

MINUTES
IPSWICH CITY COUNCIL MEETING
July 2, 2012

The Ipswich City Council met in regular session at 7:00 p.m., Monday, July 2, 2012. Members present were Mayor Dave Penfield, Dustin Geditz, Josh Horst, Dave Thares, Mike Steen, Jim Uttenhove, & LeRoy Kilber. Also present were City Attorney Vaughn Beck, Amanda Anglin, Candice Skliris, Corinne Jameson, Mike Schmidt, Dave Von Wald and 14 community members.

CALL THE MEETING TO ORDER: Mayor Penfield called the meeting to order at 7:00 p.m.

MOTIONS: All motions were approved unanimously unless otherwise indicated.

APPROVAL OF MINUTES: Kilber/Steen to approve the Regular Meeting Minutes of June 18, 2012.

BILLS FOR APPROVAL: Kilber/Uttenhove to pay following bills: West Hill Upholstery - \$230.00/generator cover; Dakota Fence -\$424.00/new sandbox; HF Jacobs & Son Const. Inc. - \$475.00/dirt for cemetery; A & B Business Solutions, Inc. -\$29.01/office supplies; AT&T Mobility - \$105.28/cell phones; Beverly Jones -\$150.00/office cleaning; City of Ipswich -\$1,321.51/utilities all departments; Dahme Construction Co. Inc.-\$2,316.75/water break; Edmunds County Treasurer - \$2,734.84/police protection for Trail Days; FEM Electric Assn. Inc. -\$52.02/rubble site utilities; Ferguson -\$566.43/water meter supplies; Hawkins Water Treatment -\$740.00/pool chemicals/supplies; Henry Schein, Inc.-\$60.05/ambulance supplies; Ipswich Tribune - \$421.48/publishing; Justin & Cassie Jager -\$100.00/water deposit refund; Marlene Jones -\$700.00/cemetery mowing; McCleary Lumber Inc. -\$273.65/pool/park supplies; Menards -\$46.53/pool sprayer; Montana Dakota Utilities -\$23.20/utilities Trail Days; N.W Blade - \$60.00/Eureka/Bowdle pool ad; Oban Construction -\$17,580.18/new street/rock; Overhead Door - \$402.04/garage door opener fire hall; SD Department of Health -\$84.00/sewer water testing; SD Dept. of Revenue & Regulation -\$363.44/sales tax; The Crossroads Hotel -\$144.00/finance officer school; Upper Plains Contracting Inc. -\$5,407.90/sanitary sewer replacement; Grant Writing USA - \$595.00 grant/management training

Construction Account: Helms & Associates \$23,335.28 Phase 2 Engineering Fees; Dahme Construction \$92,289.41 Phase 2 Water Line Installation

Bills Pre-Paid Since Last Meeting: July 2, 2012 Payroll: Council -\$5,150.00; Administration - \$2,164.96; Streets -\$2,246.41; Sanitation -\$690.83; Ambulance -\$3,428.88; Pool -\$5,332.80; Parks - \$1,473.19; Library -\$880.00; CED -\$541.67; Water -\$3,073.97; Sewer -\$2,590.74; Ipswich State Bank -\$6,099.74/payroll taxes & bank fees; Rural Development-\$6,099.00 Loan Payment

Building Permits for Council approval: Kilber/Thares to approve the following permits: Lori Boettcher, Jamie Stiles, Mike Horst, & North Central Elevator

On-Going Business:

Water Project Updates:

Kilber/Geditz to approve Dahme Pay Estimate #17.

Mike Schmidt from Helms stated that chipsealing will take place throughout town; completion date for the streets is August 31, 2012.

Horst/Kilber to approve Highway 12 Sanitary Sewer Project change order #1 and pay estimate #2.

Parks: Anglin presented list of park improvements for the three city parks and proposed a naming contest for the South Park. The winner would receive a free pool pass next summer. Steen/Thares to approve the expenditures for park improvements at the South Park, Charles Collier Park and the Bandshell Park

Public Hearing for Package (off sale) Malt Beverage and SD Farm Wine - Petal Pushers Flower Shop - Lynn Gauer: Following a public hearing with no public comment, Thares/Uttenhove to approve application.

