

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JUNE 8, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, June 8, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen and Mike Hammrich. Jon Gilbert was absent. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser, Chelsea Weig and Tracy Loken.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Treftz to approve the minutes of the May 18, 2020 meeting.

Building Permits: Gillick/Hammrich to approve the following permits: Mike Heinz-11'x13' concrete slab; Lurlene Heinz-fence; Michael J. Heinz-Redi Built Home at 325 Cambridge Avenue; James and Cathy Hosford-fence; Jerome Schumacher-new windows, pouring concrete; Myren Deibert-new windows, doors, steps, paving driveway; Ruth Metzinger-replacing shingles with tin; Nathan Kadlec-landscape curbing; Steve Schreurs-drain tile; Lisa and Scot Gohl-replacing windows and doors; Scott and Bobbie Kilber-4'x16' deck addition; Hank Baker-14'x32' storage building

Fireworks – Tracy Loken: Hammrich/Coisman to allow Tracy Loken to sell fireworks within city limits at 1050 5th Avenue.

Ongoing Business:

Donation Request – Ipswich Flower and Garden Club: Steen/Treftz to approve the donation request for \$400.00.

Ordinance 2020-03 Supplemental Appropriation – Second Reading: Gillick/Coisman to approve the second reading of Ordinance 2020-03.

Public Hearing for Open Container – Ipswich Co-ed Softball: After no public comment, Coisman/Steen to approve the open container request.

Park Project Update: Mayor Kilber reported that he met with Stockwell Engineers regarding the park project. Construction documents are scheduled to be ready July 1, 2020 for the council to review and the project should be ready for bid by July 24, 2020.

New Business:

Rubble Site Fee: Mayor Kilber proposed adding a \$3.00 rubble site fee on utility accounts that do not pay for residential garbage service. A resolution will be presented at the next regular meeting.

Office Report:

May Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Gillick/Hammrich to approve the financial report. Bank Account balances are as follows: Checking - \$964,551.05; Money Market - \$796,326.38

Bills for Approval: Treftz/Steen to approve the following bills: Amazon Business-\$282.15/library books/pool and office supplies; American Solutions for Business-\$237.70/toner cartridges (2); Ameripride-\$121.46/Mat/mop exchange; Beck Law Office-\$343.75/legal services; Beverly Jones-\$150.00/office cleaning; Buffalo Station-\$182.12/fuel; Dahme Construction Co, Inc.-\$7,781.73/sewer line work at Holy Cross Hall; Dakota Insurance Solutions LLC-\$70.00/insurance

renewal fee; DENR-\$430.00/water/wastewater permit fees; DRN-\$238.80/computer backup/antivirus/tech support; Eide Bailly-\$2,950.00/final billing for 2019 Financial Audit; FEM Electric Assn, Inc.-\$23.10/Rubble Site utilities; Ferguson Waterworks #2516-\$350.00/R900 belt clip for meter reading; Gibson Publishing-\$263.59/publishing/library copies; Heartland Waste Management, Inc.-\$4,312.50/garbage service; Imagetrend, Inc-\$848.72/Elite field annual fee; Ipswich Development Corp-\$15,000.00/2020 Donation Request; Ipswich Lumber & Hardware, LLC-\$158.99/library supplies; Ipswich State Bank-\$133.66/petty cash/postage; Kens Food Fair-\$360.22/fuel; Kiefer-\$407.95/lifeguard suits/hip packs; Max Henderson-\$1,500.00/cemetery mowing (2); Oban Construction-\$591.11/signs for cemetery/vinyl decals; Physicians Claims Company-\$1,215.68/10% ambulance billing fee; Runnings Supply Inc.-\$339.25/pool/water/parks supplies; Sanitation Products, Inc.-\$2,162.23/radiator for street sweeper; SD Dept Of Health-\$184.00/water/wastewater testing; SD Office Of Rural Health/EMS-\$12.00/Ambulance License Renewal Fee; Select Editions Large Type-\$20.00/Reader's Digest subscription; Sewer Duck-\$562.50/sewer line cleaning/locating; Stockwell Engineers, Inc.-\$6,615.00/fees for park improvement project; Styles By Sylte-\$300.00/lifeguard shirts/hoodies; US Bank-\$367.32/ambulance supplies/office flowers; US Post Office-\$325.00/postage (4 regular, 3 postcard); Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-Approved bills: June 1, 2020 Payroll: Administration-\$3,187.00; Streets-\$2,230.06; Sanitation-\$223.01; Ambulance-\$4,133.99; Pool-\$2,668.30; Parks-\$900.00; Library-\$1,386.00; Water-\$1,040.81; Sewer-\$1,353.83; Ipswich State Bank-\$3,646.33/payroll taxes; Wellmark-\$1,044.44-group health insurance premium; WEB Water Development-\$12,272.91/water purchase; Payment Services Network-\$81.75/gateway/transaction fee; Department of Revenue-\$318.92/sales tax payment

Public Comments: Participants and topics included: Gillick – pool passes; Coisman – illegal dumping at the rubble site

Executive Session: Treftz/Hammrich to enter executive session at 8:08 p.m. Executive session ended at 8:31 p.m.

Gillick/Coisman to hire the following Summer Maintenance help: Michael Kraft - \$10.00 hourly

Treftz/Steen to accept the resignation of Perry Rye effective June 12, 2020.

Adjournment: At 8:33 p.m., Coisman/Gillick to adjourn the meeting.

Amy Jaenisch
Finance Officer
6/17