

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
JULY 9, 2018**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, July 9, 2018. Members present were Mayor LeRoy Kilber, Jon Gilbert, Mike Hammrich, Mike Steen, Barb Gillick, Tom Schaefer and Susie Treftz. Also present were Amy Jaenisch and Tiffany Hannasch.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Steen/Gilbert to approve the regular meeting minutes of June 18, 2018.

Building Permits: Treftz/Hammrich to approve the following permits: Loretta Reinschmidt-replacing deck with steps; Jeff Mihm-fence; Allan Jung-steel roof; Laurie Oban-deck; Michael Hammrich-concrete patio; Clarence Gauer-adding wall in basement, replacing steps, adding egress window and replacing cement in driveway at 515 2nd Avenue; S & S Rentals-replace sidewalks at 105 2nd Street

Public Hearing for Retail (on-off sale) Wine License: Dollar General: After no public comment or discussion, Gilbert/Schaefer to approve the license.

Ongoing Business:

Code Enforcement: Hammrich/Gillick to sign a contract with OCCS Consulting with a \$1,500 retainer.

New Business:

Resolution 2018-03 Contingency Transfer: Treftz/Gillick to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2018-03
TRANSFER OF CONTINGENCY FUNDS TO
GENERAL FUND DEPARTMENTS**

WHEREAS, there are departments within the General Fund which need funding for the year 2018;

NOW THEREFORE, BE IT RESOLVED, the City Council of Ipswich, South Dakota transfers \$7,500.00 in contingency funds in the following manner:

General Fund - 101

49000 - Miscellaneous - Donation Requests	\$7,000.00
42100 - Police	<u>\$500.00</u>
	\$7,500.00

Dated this 9th day of July, 2018 for immediate passage.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

Swimming Pool: Discussed setting specific dates that the pool will be open for the 2019 season and moving forward with getting proposals for fixing the bath house.

Office Report:

June Financial Reports: Expenditure and Revenue Guideline, Checking, Savings, Construction and Cemetery Account Reconciliation, Sales and Municipal Tax

comparison: Gillick/Steen to approve the financial reports. Bank account balances are as follows: Checking-\$567,829.22, Money Market-\$794,030.77, Construction-\$44,711.51, Cemetery-\$24,468.79 and CD's-\$151,756.00.

Bills for approval: Treftz/Schaefer to approve the following bills: Agtegra-\$-936.49/fuel/parts; Ameripride Services, Inc-\$159.50/mat/mop exchange; Beck Law Office-\$125.00/legal services; Beverly Jones-\$150.00/office cleaning; Buffalo Station-\$209.00/fuel; City of Ipswich-\$1,666.24/water billing all departments; CNH Capital America LLC-\$43.45/parts (seal, o-ring); Crawford Trucks Inc.-\$26.51/spring for truck; Dakota Insurance Solutions LLC-\$192.00/insurance for Elgin Sweeper and John Deere mower; DRN-\$47.88/computer anti-virus and backup; Edmunds County Auditor-\$2,898.02/extra law enforcement for Trail Days; Fast Initial Response System-\$53.39/first aid kit supplies; Fem Electric Assn. Inc.-\$52.92/rubble site utilities; Gibson Publishing-\$65.93/publishing; Hawkins Inc.-\$2,885.55/Chemtrol for pool; Ipswich Lumber & Hardware, LLC-\$302.47/parts/supplies; Ipswich State Bank-\$32.85/petty cash postage; Jason Frey-\$100.00/water deposit refund; John Gillick-\$52.00/Ambulance (1 on call shift, 1 BLS trip); Kens Food Fair-\$630.52/fuel/supplies; M.R.S., Inc.-\$289.91/shop supplies; Max Henderson-\$1,500.00/cemetery mowing; MC&R Pools, Inc.-\$9,874.00/pool pump and install; Menards-\$305.43/pool/library repairs; Midcontinent Testing Laboratory-\$125.00/wastewater testing; N.W. Blade-\$64.00/swimming pool ad; SD Department of Environmental & Natural Resources-\$50.00/water system discharge fee; SD Department of Environmental & Natural Resources-\$380.00/drinking water fee; Department of Revenue-\$60.00/water/wastewater testing; SD Humanities Council-\$50.00/speaker for library function; Tiffany Hannasch-\$100.00/water deposit refund; US Post Office-\$240.00/postage (2 regular, 4 postcard); Valley Telecommunications-\$587.06/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-approved bills: July 2, 2018 payroll: Council-\$5,875.00; Administration-\$2,912.00; Streets-\$1,926.11; Sanitation-\$42.08; Ambulance-\$3,125.99; Pool-\$7,341.45; Parks-\$1,633.00; Library-\$1,276.00; Water-\$1,000.69; Sewer-\$1,253.83; Ipswich State Bank-\$5,345.34/payroll taxes; Department of Revenue-\$300.92/sales tax payment; Payment Services Network-\$74.25/gateway/transaction fee; Wellmark Health Plans-\$1,560.55/group health insurance premium

Public Comments: Participants and topics included: Mayor Kilber – fireworks for Relay for Life

Executive Session - Personnel per SDCL 1-25-2: At 7:28 p.m., Gilbert/Steen to enter into executive session. Executive session ended at 7:52 p.m.

Adjournment: At 7:52 p.m., Hammrich/Steen to adjourn the meeting.

Amy Jaenisch
Finance Officer
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