

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, NOVEMBER 21, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, November 21, 2016. Members present were Mayor LeRoy Kilber, Barb Gillick, Mike Steen, Susie Treftz, Hank Baker, Tom Schaefer and Jon Gilbert. Also present were Kayla Perrion and Amy Jaenisch.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes of November 8, 2016: Gillick/Gilbert to approve the Regular Meeting Minutes of November 8, 2016.

Variance Request: Treftz/Baker to approve the request from Jerry & Cheryl Markovetz at 211 North 4th Street.

Building Permits: Schaefer/Steen to approve the following permits: Allan Jung – Put wider door on east side of shop; Heinz Family Partnership – Replace house windows.

On-going Business:

Office Scanner/Copier/Document Management Software: Treftz/Gilbert to accept A & B Business Solutions offer of \$11,969.55 for a Ricoh SP C3502 copier/scanner/fax machine and Square-9 GlobalSearch Document management software.

Sewer Improvement Project: Steen/Schaefer to have Dahme replace the main lift station cover for a cost of \$8,028.87. Maps of the project will also be made available at the city office and website for public viewing.

New Business:

Code Enforcement Follow up: A summary of tasks and a timeline was presented.

First Reading: Ordinance 2016-02 – Supplemental Appropriation Gillick/Steen to approve the first reading of Ordinance 2016-02.

Bills for approval: Gilbert/Treftz to approve the following bills: A & B Business Solutions, Inc. - \$146.49/Office Supplies; Amazon - \$580.95/Books; Dennis “Mike” Olson - \$328.00/Code Enforcement fees/mileage; Matheson Tri-Gas Inc. - \$41.77/Oxygen Cylinders; MC&R Pools, Inc. - \$2,207.75/Winterize Pool; Montana Dakota Utilities - \$2,659.74/Utilities all departments; Physio-Control, Inc. - \$491.50/Ambulance Supplies; Praxair - \$97.20/Co2 for mosquito spraying; SD One Call - \$39.20/Fax fees; Tyler Lacher - \$100.00/Water Deposit Refund – 721 3rd Ave.

Pre-Approved Bills Since Last Meeting: November 15, 2016 Payroll: Administration-\$2,683.33; Streets-\$1,833.34; Sanitation-\$716.25; Water-\$870.84; Sewer-\$1,196.23; Ipswich State Bank-\$1,823.98/payroll taxes and Direct Deposit fees; SD Retirement System-\$1,766.76/November retirement contributions; Rural Development-\$6,099.00/Water System Loan; Rural Development-\$3,710.00/Street Loan; Rural Development-\$12,301.00/Sewer System Loan.

Adjournment: At 7:30 p.m., Steen/Gilbert to adjourn the meeting.

Kayla Perrion, Finance Officer
City of Ipswich
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