

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH FIRE HALL  
MONDAY, JULY 20, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, July 20, 2020. Because City Hall was inundated with rainwater from that evening's heavy rain storm, the meeting location was changed from City Hall to the Fire Hall. Members present were Mayor LeRoy Kilber, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Susie Treftz joined the meeting at 7:15 p.m. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser, Chelsea Weig and Leland Treichel – Emergency Management.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:03 p.m. No **Pledge of Allegiance** due to the change in meeting location.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of the Minutes:** Steen/Coisman to approve the minutes of the July 6, 2020 meeting.

**Building Permits:** none

**Emergency Management updates:** Treichel briefed the council on the Hazmat Plan, Local Emergency Operations Plan (LEOP), Local Emergency Planning Committee (LEPC), Preliminary Damage Assessment, Pre-Disaster Mitigation Plan (PDM) and our local Point of Dispensing (POD) which is located in Aberdeen. Treichel stated that the LEPC is looking to fill a position for a Public Information Officer. The PDM is being updated this year and the City should receive notice of planning process from NECOG.

**Ongoing Business:**

**Park Project – Phase 1:** The LWCF grant funding for the project has not received final approval from the National Park Service. Currently, they are estimating the approval to be finalized in September.

**New Business:**

**Set date for 2021 Budget Meeting:** The budget meeting will be held on Monday, August 10, 2020 following the regular meeting.

**Swimming Pool – set close date:** The last date for the pool to be open will be Thursday, August 13<sup>th</sup>.

**Public Works Report:** Schlosser reported that there have been many complaints about a resident's dogs running at large frequently. Schlosser will be cutting down several trees in the parks and at the cemetery.

**Chip Sealing:** Schlosser provided 2 quotes for chip sealing and street repairs. Hammrich/Steen to accept the quote from Jensen Rock & Sand for chip sealing for \$50,750.

**Bills for approval:** Treftz/Gilbert to approve the following bills: A & B Business Solutions-\$118.87/copier contract; A-1 Sanitation-\$4,024.50/garbage service; Aberdeen American News-\$406.00/employment ad; Agtegra-\$625.99/fuel/repairs; Amazon Business-\$25.97/hand sanitizer; American Solutions For Business-\$87.90/copy paper; Bound Tree-\$387.81/ambulance supplies; Dollar General-\$93.70/supplies; Fastenal-\$259.72/parts for diving boards; Hansons Inc-\$885.82/repair water leak; Ipswich Lumber & Hardware, LLC-\$63.40/parks supplies; John Deere

Financial-\$209.78/parts/supplies; Kiefer-\$45.00/life vests (3); Matheson Tri-Gas Inc.-\$112.62/oxygen cylinders; Max Henderson-\$1,500.00/cemetery mowing; MC&R Pools, Inc.-\$558.41/pool repairs; Menards-\$40.98/pool supplies; Montana Dakota Utilities-\$5,422.95/utilities all departments; Oban Construction-\$363.05/river rock/battery; Physicians Claims Company-\$275.72/10% ambulance billing fee; Praxair-\$89.46/CO2 for mosquito spraying; Recreation Supply Company-\$1,249.00/pool vacuum; SD One Call Systems, Inc-\$12.00/message fees; Stan Houston Equipment Co-\$600.00/asphalt drum roller rental; Verizon Wireless-\$40.01/ambulance mobile data plan

**Pre-approved bills: July 16, 2020 Payroll:** Administration-\$3,097.00; Streets-\$1,356.25; Sanitation-\$135.63; Pool-\$4,439.80; Parks-\$2,532.00; Water-\$691.29; Sewer-\$826.91; SD Retirement System-\$1,697.52/retirement contributions; Ipswich State Bank-\$2,951.97/payroll taxes/direct deposit fees; Rural Development-\$12,301.00/sewer loan payment; Rural Development-\$3,710.00/street loan payment; Rural Development-\$6,099.00/water loan payment; U.S. Bank National Association-\$3,948.86/SRF loan payment

**Public Comments:** Participants and topics included: Mayor Kilber – executive session procedures

**Adjournment:** At 7:51 p.m., Hammrich/Coisman to adjourn the meeting.

Amy Jaenisch  
Finance Officer  
7/29