Golf Cart Ordinance: Horst/Steen to approve the Second Reading of the Golf Cart Ordinance 14-21. 2 Thares and Uttenhove voted nay, motion carried

New Business:

Tool Purchase: Steen/Thares to allow the Rubble Site Operator Nathan Jaenisch to purchase \$800.00 worth of necessary equipment for the Rubble Site.

Resolution 2012-05 –Pre-Disaster Mitigation Plan Review: Following discussion, two items were added to the plan: the creek east of Highway 45 be cleaned out and that there be another culvert installed by existing culvert going north and south by the railroad track; allowing application for FEMA monies if and when a natural disaster occurs. Thares/Steen to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2012-05**

WHEREAS the City of Ipswich has experienced severe damage from strong winds, flooding, hail, heavy snow, heavy rain, and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety;

WHEREAS a Hazard Mitigation Plan has been developed after more than one year of research and work by the City of Ipswich, Edmunds County Emergency Management, NECOG, FEM Electric and the Pre-Disaster Mitigation Committee;

WHEREAS the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the City;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Ipswich that:

1. The Hazard Mitigation Plan is hereby adopted as an official plan of City of Ipswich,
2. The respective City official identified in the strategy of the Plan is hereby directed to implement the recommended action assigned to them. These officials will report annually on the activities, accomplishments, and progress to Edmunds County Emergency Management,

3. The City of Ipswich Finance Officer will provide annual progress reports on the status of implementation of the plan to the Mayor and City Council. This report shall be submitted to the City Council by August 1st of each year.

Dated this 2nd day of July, 2012.

CITY OF IPSWICH

Mayor

ATTEST:

Finance Officer

Resolution 2012-06 – Governing Plan Bandshell Park: Skliris presented resolution to council for the approval of the application process of the grant with the Land, Water, and Conservation Fund for the Bandshell Park. Kilber/Horst to approve resolution.

**CITY OF IPSWICH
RESOLUTION 2012-06
RESOLUTION OF GOVERNING BODY**

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects;

NOW, THEREFORE BE IT RESOLVED:

1. That the Mayor is hereby authorized to execute and file an application on behalf of the City of Ipswich with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the Ipswich City Park Improvements Project for the City of Ipswich, South Dakota and its Environs.
2. That Dave Penfield, Mayor is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Ipswich shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.
4. That the City of Ipswich shall dedicate for park and recreation purposes in perpetuity, the real property identified in the authorized application.

Dated this 2nd day of July, 2012.

CITY OF IPSWICH

Mayor

ATTEST:

Finance Officer

Public Works Report:

Chipsealing- After discussion, council decided to wait until water project street repair is finished. The council will then decide which additional streets will be chipsealed.

Curb & Gutter- An area of curb and gutter on 11th Street needs repair. Kilber/Steen to approve the repair \$450.00.

Culvert Request- Tabled.

Office Report:

June financial reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison , Rural Development Report – Kilber/Geditz to approve all reports.

Elected Officials Training: Training is available July 24, 2012 in Pierre.

Petition: A petition was presented by neighbors of 420 3rd Avenue, objecting the approval of the building permit for an 8-plex apartment building on that site. Following discussion and recommendations from Attorneys Vaughn Beck and David Von Wald, Kilber/Horst to leave building permit as approved. Roll call vote: Kilber-yes; Steen-yes; Horst-yes; Geditz-no; Uttenhove-no; Thares-no. To break the tie, Mayor Penfield voted yes. Motion carried.

Executive Session – Personnel/Legal – pursuant SDCL 1-25-2-(1 & 3): At 8:39 p.m., Kilber/Geditz to go into executive session for personnel. At 9:16 p.m., executive session ended.

Adjournment: At 9:17 p.m., Steen/Geditz to adjourn the meeting.

Candice Skliris, Assistant Finance Officer
City of Ipswich
Publish 7-11