

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JANUARY 22, 2018**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, January 22, 2018. Members present were Jon Gilbert, Hank Baker, Mike Steen, Barb Gillick, Tom Schaefer and Susie Treftz. Mayor LeRoy Kilber was absent. Also present were Joe Williams, Wilma Williams-Ipswich Senior Center, Leland Treichel, Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

Call the meeting to order: Council President Treftz called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gilbert/Steen to approve the minutes of the January 8, 2018 meeting.

Building Permits: Gillick/Baker to approve the following permit: Rhonda Tuscherer – remodel kitchen, replace 2 windows, move door, add partial wall in kitchen area

Ipswich Senior Center – Joe Williams: J. Williams, speaking on behalf of W. Williams, asked if the city would be able to take over the book keeping for the Ipswich Senior Center. It was decided that would be a conflict of interest for the city. Suggestions were given for finding someone to take over the work.

Emergency Management – Leland Treichel: Treichel briefed the council on the Disaster Declaration Procedure, Response and Recovery Procedures, Emergency Planning and Management and the National Incident Management System.

Old Business:

Code Enforcement Contract: Gillick/Gilbert to approve code enforcement with OCCS Consulting at the rate of \$75 per hour with mileage included. Roll call vote: Schaefer-Nay, Gillick-Aye, Steen-Nay, Baker-Nay, Gilbert-Aye, Treftz-Aye.

Bills for approval: Schaefer/Gilbert to approve the following bills: Midcontinent Testing Laboratory-\$125.00/water samples; Office Depot-\$67.69/office supplies; North Star Energy-\$200.00/propane tank rental; PB Metal Fab LLC-\$182.88/quick attach for skid steer; Butler Machinery Company-\$180.36/parts for CAT 924K; Physicians Claims Company-\$266.17/10% ambulance billing fee; Montana Dakota Utilities-\$4,840.89/utilities all departments; Verizon Wireless-\$40.01/ambulance mobile data plan; Michael Todd & Company-\$261.61/snow plow blade; Overdrive-\$600.00/library eBook program; People Magazine-\$322.38/3 year subscription; Life-Assist, Inc.-\$292.15/ambulance supplies; SD One Call -\$1.05/message fees; Share Corporation-\$1,089.80/chemical/shop supplies; Aberdeen Advanced Care Services-\$1,136.40/payments for ambulance intercepts (40% of total); A & B Business Solutions, Inc.-\$59.79/copier contract; SD Municipal League-\$50.00/legislative dinner registration(Mayor Kilber)

Pre-Approved Bills: Administration-\$2,822.00; Streets-\$1,926.11; Sanitation-\$42.08; Water-\$910.69; Sewer-\$1,253.82; Ipswich State Bank-\$1,693.03/payroll taxes; SD Retirement System-\$1,865.12/January retirement contributions; Rural Development-\$3,710.00/street loan payment; Rural Development-\$12,301.00/sewer system loan; Rural Development-\$6,099.00/water system loan; US Bank National Association-\$3,948.86/SRF loan payment

Adjournment: At 8:07 p.m., Steen/Gilbert to adjourn the meeting.

Amy Jaenisch, Finance Officer
City of Ipswich
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