

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, NOVEMBER 23, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, November 23, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Also present were Keith Lunders, Larry Geditz, Cindy Geditz, Scott Jensen, Tyler Jensen, Amy Jaenisch, Tiffany Hannasch and Brian Schlosser. Michael Larson attended via teleconference.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Gillick/Coisman to approve the minutes of the November 9, 2020 meeting.

**Building Permits:** Hammrich/Steen to approve the following permits: Agtegra-replace tin roof on Farm Store at 20 5<sup>th</sup> Ave; Terry Williams-8'x10' utility shed  
Treftz/Hammrich to deny the following permit: Keith Lunders – move in 16'x20' granary

**New Business:**

**Request for Public Hearing – Petition to Vacate Streets and Alleys:** A petition was received requesting to vacate streets and alleys adjacent to Blocks 3 and 6, Hubbard's Addition. Coisman/Gillick to set the Public Hearing to be held Monday, December 21, 2020 during the regular council meeting. All voted aye, except for Steen who voted nay. Motion carried.

**Resolution 2020-09 – Automatic Budget Supplement:** Coisman/Gilbert to approve the resolution.

**CITY OF IPSWICH  
RESOLUTION 2020-09  
A RESOLUTION FOR AN AUTOMATIC BUDGET SUPPLEMENT REGARDING FEDERAL AND  
STATE GRANT FUNDING**

**WHEREAS,** the City of Ipswich has received State and Federal Grant funding in the amount of \$8,597.60:

**NOW THEREFORE, BE IT RESOLVED,** that the budget be supplemented as follows:

**Revenue:**

<b>101-3310 Federal Grants</b> (COVID Relief Fund)	\$6,097.60
<b>101-33400 State Grants</b> (Mosquito Control)	<u>\$2,500.00</u>
	<b>\$8,597.60</b>

**Expenditures:**

<b>101-41400-42900</b> Financial Administration	\$6,097.60
<b>101-44100-42600</b> Health	<u>\$2,500.00</u>
	<b>\$8,597.60</b>

Dated this 23rd Day of November, 2020 for immediate passage:

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

**Resolution 2020-10 – Contingency Transfer:** Treftz/Hammrich to approve the resolution.

**CITY OF IPSWICH  
RESOLUTION 2020-10  
TRANSFER OF CONTINGENCY FUNDS TO  
GENERAL FUND DEPARTMENTS**

**WHEREAS**, there are departments within the General Fund which need funding for the year 2020;

**NOW THEREFORE, BE IT RESOLVED**, the City Council of Ipswich, South Dakota transfers \$24,925.00 in contingency funds in the following manner:

**General Fund – 101**

43100 – Highways and Streets	\$14,000.00
43700 – Cemeteries	\$775.00
43230 – Solid Waste Collection	\$8,000.00
45220 – Parks (Golf Course)	\$1,650.00
45800 – Museum	<u>\$500.00</u>
	<b>\$24,925.00</b>

Dated this 23<sup>rd</sup> Day of November, 2020 for immediate passage:

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

**Ambulance Director:** Coisman/Steen to advertise for the position of a full-time ambulance director/swimming pool manager.

**Bills for approval:** Gillick/Gilbert to approve the following bills: A&B Business Solutions-\$68.14/copier contract; A-1 Sanitation-\$4,482.97/garbage services; American Solutions for Business-\$103.64/office supplies; Bound Tree-\$891.12/ambulance supplies; Brian Schlosser-\$157.50/reimburse work clothing; Dollar General-\$34.35/animal control supplies; Ipswich Lumber & Hardware, LLC-\$416.37/parks supplies; Ipswich State Bank-\$177.05/petty cash postage; Kelsey Holien-\$416.62/reimburse CPR course fees/travel to Sioux Falls for training; Matheson Tri-Gas Inc.-\$116.38/oxygen cylinders; MC&R Pools, Inc.-\$2,295.28/winterize pool; Montana Dakota Utilities-\$3,119.60/utilities all departments; Moser Excavating & Trucking-\$510.21/excavation and repairs to 2 curb stops; Nelson Sales and Service-\$1,100.00/snow blower; Praxair-\$9.77/C02 cylinder rent; SD Department of Health-\$89.00/water/wastewater testing; SD Governmental Finance Office Association-\$40.00/annual dues; SD Human Resource Association-\$25.00/annual dues; SD Municipal League-\$1,162.25/2021 Annual dues; SD Municipal Street Maintenance Association-\$35.00/annual dues; SD One Call Systems, Inc-\$9.45/message fees; Split Rock Country Club-\$8,536.53/appropriation for 60% of expenses; Stockwell Engineers, Inc.-\$6,800.00/engineering fees for pool house; US Post Office-\$250.00/postage (2 regular, 4 postcard); Verizon Wireless-\$80.08/ambulance mobile data plan

**Pre-approved bills: November 16, 2020 Payroll:** Administration-\$3,097.00; Streets-\$2,293.75; Sanitation-\$229.38; Water-\$1,066.29; Sewer-\$1,295.66; Ipswich State Bank-\$1,837.67/payroll taxes/direct deposit fees; SD Retirement System-\$2,166.24-retirement contributions; SD Department of Revenue-\$345.08/sales tax payment; Rural Development-\$12,301.00/sewer loan

payment; Rural Development-\$3,710.00/street loan payment; Rural Development-\$6,099.00/water loan payment

**Public Comments:** Participants and topics included: none

**Adjournment:** At 7:38 p.m., Hammrich/Gilbert to adjourn the meeting.

Amy Jaenisch  
Finance Officer  
12/2