

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, DECEMBER 7, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, December 7, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Also present were David Locke-Stockwell Engineers, Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Steen to approve the minutes of the November 23, 2020 meeting.

Building Permits: Hammrich/Treftz to approve the following permit: Ipswich Public School District – concession stand at Athletic Complex

Ongoing Business:

Pool House: Steen/Gilbert to advertise for bids for the Pool House. Locke gave the council a progress update on the park projects.

New Business:

Code Enforcement Follow-up report: The follow-up report was reviewed.

NECOG Joint Cooperative Agreement: Hammrich/Gillick to authorize Mayor Kilber to sign the agreement with NECOG.

Annual review of Fidelity Bond per SDCL 9-14-6.1: Treftz/Gilbert to approve the bond amounts: Finance Officer-\$100,000; Assistant Finance Officer-\$50,000; Water & Ambulance Clerk-\$10,000; All other employees-\$2,500.

Public Works: Schlosser stated that Landon Thayer has been taking water and sewer certification classes. Schlosser advised there are problems with a resident's sewer connection on Alma Avenue between Oak Street and Broadway Street and they will be digging it up this week. There is a fault in the underground electric at the baseball field and Gappa Electric will be repairing the line.

Office Report:

November Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax Comparison: Gillick/Hammrich to approve the financial reports. Bank account balances are as follows: Checking-\$1,024,486.16; Savings-\$796,937.00.

Bills for approval: Treftz/Gilbert to approve the following bills: Agtegra-\$305.52/fuel/supplies; Ameripride Services, Inc-\$121.46/mat/mop exchange; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$181.93/fuel; City of Ipswich-\$260.31/water billing all accounts; DRN-\$99.80/computer backup/antivirus; FEM Electric Assn. Inc.-\$75.47/Rubble Site utilities; Gibson Publishing-\$45.29/publishing; Ipswich Lumber & Hardware, LLC-\$76.49/parks supplies; Landon Thayer-\$20.00/reimburse water/wastewater testing fees; Life-Assist, Inc.-\$1,967.55/ambulance supplies; Noah's Art Workshop-\$689.40/2021 summer reading program supplies; Runnings Supply Inc.-\$43.90/parks supplies; US Post Office-\$325.00/postage; Valley Telecommunications-\$291.53/phone/internet services

Pre-approved bills: December 1, 2020 Payroll: Administration-\$3,187.00; Streets-\$2,293.75; Sanitation-\$229.38; Water-\$1,066.29; Sewer-\$1,385.67; Ipswich State Bank-\$2,997.67/payroll taxes; Wellmark Health Plans-\$1,432.71/group health insurance premium; WEB Water Development-\$10,321.97/water purchase; Payment Services Network-\$171.50/gateway/transaction fee

Public Comments: Participants and topics included: none

Hammrich/Gilbert to enter executive session at 7:35 p.m. Executive Session ended at 7:59 p.m.

Adjournment: At 8:00 p.m., Steen/Gilbert to adjourn the meeting.

Amy Jaenisch
Finance Officer
12/16