

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, DECEMBER 19, 2016**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, December 19, 2016. Members present were Mayor LeRoy Kilber, Barb Gillick, Mike Steen, Susie Treftz, Hank Baker, Tom Schaefer and Jon Gilbert. Also present were Jeff Symens from Valley Telecommunications, Kayla Perrion, Amy Jaenisch, and Brian Schlosser.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes of December 7, 2016: Steen/Gilbert to approve the Regular Meeting Minutes of December 7, 2016.

Building Permits: None

On-going Business:

Second Reading of Ordinance 2016-03 – Valleytel Cable TV Franchise: Jeff Symens answered questions that the council had about the Ordinance. Baker/Gilbert to approve the second reading of Ordinance 2016-03 – Valleytel Cable TV Franchise.

City Storage Building: Discussed approving the installation and materials for a boiler in the storage building that will be run off propane and switched to natural gas when they start digging again in the spring.

New Business:

Review of pre-approved bills for 2017: Gillick/Treftz to approve the following bills as pre-approved for payment: Rural Development Loan Payments, State Revolving Fund Loan Payment, Montana-Dakota Utilities, Employee Payroll, South Dakota Retirement, FICA Taxes, Department of Revenue Sales Tax, US Post Office, Ipswich State Bank, Valley Telecommunications, WEB Water, FEM Electric and Payment Services Network. All pre-approved bills will be reported at the next regular Council meeting.

Resolution 2016-11 – Schedule of Rates: Treftz/Gillick to approve the Resolution as follows.

**CITY OF IPSWICH
RESOLUTION 2016-11**

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF IPSWICH

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS, the City of Ipswich is required to have on file in the Finance Office a list of complete charges and designations;

NOW THEREFORE BE IT RESOLVED THAT the City of Ipswich hereby establishes the following fees and other designations effective for the 2016 license year (fees are for the calendar year unless otherwise stated):

City Hall Office:

Black and White photocopies	\$0.10/page
Color photocopies.....	\$1.00/page
Faxes	\$2.00/page, incoming and outgoing
NSF charges.....	maximum allowed by SDCL 57A-3-421

Maintenance (City Operated):

Front-end Loader	\$100/hour
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Backhoe.....	\$100/hour
Blade	\$100/hour
Bobcat	\$100/hour
Concrete Saw	\$50/hour
Dump Truck.....	\$100/hour
Street Broom & Tractor	\$85/hour
Elgin Sweeper.....	\$200/hour
Manual Labor	\$35/hour
After 5 PM/Weekends/Holidays.....	\$52.50/hour
Water Pumps – Mud Pumps	\$50.00/hour
Riding Mower.....	\$50/hour
Push Mower	\$35/hour
Tractor & Mower	\$100/hour
Asphalt Patching Machine	\$100/hour + Oil
Tamper	\$25/hour
Water Truck	\$50.00/hour
Vacumaster	\$100/hour

Supplies & Materials:

Sewer Acid	\$3.00/lb
Bulk Water (WEB)	\$26 + \$.00441/gallon
Spiral Culvert – 12”	Current Price
Straight Culvert – 12”	Current Price
Culvert Bands – 12”	Current Price
Culvert Flared End.....	Current Price
Hot/Cold Mix.....	cost + 15%
Gravel.....	\$25.50/ton
Pea Rock.....	\$30/ton
Sandbags	\$.25/each

Water Meter – Neptune 5/8 x 3/4 Model E-Coder.....	Current Price
Water Meter – Neptune 5/8 x 3/4 Model E-Coder - Register	Current Price
Water Meter – Neptune 5/8 x 3/4 Model E-Coder - Pit	Current Price

Building Permits & Zoning:

Building Permit – under \$10,000	\$10
Building Permit – over \$10,000.....	\$10 + \$1/\$1000 of project cost
Inspection Fee.....	\$50
Failure to Obtain Building Permit	\$50/day
Failure to Abide by Building Permit	\$100
Moving Bond.....	\$500
Zoning or Map Changes	\$20.00
Plat Review Fee.....	\$10/plat + \$1/lot/plat
Demolition Permit Fee – Residential	\$.01/cubic foot
Demolition Permit Fee - Commercial.....	set by Council

Animal License:

One Animal	\$5
Two Animals.....	\$12.50
Three Animals	\$37.50
Four Animals	\$62.50
Five Animals	\$87.50
Failure to License by May 1 st each year	\$25/animal
Failure to vaccinate.....	\$25/animal
Dogs Running at Large	\$5-\$100
Impound.....	\$10/first day & \$25/day thereafter

