

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
NOVEMBER 18, 2013

The Ipswich City Council met in regular session at 7:00 p.m., Monday, November 18, 2013. Members present were Mayor LeRoy Kilber, Donald Miller, Dustin Geditz, Barb Gillick, Dave Thares and Jim Uttenhove. Jon Gilbert was absent. Also present were Helms & Associates' Terry Helms, Amanda Anglin, Corinne Jameson, Laura Ptacek, Matt Braun and 6 community members.

Call the Meeting to Order: Mayor LeRoy Kilber called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Geditz to approve the Regular Meeting Minutes of November 4, 2013.

Building Permits for Council approval: Gillick/Miller to approve the following permit: Tim Omland-replace garage doors and paint

Community Development Report: Ptacek discussed the success of the Rooster Rush event during the October 19, 2013 opening weekend of Pheasant Season.

The Rural Community Development Initiative (RCDI) Grant is available again in 2014. This is the same grant used to initially start the community development position in Ipswich. An application has been submitted for funding.

Ptacek proposed that the City of Ipswich participate in the annual "Christmas at the Courthouse" event. Thares/Uttenhove to purchase a Christmas tree and decorations for \$150 for the annual event.

Public Works:

Water Leak: There is a leaking water main on the southern edge of Ipswich. SD Rural Water can come on Tuesday, November 19, 2013 and find the exact location of the leak before repairs are made.

Cleaning of Lift Stations: All 5 lift stations are in need of cleaning. A quote was submitted to clean all 5 lift stations for \$1,818.00. Thares/Uttenhove to hire Bender's Sewer & Drain.

On-Going Business:

11th Street & Prairie View Avenue- drainage, street repairs: Helms stated additional information is needed to determine elevations in the area for storm sewer placement. Gillick/Geditz to hire Helms & Associates to do a preliminary survey for \$500. After the survey is complete, Helms will be better able to determine a solution and cost estimates for fixing the drainage problem in the area.

Payload: Tabled. The City's Case Loader will be used at the Rubble Site.

New Business:

Rural Development Compliance: USDA Rural Development conducted a compliance review on September 19, 2013. The compliance review checks to see if the City of Ipswich is following all the rules

and regulations required by Federal Government funding. This year the review found no evidence of discrimination by the City of Ipswich. Compliance Reviews are conducted every three (3) years.

Water Rates: Uttenhove/Miller to increase the base rate for water by \$2.00 per user, per month, effective January 1, 2014. The base rate will increase from \$23.00 to \$25.00 per user, per month.

Office Report:

Electronic Payment of Sales Tax: The South Dakota Department of Revenue is offering a collection allowance on sales tax payments made electronically. The allowance would be a 1.5% return on sales tax paid. Geditz/Miller to pay the sales tax electronically.

Reception Computer: The reception-desk computer is not functioning properly and needs to be replaced. Geditz/Gillick to purchase a Hewlett-Packard (HP) computer from Office Max.

October financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Profit & Loss & Financial Summary: Geditz/Miller to approve the reports. Bank account balances are: Checking - \$230,928.28; Money Market -\$853,295.06; Construction - \$96.45 & CD's - \$151,756.00.

Bills for approval: Miller/Uttenhove to pay All Around Construction \$2,448.98 for repairs to the city shop roof (shingles).

Geditz/Thares to approve the following bills: Amazon-\$65.70/library books; Ameripride Services, Inc.-\$83.97/mat/mop exchange; Buffalo Station-\$136.47/ambulance fuel; DSS Image Apparel-\$169.55/ambulance jacket; Edmunds County Auditor-\$6,276.00/chipsealing streets Ward 3; Elstad-Archer American Legion-\$2,500.00/American Legion Markers for cemetery; Gibson Publishing-\$59.60/Rooster Rush advertisements; Heartland Waste Mgmt.-\$3,080.00/garbage service; Ipswich State Bank-\$225.00/petty cash postage; Kens Food Fair-\$328.51/fuel; Matheson Tri-Gas Inc.-\$123.41/oxygen cylinders; Maynard & Margaret Fought-\$100.00/water deposit refund; McCleary Lumber-\$3,856.20/city shop roof supplies/shop & library supplies; MC&R Pools, Inc.-\$1,800.00/winterize swimming pool; Menards-\$102.08/pothole repair supplies; Midco Diving & Marine Services- \$2,349.00/cleaning of ground water storage tank; Montana Dakota Utilities-\$3,352.58/utilities all departments; North Central Farmers Elevator-\$1,398.89/fuel/shop supplies/dump truck repairs; Physicians Claims Company-\$148.60/ambulance billing service; Sanford Health-\$51.00/EMT flu shot; SD Dept. of Revenue & Regulation-\$245.04/sales tax payment; SD Govt. Finance Officer Assoc.-\$40.00/annual membership dues; SD Govt. Human Resource Assoc.-\$25.00/annual membership dues; SD Municipal League-\$815.34/annual membership dues; SD Municipal Street Maint. Assoc.-\$35.00/annual membership dues; SD Office of Tourism-\$175.00/SD Tourism Conference registration; SD One Call-\$17.76/fax fees; Share Corporation-\$97.46/drain cleaner; US Post Office-\$132.00/postage for billing; Valley Telecommunications-\$493.74/phone/internet services; Vilas Health & Variety-\$23.97/Rooster Rush supplies

Pre-Approved Bills Since Last Meeting: November 18, 2013 Payroll: Administration - \$2,030.61; Sanitation -\$439.60; Ambulance -\$142.87; Community Development - \$550.00; Water -\$2,004.15; Sewer - \$1,894.15; Ipswich State Bank - \$1,755.69/payroll taxes & \$20.00/bank fees; SD Retirement System - \$1,785.80

Open Discussion

*(Open Discussion offers the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on items not on the agenda.**)*

Participants and topics included:

Uttenhove-public works report; Lynn Gauer-trash cans on Main Street and railroad; Joe Vogel-water rates and pot holes; Andy Thares-water rates

Adjournment: At 8:45 p.m., Gillick/Miller to adjourn the meeting.

Amanda Anglin
Finance Officer
City of Ipswich
Publish 11-27