

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, AUGUST 10, 2020

The Ipswich City Council met in regular session at 7:00 p.m. Monday, August 10, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Mike Steen and Mike Hammrich. Jon Gilbert and Barb Gillick were absent. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser, Clifford Claymore and 2 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Steen/Coisman to approve the minutes of the July 20, 2020 meeting.

Building Permits: Treftz/Hammrich to approve the following permits: David Shoultz-replace shingles; S&S Rentals – replace footings at 504 S. 4th Street; Beverly Jones – remodel kitchen; Sandra Thares – replace shingles; Darrell Luond – covered porch; Agtegra – 1.5 million gallon fertilizer tank; Tracy Hutson – concrete at 220 Alma Avenue; Sarah Rose – fence; Oban Construction – replace doors windows at 23 S 4th Street

Demolition Permit: Hammrich/Coisman to approve the following permit: Agtegra – remove fertilizer tank at 18 S 4th Street

Hearing: Dogs Running at Large: Claymore discussed the complaints that have been received regarding his dogs running at large and what he has been doing to remedy the situation. At this time, no action was taken. The council advised Claymore that if more complaints are received, they will take definite action.

New Business:

Ambulance Roster: Coisman/Steen to approve the updated ambulance roster.

WEB Water rate increase: WEB sent notice of a rate increase effective October 1, 2020. Jaenisch recommended increasing the per gallon rate and will prepare a resolution for the next meeting.

Zoom meeting emails: Some council members and city employees have been receiving spam zoom meeting emails. Jaenisch advised to block or delete the emails when they are received.

Public Works:

Valley Gutter – 11th Street: Schlosser received an estimate of \$1,700 to install a valley gutter on 11th Street by Prairie View Avenue. Coisman/Treftz to approve installing the valley gutter. Schlosser reported that Jensen Rock and Sand will be here next week to chip seal streets.

Office Report:

July Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Coisman/Treftz to approve the financial report. Bank Account balances are as follows: Checking - \$893,827.93; Money Market - \$796,532.56

Bills for approval: Treftz/Hammrich to approve the following bills: A & B Business Solutions-\$89.49/copier contract; A-1 Sanitation-\$352.90/garbage service; Aberdeen American News-\$406.00/employment ad; Agtegra-\$460.22/fuel/repairs/supplies; Amazon Business-\$146.99/office supplies; Ameripride-\$283.23/mat/mop exchange; Avera St. Lukes-\$31.84/ambulance supplies; Banyon Data Systems, Inc.-\$990.00/Fund Account annual support; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$98.34/fuel; Carpet Master Inc-\$260.00/office carpet cleaning; City of Ipswich-\$1,249.82/water billing all accounts; Dakota Supply Group-\$707.16/water/pool parts; DRN-\$99.80/computer backup/antivirus; FEM Electric Association, Inc.-\$60.57/Rubble Site utilities; Ferguson Waterworks #2516-\$131.40/water meter/parts; Gibson Publishing-\$251.85/publishing; Hawkins Inc.-\$2,076.23/pool chemicals; Heiers Body Shop-\$60.00/repair ambulance windshield chips; Ipswich Lumber & Hardware, LLC-\$25.59/office/parks supplies; Ipswich State Bank-\$99.45/petty cash postage; John Deere Financial-\$57.60/parks supplies; Kappes Tree Service-\$375.00/tree removal; Kens Food Fair-\$654.30/Fuel; Lien Transportation Co.-\$1,084.10/Asphalt hot mix (17.41 ton); Matheson Tri-Gas Inc.-\$116.38/oxygen cylinders; Oban Construction-\$459.25/shop supplies; Praxair-\$38.61/CO2 for mosquito spraying; Share Corporation-\$1,304.81/pool chemicals/shop supplies; Stan Houston Equipment Co-\$783.50/asphalt roller rental; Stockwell Engineers, Inc.-\$7,918.50/fees for park improvement/drainage study; Stryker Sales Corporation-\$4,765.20/annual service agreement for ambulance(2 Lifepack 15, 2 Lucas); US Post Office-\$105.00/postage (3 postcard); Van Diest Supply Company-\$1,677.00/mosquito spraying chemical; Verizon Wireless-\$80.02/ambulance mobile data plan

Pre-approved bills: August 3, 2020 Payroll: Administration-\$3,187.00; Streets-\$1,401.25; Sanitation-\$135.63; Ambulance-\$3,159.99; Pool-\$5,635.30; Parks-\$2,256.50; Library-\$2,169.00; Water-\$691.29; Sewer-\$826.92; WEB Water Development-\$15,390.42/water purchase; Payment Services Network-\$85.50/gateway/transaction fee; Wellmark Health Plans-\$481.91/group health insurance premium; Department of Revenue-\$325.60/sales tax payment

Public Comments: Participants and topics included: none

Executive Session per SDCL 1-25-2 (1): At 7:31 p.m., Coisman/Steen to enter executive session. Executive Session ended at 8:00 p.m.

2021 Budget Planning: Jaenisch provided a draft budget to the council. The council reviewed revenues and expenditures and discussed projects for 2021. Revisions will be made and presented at the next regular meeting.

Adjournment: Treftz/Hammrich to adjourn the meeting at 8:41 p.m.

Amy Jaenisch
Finance Officer
8/19