

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JANUARY 8, 2018**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, January 8, 2018. Members present were Mayor LeRoy Kilber, Jon Gilbert, Hank Baker, Mike Steen, Barb Gillick and Susie Treftz. Tom Schaefer was absent. Also present was Amy Jaenisch.

Call the meeting to order: Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Steen to approve the minutes of the December 18, 2017 meeting.

Building Permits: Gilbert/Baker to approve the following permit: LeRoy Kilber – steel roof at 233 Alma Avenue

Donation – Ipswich Development Corporation: Treftz/Gilbert to approve the \$100,000 donation to the Ipswich Development Corporation.

New Business:

2018 Municipal Election; set date & location: Gilbert/Treftz to set the election date as Tuesday, April 10, 2018. The location will be the Edmunds County 4-H Building at 515 7th Street, Ipswich, SD 57451.

Code Enforcement Contract: tabled

Personnel Policy Update: Baker/Gilbert to approve the personnel policy updates.

Recognize rosters for Volunteer Fire Fighters & Ambulance Department Personnel: Treftz/Steen to recognize the rosters for the Ipswich Volunteer Fire Fighters and Ipswich Volunteer Ambulance for workmen's compensation.

Office Report:

December financial reports: Expenditure & Revenue Guideline, Checking, Savings, Construction and Cemetery Account Reconciliation, Sales Tax & Municipal Tax Comparison & Profit and Loss YTD: Steen/Gillick to approve the reports. Bank account balances are: Checking - \$629,713.18, Money Market - \$793,437.14, Construction - \$18,816.12, Cemetery - \$24,456.59 & CD's - \$151,756.00.

Bills for approval: Gilbert/Treftz to approve the following bills: A & B Business Solutions, Inc.- \$74.03/office supplies; Aberdeen American News-\$199.28/subscription renewal; American Red Cross-\$200.00/swimming lesson provider fee; Ameripride Services, Inc-\$95.24/mat/mop exchange; Beck Law Office-\$125.00/legal services; Beverly Jones-\$150.00/office cleaning; Buffalo Station-\$309.70/fuel; City of Ipswich-\$255.97/water billing all departments; Community First National Bank-\$17,139.37/loan payment (2015 Ford Ambulance); DRN-\$23.97/computer backup/antivirus; FEM Electric Assn. Inc.-\$332.82/wiring at rubble site; FEM Electric Assn. Inc.- \$109.83/rubble site utilities; Gibson Publishing-\$187.75/publishing; Heartland Waste Mgmt.- \$4,312.50/garbage service; Ipswich Development Corporation-\$100,000.00/2018 donation; Ipswich Lumber & Hardware, LLC-\$155.74/parts/supplies; Ipswich State Bank-\$35.19/petty cash postage; Ken's Food Fair-\$122.01/fuel; Matheson Tri-Gas Inc.-\$41.77/oxygen cylinders; North Central Farmers Elevator-\$462.30/fuel/supplies; Northeast Council Of Governments-

\$1,584.93/annual dues; SD Department of Environmental & Natural Resources-\$986.00/water/wastewater certification renewals/discharge permit fee; Department of Revenue-\$120.00/water/wastewater testing; US Bank-\$266.28/ag and public health recertification registration; US Post Office-\$151.00/postage (1 regular, 3 postcard); Valley Telecommunications-\$283.06/phone/internet services; Verizon Wireless-\$80.02/ambulance jetpack

Pre-Approved Bills: January 2, 2018 Payroll: Council-\$5,750.00; Administration-\$2,912.00; Streets-\$1,926.11; Sanitation-\$42.08; Ambulance-\$3,441.99; Library-\$1,276.00; Water-\$910.69; Sewer-\$1,343.83; Ipswich State Bank-\$3,528.89/payroll taxes; WEB Water-\$8,718.37/water purchase; SD Department of Revenue-\$304.95/sales tax payment; Payment Services Network-\$76.75/monthly transaction/gateway fee

Adjournment: At 7:29 p.m., Gilbert/Steen to adjourn the meeting.

Amy Jaenisch, Finance Officer
City of Ipswich
Publish 1/17