

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, DECEMBER 2, 2013**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, December 2, 2013. Members present were Jon Gilbert, Donald Miller, Dustin Geditz, Barb Gillick, Dave Thares and Jim Uttenhove. Mayor LeRoy Kilber was absent. Also present were Amanda Anglin, Corinne Jameson and 7 community members.

Call the Meeting to Order: Council Vice-President Gilbert called the meeting to order at 7:00 p.m.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Miller to approve the Regular Meeting Minutes of November 18, 2013.

Building Permits for Council approval: Thares/Uttenhove to approve the following permit: Bob Hoyle-remodel inside of house

New Business:

Northeast Council of Governments; 2014 Joint Cooperative Agreement: Geditz/Thares to enter into the 2014 Joint Cooperative Agreement with NECOG. The city's local share will not exceed \$1,484.50.

Public Hearing - Liquor License Renewals: After no discussion or public comment, Miller/Uttenhove to approve the 2014 liquor license renewal requests from Ipswich Golf Club Inc.; Dominik Luond - Buffalo Station; Jeff Fossum - Burgers Place; Emily Kadlec - Four Two Six; Tammy Bahr - Yellowstone Trail Restaurant & Bar and Vilas Health & Variety.

Office Report:

Color Laser Printer: Gillick/Geditz to purchase a Hewlett-Packard Company (HP) color laser printer. All voted aye, except Uttenhove who voted nay. Motion carried.

Annual review of surcharge for water project: After review of Resolution 2009-09, a resolution providing for a surcharge for improvements to water system, Thares/Miller to continue with the current rate of \$3.30 per user.

Annual review of Investment Policy: After review of Ordinance 2010-05, the Investment Policy for the City of Ipswich, Gillick/Geditz to approve the policy with no changes.

Annual review of Fidelity Bond per SDCL 9-14-6.1: Thares/Miller to continue the Finance Officer coverage of \$100,000.00; \$50,000.00 for the Assistant Finance Officer; \$10,000.00 for Water/Ambulance clerk and \$2,500.00 per employee.

November financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, & Profit and Loss YTD: Tabled. Reports will be presented at the next meeting.

Bills for approval: Geditz/Thares to approve the following bills: A & B Business-\$145.71/Office supplies; Banyon Data Systems, Inc.-\$795.00/Annual Support fee for Payroll Software; Beverly Jones-\$150.00/Office cleaning; City of Ipswich-\$274.79/billing-all departments; Dependable Sanitation-\$180.00/Recycling trailer - 3 times; Dakota Supply Group-\$167.71/Curb Stop - 218 Oak Street; FEM

Electric Assn. Inc.-\$60.54/Rubble Site utilities; Gibson Publishing-\$378.70/publishing & Rubble Site books; Heartland Waste Mgmt.-\$3,080.00/garbage service; Ipswich Flower & Garden Club-\$550.00/Pioneer Village mowing – Summer 2013; Karpinske Computing-\$225.00/set-up Reception computer; Laura Ptacek-\$27.75/travel to Aberdeen; Menards-\$167.29/Christmas tree and decorations; McCleary Lumber Inc.-\$7.75/shop supplies; Office Max Incorporated-\$690.24/Reception desk computer; Oban Construction-\$2,993.49/sand and gravel; Runnings Supply Inc.-\$74.95/shop supplies; SD Dept. of Revenue & Regulation- \$128.00/water/wastewater testing; Titan Machinery-\$75.99/filter for Bobcat; Barone Inc.-\$225.98/parts for Vacmaster; Valley Telecommunications-\$477.97/phone/internet services; WEB Water Development-\$6,836.43/water purchase

Pre-Approved Bills Since Last Meeting: December 2, 2013 Payroll: Administration - \$2,404.45; Streets -\$520.00; Sanitation -\$522.30; Ambulance -\$3,048.32; Library - \$906.40; Community Development - \$520.00; Water -\$2,090.79; Sewer -\$2,178.10; Ipswich State Bank - \$2,359.49/payroll taxes; Rural Development - \$6,099.00/loan payment; SD Department of Revenue & Regulation-\$256.40/sales tax payment

Open Discussion

*(Open Discussion offers the opportunity for anyone not listed on the agenda to speak to the council. Speaking time will be limited to 3 minutes. **No action will be taken on items not on the agenda.**)*

Participants and topics included:

Joe Vogel-water rates, water break and potholes; Uttenhove-Public Works Report; Thares-gravel, rubble site pit and water break

Adjournment: At 7:50 p.m., Gillick/Uttenhove to adjourn the meeting.

Amanda Anglin
Finance Officer
City of Ipswich
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