storage building drain; Matheson Tri-Gas Inc.-\$34.33/oxygen cylinders; McCleary Lumber Inc.-\$514.32/cabinet/supplies; North Central Farmers Elevator-\$949.94/pool, Rubble Site and main lift generator supplies/fuel/; Oban Construction-\$3,228.99/culverts/gravel & sand for 10th street between 1st & 2nd Ave., cold storage building & fire hydrant on Alma; P M Repair-\$783.95/dump truck repairs; Physicians Claims Company-\$677.82/ambulance billing service; 446-Praxair Distribution Inc.-\$2.46/CO2 for mosquito spraying; Runnings Supply Inc.-\$256.90/shop and sewer supplies; S & S Rentals-\$500.00/excavation permit fee refund; SD Department Environment & Natural Resource-\$500.00/Rubble Site Permit Renewal Fee; Department of Revenue-\$75.00/water/wastewater testing; SD Govt. Finance Officer Assoc.-\$40.00/association dues; SD Govt. Human Resource Assoc.-\$25.00/association dues; SD Municipal League-\$1,014.48/2016 Annual dues; SD Municipal Street Maintenance Assoc.-\$35.00/association dues; SD One Call-\$33.60/fax fees; Stan Houston Equipment Co.-\$807.45/concrete floor sealer (cold storage building); US Post Office-\$217.00/regular stamps (3)/ postcard stamps (2); Valley Telecommunications-\$327.55/phone & internet services

**Pre-Approved Bills Since Last Meeting: November 2, 2015 Payroll:** Administration-\$2,529.82; Streets-\$2,122.32; Sanitation-\$736.42; Ambulance-\$3,852.01; Library-\$1,023.04; Water-\$1,032.85; Sewer-\$1,398.34; SD Department of Revenue-\$296.75/sales tax; Web Water-\$8,232.57/water purchase; Ipswich State Bank-\$2,963.62/payroll taxes; Payment Services Network-\$64.50/monthly transaction/gateway fee

**Construction Account:** Helms & Associates-\$3,246.80/Engineering Fees for 11<sup>th</sup> Street/Prairie view Avenue/Dione Lane; Helms & Associates-\$18,409.50/Engineering Fees for 2<sup>nd</sup> Avenue; Helms & Associates-\$75,510.40/Engineering Fees for Sewer Project

**Executive Session – Per SDCL 1-25-2 (1) Personnel:** At 7:58 p.m., Steen/Bauer to go into executive session.

Executive session ended at 8:10 p.m.

**Adjournment:** At 8:15 p.m., Steen/Treftz to adjourn the meeting.

Amanda Anglin, Finance Officer  
City of Ipswich  
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