

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH FIRE HALL
MONDAY, MAY 18, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, May 18, 2020. The public attended via teleconference. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser, Chelsea Weig, Leif Redinger – Helms & Associates and 4 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. No **Pledge of Allegiance** due to the teleconference.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Gilbert to approve the minutes of the May 4, 2020 meeting.

Building Permits: Hammrich/Gillick to approve the following permits: Charles Jaenisch – 12x20 utility shed; Trent Osborne – replace 8x12 deck and stairs; Jerry Markovetz – replace roof on 14x24 garage; Darrel Tuscherer – move 40’ portion of privacy fence; Linda Gisi – replace 2 windows in garage; FEM Electric – 16x24 metal frame building

Ongoing Business:

Garbage Contract Bids: Coisman/Steen to approve the bid from A-1 Sanitation.

Donation Request – Development Corporation: Hammrich/Gilbert to approve the donation request for \$15,000.

Bills for Approval: Treftz/Steen to approve the following bills: American Solutions for Business-\$160.11/book tape/printer ink; Brown County Landfill-\$623.00/tires/e-waste from clean-up week; City of Ipswich-\$256.62/water billing all accounts; Dakota Insurance Solutions LLC-\$18,562.00/city insurance policy renewal; Dollar General-\$16.20/cleaning supplies; Hawkins Inc.-\$4,058.90/pool chemicals; Heartland Waste Management, Inc.-\$4,312.50/garbage service; John Deere Financial-\$233.00/mower blades/supplies; Matheson Tri-Gas Inc.-\$103.62/oxygen cylinders; Menards-\$17.81/street/sewer supplies; Montana Dakota Utilities-\$3,275.97/utilities all accounts; Physicians Claims Company-\$609.74/10% ambulance billing fee; SD One Call Systems, Inc-\$7.35/message fees; Steins, Inc.-\$1,126.01/chemical for pool cleaning; Styles by Sylte-\$30.00/city clothing; US Post Office-\$64.00/library box rental fee; Van Diest Supply Company-\$1,587.40/mosquito spraying chemical/herbicide; Verizon Wireless-\$41.81/ambulance mobile data plan

Pre-Approved bills: May 18, 2020 Payroll: Administration-\$3,097.00; Streets-\$2,230.06; Sanitation-\$223.01; Parks-\$500.00; Water-\$1,040.81; Sewer-\$1,263.82; SD Retirement System-\$2,108.68/retirement contributions; Ipswich State Bank-\$2,025.03/payroll taxes/direct deposit fees; Rural Development-\$12,301.00/sewer loan payment; Rural Development-\$3,710.00/street loan payment; Rural Development-\$6,099.00/water loan payment; WEB Water Development-\$10,785.51/water purchase

Adjourn as Old Council: At 7:23 p.m. Gillick/Hammrich to adjourn as old council.

Call to order as new council 7:23 p.m.

New Business:

Council – Re-Organization:

Oath of Office: Oaths of office were taken and signed by Jon Gilbert, Mike Hammrich, David Coisman and Mike Steen.

Election of Council President & Vice-President: Hammrich/Gilbert to elect Treftz as Council President. Gillick/Hammrich to elect Steen as Council Vice-President.

Mayor Appointments: Gillick/Coisman to approve the following appointments: Finance Officer-Amy Jaenisch; Public Works-Brian Schlosser; City Attorney-Vaughn Beck; Official Newspaper-Ipswich Tribune; Official Depository-Ipswich State Bank. **Committee Appointments:** Ambulance Representatives: Gillick & Coisman; Cemetery: Steen, Hammrich, Gillick; NECOG Representative: LeRoy Kilber; Policy, Finance & Grants: Gillick, Hammrich, Gilbert; Public Safety: Coisman & Steen; Parks & Recreation: Gillick & Treftz; Streets & Alleys/Snow Removal: Gilbert & Steen; Water: Coisman & Treftz; Sanitation & Landfill: Coisman & Hammrich; Sewer: Gilbert, Steen, Treftz.

Request for Public Hearing – Ipswich Co-ed Softball Open Container Permit: Gilbert/Hammrich to approve the request for a public hearing to be held during the regular meeting on June 8, 2020.

Applications for Malt Beverage Renewals-Ken’s Fairway, Buffalo Station, Dollar General: Treftz/Steen to approve the license renewals.

Ordinance 2020-03 Supplemental Appropriation: Gillick/Coisman to approve the first reading of Ordinance 2020-03.

Public Works:

Sewer line at Holy Cross: Redinger explained the issue with a bathroom sewer line at Holy Cross Parish Center. During the sewer project 2 parallel sewer mains were found and one was abandoned. Dahme Construction has reconnected the abandoned main.

Drainage Study: Schlosser reported there are grant funds available to help pay for a portion of a drainage study. Hammrich/Treftz to approve doing a drainage study.

Swimming Pool: Weig discussed cleaning, opening day, hours during 4th of July and lifeguard training.

Public Comments: Participants and topics included: Hammrich – Drainage on 11th Street, Cemetery Mowing; Mayor Kilber – grass being mowed into the streets

Executive Session: Treftz/Gilbert to enter executive session at 8:21 p.m. Executive session ended at 8:25 p.m.

Hammrich/Coisman to hire the following Summer Maintenance help: Daniel Braun - \$12.50 hourly and Matthew Jaenisch - \$10.50 hourly

Adjournment: At 8:26 p.m., Coisman/Gilbert to adjourn the meeting.

Amy Jaenisch
Finance Officer
5/27