Unlicensed Animal upon Impound	\$100 fine
Miscellaneous:	
Peddlers License.....	\$100/7 days
Peddlers Bond	\$1000
Weed Removal.....	\$50/1 st hour & \$25/hour thereafter (\$50 min.)
Ambulance:	
Basic Life Support (BLS).....	\$500
Advanced Life Support (ALS) – Level 1.....	\$625
Advanced Life Support (ALS) – Level 2.....	\$800
Mileage per loaded mile	\$12
Water:	
Base Rate.....	\$22.70
Water Debt Surcharge	\$3.30
Usage.....	\$.00441/gallon
Late Fee.....	\$25
Turn Water On	\$25
Turn Water Off.....	\$25
Excavation Permit	\$500
Tapping Fee.....	\$150
Water Deposit.....	\$100
Paper Bill Fee	\$.50
Sewer:	
Residential Base Rate.....	\$15
Commercial Base Rate	\$15+ \$3/7480/gal. after 7480 gals. Used
Sewer Debt Surcharge	\$32
Excavation Permit	\$500
Tapping Fee.....	\$150
Garbage:	
Residential.....	\$15
Rubble Site:	
White Goods	Free
Swimming Pool:	
Daily Rate:	
Student.....	Free
Adult.....	Free
Swimming Lessons	\$25/person/session

BE IT FURTHER RESOLVED that the city office employees shall determine the rate payable to the City of Ipswich.

Dated this 19th day of December, 2016.

Signed: LeRoy Kilber, Mayor

Attest: Kayla Perrion, Finance Officer

Plat of S & B Addition to the City of Ipswich, South Dakota: Gilbert/Schaefer to approve the plat of S & B Addition to the City of Ipswich in the West half of the SE ¼ of Section 21, Township 123N, Range 68W of the 5th P.M., Edmunds County, South Dakota.

Plat of FEM Addition to the City of Ipswich, South Dakota: Steen/Baker to approve the plat of FEM Addition to the City of Ipswich in the South 837.7 feet of the East 260 feet of the West Half of the SE of Section 21, Township 123N, Range 68W of the 5th P.M.

Bills for approval: Treftz/Gilbert to approve the following bills: A & B Business Solutions, Inc. - \$11,969.55/Ricoh MPC 3502 Copier and Square 9 Global Search Software; Amazon - \$99.57/Books; American Red Cross - \$200.00/Swimming Lesson Provider Fee; Avenet, LLC. - \$475.00/Annual Service

Package for Website; Compquest Technology, LLC - \$1,630.95/Office computer tower replacements; Dollar General - \$57.51/Office supplies; Fast Initial Response System - \$49.09/First aid kit supplies; Fastenal - \$20.03/Shop supplies; Ferguson Waterworks - \$1,136.62/Water Meter/parts – Joe Williams/SD DOT; Henry Schein, Inc. - \$725.00/Ambulance Combi Carrier; John Deere Financial - \$2,950.00/ 2016 John Deere MX6 Rotary Cutter; Kelsey Holien - \$35.00/Reimburse for CPR certificates for EMT students; Kiefer - \$718.33/Life jackets and plastic spineboard for pool; Matheson Tri-Gas Inc. - \$40.55/Oxygen Cylinders; Menards - \$146.02/Water/Shop supplies; Montana Dakota Utilities - \$3,653.69/Utilities all departments; Moore Medical, LLC - \$275.00/Ambulance supplies; North Star Energy - \$30,303.19/Labor/Materials/installation fees for new furnaces (fire hall, city hall, shop) and boiler/propane for storage building; Oban Construction - \$421.02/Rubble Site Sign; Praxair Distribution Inc. - \$39.06/Co2 for mosquito spraying; SD Dept. Env. & Natural Resources - \$36.00/Water/wastewater certification renewals; SD Dept. of Agriculture - \$100.00/Ag & Public Health Recertification Registration Fee; SD One call - \$28.00/Fax fees; Share Corporation - \$1,100.25/Pool chemicals; Stein's, Inc. - \$1,000.64/Chemical to clean bathrooms at the pool; Swanson Electric, LLC - \$4,517.00/Replace building lights for fire hall, city hall/shop.

Pre-Approved Bills Since Last Meeting: December 16, 2016 Payroll: Administration-\$2,683.33; Streets-\$1,833.34; Sanitation-\$635.25; Water-\$870.84; Sewer-\$1,196.23; Ipswich State Bank-\$1,802.18/payroll taxes and Direct Deposit fees; SD Retirement System-\$1,760.10/December retirement contributions; Rural Development-\$6,099.00/Water System Loan; Rural Development-\$3,710.00/Street Loan; Rural Development-\$12,301.00/Sewer System Loan.

Executive Session – Per SDCL 1-25-2 (1) Personnel: At 7:41 p.m., Gilbert/Gillick to go into executive session for personnel. At 8:00 p.m., executive session ended.

Adjournment: At 8:01 p.m., Treftz/Steen to adjourn the meeting.

Kayla Perrion, Finance Officer
City of Ipswich
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