

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MARCH 7, 2022

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, March 7, 2022. Members present were Erica Larson, David Coisman, Christopher Gillick, Mike Steen and Mike Hammrich. Mayor LeRoy Kilber and Jon Gilbert were absent. Also present were Keith Lunders, Jim Uttenhove, Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

Call the meeting to order: Council President Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Gillick to approve the minutes of the February 22, 2022 meeting.

Building Permits: Hammrich/Gillick to approve the following permit: Edmunds County Conservation District – office building at 20 S. 4th Street. The permit for Keith Lunders will require a variance.

Ongoing Business:

Transportation Alternative Grant: Jaenisch reported that the shared use path was selected for Transportation Alternative Grant funding. Coisman/Larson to have Stockwell prepare a proposal for the project.

Stockwell Project Report: The project update for the following projects was reviewed: Channel Cleaning, Storm Sewer Facilities, Park Improvements Phase 2 and Shared Use Path.

New Business: none

Public Works Report: Schlosser reported the following: estimate for a sewer main and manholes on S. Broadway, \$186,000 without engineering fees; estimate for a new 8” force main to the lagoon, \$330,000; the new John Deere Gator has been delivered; working on drainage; Holy Cross Parish Center had a water leak and it has been repaired.

Welder: Schlosser reported that the welder was taken to Linde Gas and Equipment for possible repair, but he may need to purchase a new welder.

Office Report:

February Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Hammrich/Larson to approve the financial reports. Bank account balances are as follows: Checking - \$1,436,272.89; Savings - \$798,022.37.

Set date for Equalization meeting: The equalization meeting will be held on Monday, March 21, 2022 at 6:30 p.m.

Municipal League District Meeting: Jaenisch advised that the meeting will be in Groton, SD on March 23, 2022. Council members need to notify Jaenisch by March 9th if they plan to attend.

Bills for Approval: Gillick/Coisman to approve the following bills: Agtegra-\$867.85/fuel/parts; Amazon Capital Services-\$279.97/glass white boards (2); Aramark-\$121.51/mat/mop exchange; Beck Law Office-\$125.00/legal services; Butler Machinery Company-\$440.01/parts; C & B Operations, LLC-\$11,900.00/2022 John Deere Gator; Dakota Supply Group-\$343.39/LED light bulbs; DRN-\$298.80/computer backup/antivirus; FEM Electric Assn. Inc.-\$66.39/Rubble Site utilities; Gibson Publishing-\$74.96/publishing; Ipswich Lumber & Hardware-\$4.48/bolts; John Deere Financial-\$276.90/hydraulic oil/filter; Kens Food Fair-\$252.69/fuel; Linde Gas & Equipment-\$307.60/oxygen cylinders; MC&R Pools, Inc.-\$325.00/CPO Course fee (Schlosser); Runnings Supply Inc.-\$41.98/fittings;

Public Health Laboratory-\$30.00/water testing; SD Division of Motor Vehicles-\$15.00/plate/title fee for 2022 John Deere Gator; Smokey River LLC-\$176.89/fuel; Stockwell Engineers, Inc.-\$16,532.60/engineering fees for channel cleaning; US Bank-\$83.71/fuel; Valley Telecommunications-\$388.89/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-Approved Bills: March 1, 2022 Payroll: Administration-\$3,417.23; Streets-\$3,403.35; Sanitation-\$340.33; Ambulance-\$5,107.99; Library-\$1,600.00; Water-\$1,517.65; Sewer- \$1,857.99; Ipswich State Bank-\$3,898.75/payroll taxes; Payment Services Network-\$144.15/gateway/transaction fee; WEB Water Development-\$10,481.34/water purchase; Wellmark Health Plans-\$2,020.43/group health insurance premium

Public Comments: Participants and topics included: none

Adjournment: Gillick/Larson to adjourn the meeting at 7:20 p.m.

Amy Jaenisch
Finance Officer
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