

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, November 6, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, November 6, 2023. The members present were Mayor LeRoy Kilber, Christopher Gillick, Mike Steen, David Coisman and Mike Heinz. Mike Hammrich and Erica Larson were absent. was absent. Also present were Amanda Metzinger, Kyle Couchey and 3 community members.

**Call the meeting to order:** Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Coisman/Steen to approve the minutes of the October 23, 2023.

**Excavation Permit:**

Gillick/Heinz to approve excavation permit for Ipswich Lumber yard to repair sewer.

**Building Permits:**

Gillick/Steen to approve Mark Perrion's building permit for a 10,000-gallon fuel tank.

Coisman/Steen to deny Weisser building permit for shipping container Roll Call Vote: Coisman-aye, Steen-aye, Gillick-nay, Heinz-nay, tie breaker Kilber-aye.

**Ongoing Business:**

**Stray Cats:** Kyle Couchey is willing to assist the city with trapping stray cats around town. The city will have a contract drawn up to assist with the details.

**Employee Dental:** Tabled

**New Business:**

**Liquor License Renewal:** Heinz/Gillick to approve renewal for Ipswich Golf Club, Burgers Place, Ipswich Trail Days Inc, Kens Food Fair, Smokey River LLC, 1922 LLC, and Dollar General

**Office Report**

**October Financial Reports: Expenditure and Revenue Guideline, Checking and Savings**

**Account Reconciliation, Sales, and Municipal Tax Comparison:** Coisman/Steen to approve the financial reports. Bank account balances are as follows: Checking - \$170,975.37; Savings - \$801,772.04.

**Bills for Approval:**

Heinz/Gillick to Approve The Following Bills: Amazon Business/Supplies/\$180.68; City Of Ipswich/Water Billing All Accounts/\$694.06; Oban Construction/River Rock For Warming House, Crushed Gravel/\$812.84; Us Bank/Rooster Rush Supplies/\$263.82; Life-Assist, Inc./Ambulance Supplies/\$859.25; DRN/Computer Backup, Antivirus/\$106.90; Max Henderson/Cemetery Mowing/\$1,800.00; Ipswich Lumber & Hardware, LLC/Female Adapter, Tie Down Straps/\$34.98; Fem Electric Assn, Inc/Rubble Site Utilities/\$66.28; Beck Law Office/Legal Services, Code Enforcement Letter/\$325.00; Runnings Supply Inc/Ice Melt, Propane Tank, Saw, And Files/\$387.93; Physicians Claims Company/10% Ambulance Billing Fee/\$323.07; John Heinz/Ambulance Overpayment/\$100.00;Web Water Development Assoc. Inc/Water Purchase/\$15,065.41; Valley Telecommunications Inc/Phone, Internet Services//\$459.73; Montana Dakota Utilities/Utilities All Departments/\$3,373.91; Agtegra/Fuel, Tire Repairs/\$1,816.53; Gibson Publishing/Publishing Costs, Library Publishing Costs/\$146.21; Pitney Bowes/Postage Costs/\$276.98; Aramark/Mat, Mop Exchange/\$179.54; The Watering Can/Librarian Retirement Flowers/\$79.82; Payment Services Network/Gateway, Transaction Fee/\$144.65; Lori Gillick/SDEMSA Virtual Conference Reimbursement/\$175.00; Auto Value Parts Store/Ambulance Repair/\$108.54; Dakota Insurance Solutions LLC/Warming House Insurance Endorsement/\$158.00; Dakota Pump & Control/Computer System/\$8,599.31; Kens Food Fair/Fuel/\$123.28

**Pre-Approved Bills:**

November 2nd Payroll: Administration-\$2,641.67; Streets-\$3,521.15; Sanitation-\$392.61; Water-\$1,673.80; Sewer-\$1,838.07; Ambulance-\$6,034.99; Library-2,442.48. Ipswich State Bank-\$4,048.83/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees.

**Public Comments:**

Participants and Topics included: Charlotte Baker – Street Sweeping and Sewer Project.

**Adjournment:**

Gillick/Heinz to adjourn at 7:32 pm.

Amanda Metzinger  
Finance Officer  
11/07/23