

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, NOVEMBER 23, 2015**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, November 23, 2015. Members present were Mayor LeRoy Kilber, Mike Hammrich, Les Braun, Barb Gillick, Mike Steen, Susie Treftz and David Bauer. Also present were Terry Helms – Helms & Associates, Amanda Anglin and 6 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated

**Approval of Minutes:** Gillick/Treftz to approve the regular meeting minutes of November 9, 2015.

**Building Permits for Council approval:** Hammrich/Steen to approve the following permit: Beck Law Office-replace windows

**Pre-Approved permits under \$10,000.00:** Scott Habeck-steel roofing; Dwain & Tena Gibson-kitchen remodel

**Public Comments**

*(Public Comments will offer the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on questions or items not on the agenda.***

Participant's & Topics included:

Gillick-street lights on Bloemendaal Dr. & Highway 12 to a 4-lane for accident prevention

**Helms & Associates**

**Curb, Gutter & Drainage Survey:** A grade survey was completed in 1976 showing drainage patterns and elevations. Helms will help evaluate problem areas for drainage and make recommendations for improvements. Curb and gutter will be addressed in the future.

**On-Going Business:**

**Building Permit, Excavation Permit, Demolition Permit & Variance from Zoning Ordinance**

**Applications:** Final drafts of the permit applications were presented. Treftz/Steen to approve the Building Permit, Variance from Zoning Ordinance and Excavation Permit Applications, effective January 1, 2016 and all permits will be approved through the Council. The demolition permit application will be discussed at the next meeting.

**Second Reading: Ordinance 2015-05 - Supplemental Appropriation:** Gillick/Bauer to approve the second reading of Ordinance 2015-05: Supplemental Appropriation.

**Resolution 2015-19 – Schedule of Rates:** The resolution will be discussed at a later meeting

**New Business:**

**Transfer of Funds:** Treftz/Hammrich to transfer \$49,157.32 and \$117,491.02 from the regular checking account to the construction checking account for 11<sup>th</sup> Street and 2<sup>nd</sup> Avenue projects. These dollar amounts are Community Access Grant funds.

**NECOG - Administration Agreement for Sewer Improvement Project:** Hammrich/L. Braun to accept the agreement for up to \$12,000.00 in administrative services.

**Bills for approval:** Gillick/Bauer to approve the following bills: Amazon-\$585.36/books; Celeste Lux-\$100.00/water deposit refund; Ed Bierman-\$100.00/water deposit refund; Ferguson Waterworks-\$127.29/valve box risers; Heather Kleffman-\$100.00/water deposit refund; Matheson Tri-Gas Inc.-\$55.00/oxygen cylinder; MC&R Pools, Inc.-\$2,079.00/winterize pool; Montana Dakota Utilities-\$2,959.46/utilities all departments; Office Max Incorporated-\$45.96/office supplies; Department of Revenue-\$60.00/water/wastewater testing; SDEMTA State Treasurer-\$30.00/SD EMT Membership fee (Horst); Share Corporation-\$495.18/sewer chemicals; Split Rock Country Club-\$2,668.55/annual appropriation for 60% of expenses

**Pre-Approved Bills Since Last Meeting: November 16, 2015 Payroll:** Administration-\$2,354.62; Streets-\$1,863.23; Sanitation-\$509.85; Water-\$847.75; Sewer-\$1,187.86; Ipswich State Bank-\$1,677.45/payroll taxes; SD Retirement System-\$1,728.02/November retirement contributions; Rural Development-\$6,099.00/water system loan payment; Rural Development-\$12,301.00/sewer system loan payment; Rural Development-\$3,710.00/11<sup>th</sup> St. /2<sup>nd</sup> Ave. loan payment

**Construction Account:** Northeast Council of Governments-\$3,000.00/administrative services for 11<sup>th</sup> St. & 2<sup>nd</sup> Ave. projects

**Adjournment:** At 8:23 p.m., Steen/Treftz to adjourn the meeting.

Amanda Anglin, Finance Officer  
City of Ipswich  
Publish 12-2