

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, DECEMBER 21, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, December 21, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser, Clarence Gauer, Chelsea Weig, Scott Jensen and Tyler Jensen.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Treftz/Steen to approve the minutes of the December 7, 2020 meeting.

Building Permits: Hammrich/Coisman to approve the following permit: Bob Rausch – egress window at 302 Wilmot Avenue

Petition to Vacate Alley: A petition was received requesting to vacate all portions of the alley which runs North and South adjacent to and between lots Ten (10), Eleven (11) and Twelve (12), and Lots One (1), Two (2), and Three (3), in Block Thirteen (13), Day's Addition to Ipswich, Edmunds County, South Dakota. Hammrich/ Coisman to set a Public Hearing to be held at the regular council meeting on Tuesday, January 19, 2021.

New Business:

2021 Pre-Approved Bills: Gillick/Gilbert to approve the following bills as pre-approved for payment: Rural Development Loan Payments, State Revolving Fund Loan Payment, Montana-Dakota Utilities, Employee Payroll, South Dakota Retirement, FICA Taxes, Department of Revenue Sales Tax, US Post Office, Ipswich State Bank, Valley Telecommunications, WEB Water, FEM Electric, Payment Services Network and Wellmark Health Plans. All pre-approved bills will be reported at the next regular Council meeting.

Annual review of water project surcharge: Coisman/Hammrich to continue with the current rate of \$3.30 per user.

Resolution 2020-11 – Contingency Transfer: Treftz/Gillick to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2020-11
TRANSFER OF CONTINGENCY FUNDS TO
GENERAL FUND DEPARTMENTS**

WHEREAS, there are departments within the General Fund which need funding for the year 2020;

NOW THEREFORE, BE IT RESOLVED, the City Council of Ipswich, South Dakota transfers \$700.00 in contingency funds in the following manner:

**General Fund – 101
43200 – Sanitation**

**\$700.00
\$700.00**

Dated this 21st Day of December, 2020 for immediate passage:

Signed: LeRoy Kilber, Mayor
Attest: Amy Jaenisch, Finance Officer

Bills for approval: Steen/Gilbert to approve the following bills: A & B Business Solutions, Inc.-\$97.90/copier contract; A-1 Sanitation-\$4,585.19/garbage services; Amazon Business-\$37.23/office supplies; Bound Tree-\$88.39/ambulance supplies; Dakota Electronics-\$899.00/siren repair; DENR-\$950.00/discharge permit fee; Gappa Electric LLC-\$435.49/repair underground electric at baseball field; Hase Plumbing Heating & Air-\$811.66/plumbing repair at library; Henry Schein, Inc.-\$401.30/ambulance supplies; Ipswich Lumber & Hardware, LLC-\$120.92/supplies/parts; John Deere Financial-\$216.49/parts; Kens Food Fair-\$99.27/fuel; Matheson Tri-Gas Inc.-\$121.62/oxygen cylinders; Montana Dakota Utilities-\$3,745.35/utilities all departments; Oban Construction-\$2,886.15/dig pit at rubble site; Physicians Claims Company-\$1,058.55/10% ambulance billing fee; Public Health Laboratory-\$326.00/water/wastewater testing; SD One Call-\$5.25/message fees; Stockwell Engineers, Inc.-\$5,671.50/engineering fees for pool house/park project; Styles by Sylte-\$200.00/city clothing; Verizon Wireless-\$40.03/ambulance mobile data plan

Pre-approved bills: December 16, 2020 Payroll: Administration-\$3,097.00; Streets-\$2,293.75; Sanitation-\$229.38; Water-\$1,066.29; Sewer-\$1,295.66; Ipswich State Bank-\$1,837.67/payroll taxes/direct deposit fees; SD Retirement System-\$2,135.64-retirement contributions; SD Department of Revenue-\$339.88/sales tax payment; Rural Development-\$12,301.00/sewer loan payment; Rural Development-\$3,710.00/street loan payment; Rural Development-\$6,099.00/water loan payment

Public Comments: Participants and topics included: none

Executive Session – Personnel per SDCL 1-25-2 (1) Coisman/Steen to enter executive session at 7:11 p.m. Executive Session ended at 7:49 p.m.

Treftz/Hammrich to approve the following pay rates: : Mayor LeRoy Kilber-\$5,000.00; Council Members: Mike Hammrich-\$3,000.00; Jon Gilbert-\$3,000.00; Barb Gillick-\$3,000.00; David Coisman-\$3,000.00; Mike Steen-\$3,000.00; Susie Treftz-\$3,000.00; \$50.00 per special meeting; Finance Officer (Amy Jaenisch)-\$48,000.00; Assistant Finance Officer (Tiffany Hannasch)-\$36,424.09; Public Works Supervisor (Brian Schlosser)-\$66,402.00; Maintenance Technician (Landon Thayer)-\$45,000.00 **Paid Hourly:** Librarian (Ruby Bosanko)-\$20.00; Assistant Librarian-\$16.00; Parks Summer Help \$12.00 and returning increase by 50 cents/hour; Lifeguards \$12.00 and returning increase by 50 cents/hour.

Adjournment: At 7:51 p.m., Hammrich/Coisman to adjourn the meeting.

Amy Jaenisch
Finance Officer
12/30